

**MINUTES**  
**CLASSIFIED SENATE**  
**01/09/07**

The Classified Senate met Tuesday, January 9, 2007, at 3:30 p.m., in the Field Conference Room, Sheridan Hall.

**1. Call to Order:** The meeting was called to order by President Robert Degenhardt.

**2. Roll Call**

**Members present:** Barb Bieker, Jim Dechant, Robert Degenhardt, Vickie Fisher, Mark Grieve, alternate Mark Kellerman for Amy Klein, Donetta Lang, alternate Patty Nicholas for Sheila McGuire, Charlene Lix, Niki Dinkel, Michelle Schlyer, and Marcia Tacha.

**Members absent:** Connie Ernst, Jordan Munsch and Cindy Weigel.

It was determined a quorum was present.

**3. Approval of Minutes**

A. Minutes of December 12, 2006

Senator Fisher moved to approve the minutes of December 12, 2006. The motion was seconded and carried.

B. Approval of minutes of November 14, 2006, and reapproval of minutes of October 10, 2006.

Senator Fisher moved to approve the minutes of November 14, 2006, and reapproval of the minutes of October 10, 2006, as amended. The motion was seconded and carried.

**4. Treasurer's Report**

Secretary/Treasurer Tacha reported the following balances as of December 31, 2006: Endowment Scholarships, \$1,223.23; Hospitality Fund, \$19.69; and OOE \$698.00.

**5. Committee Reports**

**Orientation:** No report.

**Legislative:** President Degenhardt reported he had visited with Debra Prideaux, Alumni Director/Governmental Relations, regarding what has happened with the Legislature so far this session. She indicated nothing much had happened, and the State of the State address was scheduled for the night after our meeting.

**Social:** Senator Fisher reported cards being sent to Jordan Munsch on the birth of his child, and to Marcia Tacha for the death of her mother.

**Scholarship:** Senator Schlyer reported four classified employees had applied for scholarships for the spring 2007 semester. A question arose whether the "one award per year" referred to the calendar year or fiscal year. It was interpreted to mean fiscal year. Further, discussion was had whether an employee who did not use the entire \$100 award in one semester could apply for the remainder of it for the next semester even if it fell in the same fiscal year. The bylaws will be reviewed and amended to reflect that the remainder of an award will be awarded to total \$100.

Senator Schlyer further inquired whether the Senate wanted to ask the president for matching funds for the 2007 Campus Drive, which is to kick off February 28 as has been done in past years, last year being the exception. After discussion, the Senate agreed to set our goal for classified scholarships at \$1,000 and ask for \$1,000 in matching funds if that is met. Further discussion was had on whether to increase scholarship awards due to so few classified staff members applying. The issue was tabled for a future meeting.

**SB74:** Alternate Senator Nicholas reported no action had been taken since the last Senate meeting. The committee will meet next on January 23 at 2 p.m. in the Field Conference Room.

## **6. Old Business**

Five-year pens will be distributed by the appropriate senators to Dustin Klein, building maintenance, and Tracy Dague, business office.

There has been no President's Cabinet meeting since the last meeting. The next meeting is January 31.

## **7. New Business**

### **A. Annual Meeting – April 10, 2007**

President Degenhardt noted we need to line up a keynote speaker and a room reservation. Various suggestions about a speaker were made, but the matter was tabled until the next meeting. Senator Tacha indicated she would talk with Union personnel about room arrangements. Upon securing a room, we can check with Chartwells regarding refreshments.

### **B. Kansas Council of Classified Senates at K-State – June 18, 2007**

The issue was tabled until a future meeting.

### **C. Legislative Day, February 5-6, 2007**

President Degenhardt asked for volunteers to attend the Day on the Hill, indicating FHSU would pay for transportation, lodging and meals. Further correspondence will be made via e-mail.

### **D. Award for classified and non-faculty unclassified employees**

President Degenhardt explained a proposal regarding a new award proposed by internal staff at an ISM meeting. An award will be given to one classified and one non-faculty unclassified employee, similar to the faculty awards given at the December holiday program. According to Mike Barnett, a committee of six people, three classified and three non-faculty unclassified employees, will determine criteria for this service award, including years of service, full and/or part-time, standards for service, and whether a monetary award will go with it. The criteria will be sent to a review committee. Senator Tacha agreed to sit on the committee. President Degenhardt will draft an e-mail that all senators can send to their constituents to find two other classified staff members to sit on the committee.

## **8. Announcements**

The next regular Senate meeting is scheduled for Tuesday, February 13, 2007, at 3:30 p.m., in the Field Conference Room in Sheridan Hall.

## **9. Adjournment**

There being no further business, Senator Schlyer moved to adjourn. The motion was seconded and carried, and the meeting was adjourned at 4:11 p.m.

Submitted by Marcia Tacha

Secretary/Treasurer