

# Quality Champions Committee

## Meeting Minutes – December 11, 2003

**Members Present:** Chris Crawford, Tonja Vallin, Lianne Connelly, Deb Mercer, Dave Schmidt, Chapman Rackaway, and Craig Karlin

**Others Present:** None

**Next Meeting:** Thursday, January 8, 2004  
3:00-4:00pm - President's Conference Room  
Sheridan Hall 306

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### I. Announcements

- Meeting called to order at 3:10pm by Dr. Chris Crawford.
- Agenda and other supporting documents were distributed.

### II. Status Update

- The Balance Scorecard is nearing completion. Should be at the Printer by Friday, December 19<sup>th</sup>.
- The Board of Regents is moving to a new Performance Agreement system. Chris, Tonja, and Dr. Gould attended a workshop in November. Details are still being worked out. Chris will provide updates when they become available.
- The Kansas Award for Excellence application cycle is beginning. Chris encouraged members to inform departments to consider applying. If they are working on accreditation reports, the same information is used for the KAE 15 page application. This year, Justice Studies, Teacher Education, Forsyth Library, and the University all received level one awards. Other places of business who apply are Boeing, Hospitals and other Higher Education Institutions. Lawrence Memorial Hospital and Johnson county Community College each won awards. The KAE is changing the criteria for 2004. They will adhere to the Baldrige guidelines. The level one award will be replaced with a certificate. They will also award one quality award.

### **III. Action Items**

- Review of each of the individual plans for the system portfolio was performed. Chris said to be complete and to answer the questions. Data can be combined into another section. But to please make sure you know where your data originated.
- Review of the feedback forums was discussed. Thought the turnout was decent. Good discussions took place, especially the research topic. The committee felt that this should be done a couple of time each year. The committee also felt that we need to get more classified staff involved.
- Review of the draft copy of the Institutional Overview was performed. Suggestions include comparing incoming freshmen to our peer institutions, including information regarding art, music, and the culture of the region, and the number of faculty who have doctoral degrees. Chris will revise and send another copy for review. The plan is to distribute to the Deans and to President's Cabinet.
- Chris suggested asking Ron Sandstrom and Casey Rackaway to be our internal reviewers and said that if anyone thought of anyone else to please let him know.

### **IV. Adjournment**

- Meeting adjourned at 4:30pm.
- Next meeting – Thursday, January 8, 2004 @ 3:00pm in SH 306