

APPLICATION FOR SUBSTITUTION OF PRACTICUM FOR STUDENT TEACHING EXPERIENCE

Keep this page for your reference.

The application for Practicum must be filed prior to: FEBRUARY 15 for the following fall semester and SEPTEMBER 15 for the following spring semester.

In order to qualify for a practicum in place of student teaching, the applicant must have successfully completed student teaching in a preservice program and be eligible for a teaching license. The applicant will be supervised by a licensed educator in the appropriate area (cooperating teacher) and also supervised by a FHSU faculty member within the content area for the practicum.

Requirements to be met for approval of the practicum are:

1. Indication of adequate preparation in teaching field to successfully complete practicum requirements.
2. Attainment of a grade index of 2.75 in coursework completed in the teaching field.
3. All content coursework must be completed before the practicum is approved.
4. Satisfactory results of answers to background questions.
5. Approval for practicum by the Council on Preparation of Teachers and School Personnel.

TEST REQUIREMENTS: All candidates must pass the required content test for the practicum area before the endorsement can be added to his/her license. To register for tests, go to www.ets.org and click on PRAXIS tests. The test for Early Childhood Unified is 0021 Education of Young Children – passing score for Kansas is 172. To view other content test requirements go to www.ets.org.

Upon completion of the practicum and content test, you should apply to add this endorsement to your license by filling out Form 1 at <http://online.ksde.org/authenticationpublic/>

Submit application to:

Kerry Schuckman
Licensure Officer
Fort Hays State University
Rarick Hall 220B
600 Park Street
Hays, KS 67601
785-628-4542 Fax: 785-628-4447

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Name: _____

Student ID: _____

Address: _____

Phone: _____

Email: _____

Practicum request in which endorsement area _____

Currently licensed in which subject area(s) _____

Completed student teaching in which subject area and what grade(s) _____

Semester and year requested for practicum: _____

Name of School and city where practicum is desired: _____

Background Questions:

1. Have you ever been convicted of a felony? If yes, please attach a copy of the court documents regarding conviction. Yes _____ No _____

2. Have you ever been convicted in ANY crime involving theft, drugs, or a child?

Yes _____ No _____

3. Have you ever entered into a criminal diversion agreement after being charged with any offense described in questions 1 or 2? If yes, please attach a copy of the diversion agreement.

Yes _____ No _____

4. Are criminal charges pending against you in any state involving any of the offenses described in questions 1 or 2? If yes, please attach a copy of the court documents regarding your case.

Yes _____ No _____

5. Have you had a teacher's or school administrator's certificate or license denied, suspended, or revoked in any state? If yes, please circle the action taken; denied, suspended or revoked. Please attach a copy of the documents regarding the official action taken.

Yes _____ No _____ Which state(s)? _____

6. Is disciplinary action pending against you in any state regarding a teacher's or administrator's certificate or license?

Yes _____ No _____

7. Have you ever been terminated, suspended, or otherwise disciplined by a local Board of Education for falsifying or altering student tests or test scores?

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Yes _____ No _____

8. Have you ever falsified or altered assessment data, documents, or test score reports required for licensure?

Yes _____ No _____ If yes, what state(s)? _____
When? _____