

## Policy Regarding FHSU's Alternative Licensure

### Candidates Employed Out of State

1. Candidates will take Fort Hays State University alternative licensure coursework that will enable them to be considered a program completer of a state-approved teacher education program. They can then apply for licensure in other states.
2. Candidates must be eligible for and receive an alternative license from the out of state licensing agency for the state they will be employed in. A copy of this license must be submitted to FHSU. Candidates will need to meet any additional requirements that the out of state licensing agency may have to qualify for the alternative license.
3. Candidates must provide verification to FHSU of successful completion of a fingerprint or background check. This requirement may be met by verification of issuance of a teaching license.
4. Payment of out of state supervisors will be at the FHSU current rate.
5. Formal Observations by FHSU supervisors may require the use of the internet, a webcam and **Skype** or **Google Video**. (The webcam will be focused on the intern and NOT on any of the students in the class and it will NOT be recorded.)
6. FHSU will require candidates employed in other states to meet these requirements:
  - (A) an official transcript or transcripts verifying completion of an undergraduate or graduate degree in the content area or with equivalent coursework in the area for which the restricted license is sought. Heritage language speakers shall qualify as having met content equivalency for their heritage language;
  - (B) verification of a minimum 2.75 grade point average on a 4.0 scale for the most recent 60 semester credit hours earned;
  - (C) verification that the applicant has attained a passing score on the content assessment required by the state licensing agency where they are employed while in the alternative licensure program;
  - (D) verification that the local education agency will employ the applicant if the license is issued;
  - (E) verification that the local education agency will assign a licensed teacher with three or more years of experience to serve as a mentor for the applicant;
  - (F)
    - (i) The applicant has on file a written plan that will qualify the applicant for verification of program completion in the content area for which the restricted license is sought to state licensing agencies;
    - (ii) the plan for program completion can be completed in not more than two years and contains a specific designation of the coursework that is to be completed each year;

- (iii) the program provided to the applicant will meet the institution's approved professional education standards; and
  - (iv) the institution will provide the applicant with on-site support at the employing local education agency, including supervision of the applicant's teaching experience; and
- (G) the local education agency and the teacher education institution will collaborate regarding the approved program that the applicant will pursue and the support that the applicant will receive.

The teacher education institution shall coordinate submission of a progress report before July 1 of each school year. This progress report shall verify the following:

- (H) The applicant's contract will be renewed;
- (I) the local education agency will continue to assign an experienced mentor teacher to the applicant;
- (J) the applicant has made appropriate progress toward completion of the applicant's plan to qualify for full licensure;
- (K) the institution will continue to support the applicant, on-site, as necessary; and
- (L) the applicant has attained at least a 2.75 GPA on a 4.0 scale in those courses specified in the applicant's plan for full licensure.

7. A Progress Report will be generated internally by FHSU to verify appropriate progress and will be provided to the out of state licensing agency, upon request.