POLICY A.4 – RESTRICTED TEACHING AND SCHOOL SPECIALIST LICENSE

1. A candidate will not be issued a restricted teaching license by KSDE until the subject area assessment test has been passed. If hired as a teacher of record, candidate may enroll in the Induction class and Introduction to Teaching class the summer prior to the start of the program, and the fall class and practicum, but may not take further courses until the test is passed. If the test is passed during the school year and a restricted licensed is issued, the courses will need to be taken the following year along with the regularly scheduled courses. Once the restricted license is issued, KSDE will count the entire school year as one year of the two years that are allowed to complete the program.

2. If a candidate has been hired, but not passed the content test, he/she will need to apply for an Emergency Substitute License to teach on until eligible for a restricted teaching license.

3. In order to continue with coursework the second year, the candidate's contract must be renewed or he/she is hired with a different district. The candidate must have made appropriate progress toward completion of the Plan of Study and attained at least a 2.75 GPA in those courses on the Plan of Study including a grade of "C" or higher in all courses. If appropriate progress is not made, a restricted license will not be reissued, he/she cannot take additional graduate T2T courses, and a traditional program including student teaching will need to be completed if teacher licensure is desired.

4. Candidates must take the coursework during the semester indicated on the Plan of Study, unless permission is received from the Licensure Officer to take it in a future semester.

5. Information regarding a candidate's program information (such as grades, testing results, GPA, etc.) is confidential and will not be shared with individuals outside of the university unless written consent is given by the candidate. This includes parents, spouses and potential or current employers in compliance with federal FERPA Family Educational Rights and Privacy Act regulations. Candidates will be asked to sign a Consent to Release of Information Form at Induction.

6. Exceptions to policies 1-4 above are at the discretion of the T2T Advisory Council.

Approved by COPTSP September 11, 2012. Approved by Robert Scott, Dean, September 12, 2012; Dr. Larry Gould, Provost, September 18, 2012