

**MINUTES**  
**CLASSIFIED SENATE**  
**05/13/03**

The Classified Senate met Tuesday, May 13, at 3:30 pm in the Prairie Room in the Memorial Union.

**1. Call to Order**

The meeting was called to order.

**2. Roll Call**

**Members present:** Janice Basgall, Gloria Mlinek, Darlene Schippers, Deb Allen, Tom Martin, Donna Augustine, Leanna Fross, and Cindy Cline

**Members absent:** Kathleen Albert, Joe Geist, Robert Degenhardt, Odus Trober, Debra Schaben, Amy Lang, and Simone Werth

**Alternates present:** Lesly Rupp

**Guests present:** Cheryl Schmeidler and Angela Barger

**3. Approval of March 2003 Minutes**

It was moved and seconded by Tom Martin and Janice Basgall, respectively, to approve the minutes of March 11, 2003 with one correction. Motion passed.

**4. Treasurer's Report**

Account balances for Classified Senate:

Endowment Scholarships	Beginning Balance	\$ 1,416.32
	Contributions	<u>210.00</u>
	Ending Balance	<u>\$1,626.32</u>
Hospitality Fund	Beginning Balance	<u>\$ 19.69</u>
	Ending Balance	<u>\$ 19.69</u>
OOE	Beginning Balance	\$ 452.62
	Print Shop	48.58
	Mailroom	<u>.41</u>
	Ending Balance	<u>\$ 403.63</u>

**5. Committee Reports**

**Orientation:** No welcoming notes were sent. There was one separation Jeanette Bieker, Admin. Assistant from SBDC.

**Legislative:** The latest report is that classified employees will be getting their 1.5% increase in the new fiscal year.

**Social:** No notes were sent. Cindy Cline suggested that Janice sent out a note to all staff to notify her if a sympathy, get well or congratulations card needs to be sent for any classified staff.

**Scholarship:** The classified scholarship committee met and awarded three scholarships for the Summer Term. They went to Diane Henderson, Physics/Geosciences (ECFI 202 CA Principles of Economics); Gary Hoffman, INT (IDS 804 Information Literacy CA); and Karen McCullough, Career Services (EAC 873 A3 Problems in Education).

## **6. Old Business**

### **A. Other Unfinished Business**

There were 55 classified employees who signed our guest list for the annual meeting. Dr. Hammond, Bruce Shubert, Tom Kuhn and Eber Phelps were in attendance also. Note: For next year, be sure to invite all local representatives to this meeting.

Tom Martin reported that there were some complaints about the telephone etiquette training sessions on campus. It was brought up at faculty senate and a resolution was written. Classified senators were asked if they heard any complaints. Consensus was that it was a non-issue. Most senators felt there is always room for improvement.

## **7. New Business**

### **A. Election of Officers**

Cindy Cline was nominated for President by Donna Augustine. It was moved and seconded by Donna Augustine and Leanna Fross, respectively, that nominations cease. Motion passed.

Donna Augustine was nominated for Vice-President by Cindy Cline. It was moved and seconded by Tom Martin and Leanna Fross, respectively, that nominations cease. Motion passed.

Cheryl Schmeidler was nominated for secretary-treasurer. It was moved and seconded by Tom Martin and Janice Basgall, respectively, that nominations cease. Motion Passed.

Deb Allen thanked everyone for their support during the past year.

### **B. New Senators**

The new senators are Angela Barger for Janice Basgall (CTELT, Forsyth Library, Virtual College); Cheryl Schmeidler for Debra Schaben (Motor Pool, Skilled Crafts I and Physical Plant); Robert Degenhardt will remain for another two year term (HHP Custodial, University Farm and Athletics); and Kathleen Albert will remain for another two year term (College of Arts & Sciences and Graduate School).

Joe Geist (Sternberg Museum and Security) and Odus Trober (Computing Center and Power Plant) will need to be contacted to see if they will renew for another term or they have someone in mind for their replacements. Simone Werth (Admissions, Career

Planning, Financial Aid, Alumni and Student Affairs) will be trying to find a replacement. She will not return for another term. Amy Lang (Skilled Crafts II, Warehouse and Facilities Planning) will not return for another term.

It was suggested that (Motor Pool, Skilled Crafts and Physical Plant) and (Skilled Crafts II, Warehouse and Facilities Planning) be combined into one constituency since it's hard to get representation and they all work together as a unit anyway. To do this the by-laws will have to be changed. It was tabled and will be brought up at the next meeting.

#### **8. Announcements**

The senate decided to skip the June meeting and convene again on July 8 at 2:30 pm.

#### **9. Adjournment**

It was moved by Tom Martin and seconded by Leanna Fross to adjourn. The motion passed.

Submitted by Gloria Mlinek