

**FORT HAYS STATE UNIVERSITY
COLLEGE OF EDUCATION AND TECHNOLOGY
STUDENT BACKGROUND INFORMATION FORM**

The College of Education and Technology at Fort Hays State University has the responsibility for placing students in school based field experiences and for recommending students for teacher licensure. The College takes its responsibility seriously and requires that each student fill out a College of Education and Technology Background Information Form prior to placement in the schools for early field experiences and classroom observations or any other College sanctioned activity in which a student participates with school children. We appreciate your willingness to fill out the College of Education and Technology Background Information Form and appreciate your participation in keeping our schools safe for our children. FHSU is responsible for recommending to the Kansas State Department of Education individuals who have completed the teacher education program for licensure as a teacher. However, the Kansas State Department of Education reserves the right to deny a license to individuals who have been convicted of or pleaded guilty to any act punishable as a felony.

If an affirmative answer is given to the background questions below, applications or classroom field experience will be placed on hold until additional information is provided to the Office of Professional Services. Students will be asked to meet with representatives from the Office of Professional Services before a recommendation for continuance in teacher education will be made. Each applicant's appeal will be reviewed on an individual basis and information received will be held in strict confidence. It is the student's obligation to notify the Office of Professional Services if a change occurs at any time in an answer to one of the following questions. A Background Check (with payment) is to be completed before admission to the Teacher Education program through Validity Screening Solutions.

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NAME OF CLASS _____ **SEMESTER** _____
STUDENT'S NAME (print) _____ **STUDENT ID** _____
STUDENT'S SIGNATURE _____

Please respond to the following questions (1-8). If you have previously responded to these background questions for the College of Education and Technology at Fort Hays State University and there have been no change in your status, please check this box and stop here.

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1. Have you ever been convicted of a felony? If yes, please attach a copy of the court documents regarding conviction.
No _____ Yes _____
2. Have you ever been convicted of ANY crime involving theft, drugs, or a child? No _____ Yes _____
If yes, please attach a copy of the court documents regarding conviction.
3. Have you ever entered into a criminal diversion agreement after being charged with any offense described in questions 1 or 2? No _____ Yes _____ If yes, please attach a copy of the diversion agreement.
4. Are criminal charges pending against you in any state involving any of the offenses described in questions 1 or 2?
No _____ Yes _____ If yes, please attach a copy of the court documents regarding your case.
5. Have you had a teacher's or school administrator's certificate or license denied, suspended or revoked or been the subject of disciplinary action regarding any profession in Kansas or in any state?
No _____ Yes _____ If yes, please circle the action taken: denied, suspended or revoked.
Which state(s)? _____ Please attach a copy of documents regarding the action taken.
6. Is disciplinary action pending against you in any state regarding a teacher's or administrator's certificate or license?
No _____ Yes _____ If yes, please attach a copy of the official documents regarding the action pending against you.
7. Have you ever been terminated, suspended, or otherwise disciplined by a local Board of Education for falsifying or altering student tests or student test scores? No _____ Yes _____ If yes, which district(s)? _____
When? _____
8. Have you ever falsified or altered assessment data, documents, or test score reports required for licensure?
No _____ Yes _____ If yes, what state(s)? _____ When? _____

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*Please be advised that you will be required to respond to the questions above on the KSDE Application for Kansas Initial License Form 1.

RETURN TO: FHSU, Office of Professional Services, Rarick Hall 220