

MINUTES
CLASSIFIED SENATE
02/11/03

The Classified Senate met Tuesday, February 11, at 3:30 pm in the Prairie Room in the Memorial Union.

1. Call to Order

The meeting was called to order.

2. Roll Call

Members present: Kathleen Albert, Gloria Mlinek, Joe Geist, Robert Degenhardt, Darlene Schippers, Deb Allen, Tom Martin, Donna Augustine, Leanna Fross, Simone Werth and Cindy Cline

Members absent: Janice Basgall, Odus Trober, Debra Schaben, and Amy Lang

Alternates present: Lesly Rupp and Patty Nicholas

Guests present: Tom Kuhn

3. Approval of January 2003 Minutes

It was moved and seconded by Leanna Fross and Darlene Schippers, respectively, to approve the minutes of January 14, 2003. Motion passed.

4. Treasurer's Report

Account balances for Classified Senate:

Endowment Scholarships	Beginning Balance	\$ 1,614.32
	Cople scholarship	(189.00)
	Lang scholarship	<u>(189.00)</u>
	Ending Balance	<u>\$1,236.32</u>
Hospitality Fund	Beginning Balance	<u>\$ 19.69</u>
	Ending Balance	<u>\$ 19.69</u>
OOE	Beginning Balance	\$ 174.65
	Reserve	278.80
	Mailroom	<u>(.83)</u>
	Ending Balance	<u>\$ 452.62</u>

5. Committee Reports

Orientation: Welcomes were sent to Tawnya Rohr, Administrative Specialist (Foster Grandparent Program) and Sheila McGuire, Sr. Administrative Assistant (Virtual College).

Tricia North, Library Assistant II (Library) and Leo Faulkner, Custodial Crew Leader (Memorial Union) separated from the University.

Legislative: Deb Allen did not make it to the Legislative Day in Topeka because of the weather.

Deb read the following from the Governor's Recommendations for FY 2004, "1.5 salary increase for all employees of state universities and the KBOR, as part of a statewide recommendation for all state employees. If approved by the Legislature, funding for the increase would come from a moratorium on state agency contributions to the death and disability benefit fund. If approved by the Legislature, funding of \$6.6 million would be appropriated to the KBOR to cover the state general fund share of a 1.5 % salary increase for the state universities."

Social: A get well card was sent to Andy Powers. She is the daughter of Leland and Sheran Powers.

Scholarship: There was no business to report.

6. Old Business

A. Speaker for the Annual Meeting

The governor will not be available to speak at our annual meeting. Deb invited Janis Lee to be our speaker. After the redistricting of Kansas she became one of our senators for the 36th Senate District.

B. Other Unfinished Business

Darlene asked about the final draft of the position paper for the regents' schools. A copy of the final position paper will be distributed to all senators as soon as we have it in hand.

Cindy asked Tom Kuhn when the new evaluation for classified employees would be ready. Tom said that it was scrapped by the new personnel director.

7. New Business

A. Cathy Van Doren, Campus Fund Drive

Cathy is the Director of Annual Giving at the Endowment Association. She came to promote the campus fund drive. The big push will begin with the Leadership Committee (composed of faculty and staff from different entities on campus) marching into the President's cabinet meeting on February 12 singing "We Ain't Got a Barrel of Money" and presenting the first letter and brochure to Dr. Hammond. Times are tough but maybe staff and faculty can find a way to be creative and participate in some way.

Cathy said that grant writing has become very important because of the budget crunch. When faculty and staff support their own university, that information can be very helpful to include in that application when applying for a grant.

A brochure will be mailed out in the next two days promoting the campus fund drive. There will be a pledge card and payroll deduction form enclosed with it. Every dollar is important and payroll deduction is a painless way to give. The goal is \$81,000 and to date \$26,000 has been collected. You can indicate on your pledge card where you want the

money to go and endowment must honor that request. Cathy said that the staff can be proud because their participation last year was 45% which is above the national average.

Deb asked if the goals are always met. Cathy said that more times than not the goals are met. They found they had to restructure their goals at times and ways of counting the gifts. Deb also asked Cathy how they set their goals each year. Cathy said that historically, a 3% increase is set each new year.

Leanna Fross and Gloria Mlinek are on the Campus Drive 2003 Leadership Committee. Gloria said that her focus for campus participation is to encourage contributions to the classified scholarship fund. She believes that classified employees need to support each other and this is one way of doing that. Dr. Hammond matched the classified staff's \$1000 in contributions last year and has agreed to do the same thing again this year.

8. Announcements

None.

9. Adjournment

It was moved and seconded by Tom Martin and Joe Geist, respectively, to adjourn. Motion passed.

Submitted by Gloria Mlinek
Secretary