

## Quality Champions Committee Meeting Minutes – January 24, 2005

**Members Present:** Chris Crawford, Casey Rackaway, Craig Karlin, Dave Schmidt, Michael Martin, Germaine Taggart, Chapman Rackaway, and Mark Stutz

**Members Absent:** John Ross

**Others Present:** None

**Next Meeting:** Monday, February 28, 2005  
3:00pm - President's Conference Room  
Sheridan Hall 306

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### I. Announcement

- Meeting called to order at 3:00 p.m. by Dr. Chris Crawford.

### II. Status Update/News

- **NCATE:** Chris informed the committee that he will be giving a presentation concerning AQIP to the NCATE committee on February 8<sup>th</sup>. They are invited to this meeting.
- **Systems Portfolio Update:** The Systems Portfolio was sent to HLC approximately 2-1/2 weeks ago. As this group looks through the Systems Portfolio, if there are areas of improvement to the portfolio, please bring those comments to future meetings so that they may be discussed and incorporated in the next systems portfolio.

**AQIP Systems Appraisal Process:** A US Department of Education representative will be part of the appraisal team. As part of the systems portfolio, a mapping document was completed for use by the appraisal team. The appraisal process takes approximately four months, and we hope to receive feedback by the end of the semester. At this point, it does not appear that a site visit will be conducted.

- **Status Update: Systems Appraisal Training:** Michael Martin has an application for systems appraisal training pending. Chap and Casey Rackaway are considering the training. John Ross and Chris are both part of the systems appraisal process. Chris is currently appraising another institution now.

Champion training and appraisal training are two different trainings.

### III. Tasks

- **KAE Application:** The KAE application was discussed. Chris asked if the university should apply for an award of excellence or pursue a middle-level application. The deadline is July 2005. Chris will distribute documents concerning the Baldrige criteria. The benefit of an award is largely perceptual; however, it does provide a means for good feedback as to the university's processes. Very few Kansas educational institutions have received the award. Johnson County Community College received it recently. Typically Baldrige recipients are healthcare and manufacturing organizations.

It was the consensus of the committee to pursue application for the award of excellence.

- **Working through the AQIP:** The committee continued reviewing the AQIP criteria document, which will be used for the next systems portfolio. The committee began working with Criterion 3.

### IV. Adjourn

- Meeting adjourned at 4:30 p.m.
- Next meeting will be on Monday, February 28th, at 3:00 p.m. in SH306.