

MINUTES
CLASSIFIED SENATE
5/17/05

The Classified Senate met Tuesday, May 17, 2005, at 2:30 p.m., Pioneer Room, Memorial Union.

1. Call to Order - The meeting was called to order by President Phil Woodford.

2. Roll Call

Members present: Nancy Cunningham (beginning 2nd term), Jan Cutright, Robert Degenhardt and new Senator Jim Dechant, Cheryl Schmeidler and new Senator Mark Grieve, Connie Ernst, Leanna Fross, Amy Klein, new Senator replacing Joe Geist, Karen McCullough (beginning 2nd term), Sheila McGuire, replacing Angela Barger, Patty Nicholas, alternate, Darlene Schippers, and Phil Woodford.

Members absent: Vickie Fisher, Donetta Lang, Jordan Munsch (beginning 2nd term), Lesly Rupp, and Cindy Weigel (beginning 2nd term).

Guests present: John Ross

3. Approval of March 8 Minutes and Annual Meeting Notes

Darlene Schippers and Nancy Cunningham made and seconded a motion to approve the minutes of the March 8, 2005 meeting and the notes taken at the Annual Meeting on April 21, 2005. The motion passed.

4. Treasurer's Report

Account balances for Classified Senate:

Endowment Scholarships	Beginning Balance	\$1876.32
	Contributions-March, April	163.50
	Ending Balance	\$2039.82
Hospitality Fund	Balance	\$ 19.69
OOE	Beginning Balance	\$ 530.94
	Expenses: Printing	\$ 23.66
	Mileage-Legis Day	\$128.96
	Name tag	\$ 5.00
	50 Pens	\$187.85
	500 Note cards	\$185.47
	Ending Balance	\$ -0-

5. Committee Reports

Orientation: A welcome letter has been sent to Beverly Wilkens. Beverly is replacing Trina Powell, Senior Administrative Assistant, Admissions; Trina has separated from the University. Kevin Dreher has been promoted to Physical Plant Supervisor Senior, Residential Life Administration. Laure Gross has been promoted to Administrative Specialist in the Graduate Office. Conni Dreher transferred to Accounting and Information Systems, Senior Administrative Assistant.

The following people have separated from the University: Jim Carpenter, Plumber. Residential Life Administration; Lisa Donaldson, Administrative Specialist, Graduate Office; Tracy Taylor, General Maintenance and Repair Tech Senior, Buildings Maintenance.

Kristal Linenberger, Administrative Specialist, Student Fiscal Services, is now Kristal Boxberger.

Legislative: There is nothing new to report.

Social: Sympathy cards have been sent to Matt Bachar, whose father passed away, Rich Harkness, whose uncle passed away, Dale Wiedeman, whose father passed away, and Zetta Gnad, whose sister-in-law passed away.

Scholarship: Summer scholarships have been awarded to the following: Elaine Diehl, Marnie Kohl, Terry Leiker, and Robin Grathwohl.

6. Old Business

Five year anniversary pens will be given to the respective Senators for distribution to Rebecca Luedders, Dave Cox, Conni Dreher, Troy Steiner, Michael Bollig, and Steve Fisher.

7. New Business

A. Election of Officers

Leanna Fross nominated Phil Woodford for President. Connie Ernst and Darlene Schippers made and seconded a motion that nominations cease. Motion carried. Phil was elected President. Darlene Schippers nominated Karen McCullough for Vice President. Darlene Schippers and Connie Ernst made and seconded a motion that nominations cease. Motion carried. Karen was elected Vice President. Jan Cutright was nominated for Secretary/Treasurer. There being no other nominations, she was elected by acclamation.

B. Committee Assignments

Charlene Lix has been appointed to serve on the Staff Development Committee.
 Scholarship Committee: Leanna Fross, Karen McCullough, Elaine Driscoll, Doug Joy, and Tom Martin.
 Legislative Tracking: Jan Cutright and Cheryl Schmeidler
 Orientation: Connie Ernst and Darlene Schippers
 Social: Vickie Fisher and Darlene Schippers
 Position Paper: Sheila McGuire and Nancy Cunningham
 Faculty Senate Liaison: ask Tom Martin if he wishes to continue
 Union Policy Board: Robert Degenhardt will continue unless the member has to be a Senator.

C. Meeting Schedule

Classified Senate will continue meeting the 2nd Tuesday of the month at 2:30 p.m. during the summer months and 3:30 p.m. from September to May. There will be no meeting in June.

D. Presentation on University Portal Project

John Ross is co-chair of the Portal Task Force. The portal is the gateway to the FHSU web site and web site functions. It will be possible for an employee to sign on with a single password and have access to all functions that the employee has security for. Information about the Portal is available on the FHSU web site. The Portal will be unveiled in January, 2006, and will be an on-going project, as more functions are added. Employee suggestions will be built in. Classified employee input is needed. Volunteers are requested to serve on the Portal Task Force. Please forward names of interested employees to John Ross.

E. Other Business

There have been no further developments regarding the proposed increase in parking permit fees. Suggestions include user fees so everyone using the campus contributes to the parking fund and a tiered system of charges so that employees who make less income pay less for a permit.

The University Police department will participate in the Click It or Ticket program with city and county law enforcement. If a car is stopped on campus for a traffic violation, a \$10 ticket will also be given for failure to wear a seatbelt.

Appreciation was expressed to those leaving the Senate and new members were welcomed.

8. Announcements

The next meeting will be Tuesday, July 12, 2005, 2:30 p.m.

9. Adjournment

There being no further business, the meeting was adjourned.

Submitted by Cheryl Schmeidler
Secretary/Treasurer