

MINUTES
CLASSIFIED SENATE
August 14, 2007

The Classified Senate met Tuesday, August 14, 2007, at 2:30 p.m., in the FHSU Foundation Center's Conference Room, 610 Park Street.

1. Call to Order: The meeting was called to order by President Robert Degenhardt.

2. Roll Call

Members present: Senators Barb Bieker, Jim Dechant, Robert Degenhardt, Niki Dinkel, Linda Garner, Amy Klein, Charlene Lix, Lisa Morgan, Janice Napell, Gloria Pfeifer, and Marcia Tacha.

Members absent: Mark Grieve, Lesly Rupp, and Michelle Schlyer.

SB74 Members present: Patty Nicholas, Cindy Cline, and Sheila McGuire

3. Approval of Minutes

Due to a discrepancy in the list of attendees of July 2007 meeting, approval of the minutes was deferred to the next month after corrections are made.

4. Treasurer's Report

Secretary/Treasurer Tacha reported the following balances as of July 31, 2007: Foundation Scholarships, \$1,280.11; Hospitality Fund, \$19.69; and OOE \$698. She further reported that a check request could be made to the Foundation to transfer funds from the hospitality fund to the scholarship fund as no changes have been made to the hospitality fund since 2002.

5. Committee Reports

Orientation: Senator Dinkel reported a welcome letter was sent to Brian Bartels, museum assistant, Sternberg Museum.

Senator Dinkel reported on the following classified staff who have separated from the university: Mandi Stephenson, senior administrative assistant in the INT Department; Alison Brack, accountant I, Student Fiscal Services. Also, Jesse Lira, custodial specialist in Agnew Hall, has retired.

Legislative: No report.

Social: Senator Lix reported that she sent a sympathy card to Leanna Fross on the death of her husband.

Scholarship: Senator Tacha reported on behalf of Senator Schlyer that classified scholarship applications are due on August 17, and the committee meets on August 21 and will make the awards.

SB74: SB74 Committee Members Patty Nicholas, Cindy Cline, and Sheila McGuire were present and distributed the committee's position paper draft. Ms. Cline pointed out part of the proposal, including that longevity pay be added to employees' base salaries and a comparison sheet prepared by FHSU Personnel Director Tom Kuhn. Ms. McGuire discussed the performance evaluation portion of the proposal. It proposes using the KU process as a guide where supervisors can add unique components to evaluations to better fit individual jobs. Mandatory training would be available for the evaluation process, and the evaluation process would weigh heavily on merit increases. The process would be overseen by the personnel office.

The proposal further sets out that the probationary period would remain in effect, and layoff procedures would be similar to the civil service process. Appeals would be made to an internal board rather than to the Civil Service Board.

A letter and form from the Office of Budget & Planning, prepared by Director Larry Getty, set out a plan that would begin longevity pay after 5 years' employment, starting at \$250 per year.

The SB74 committee recommended the Classified Senate review the initiative and discuss it at the September meeting.

6. Old Business

A. Five-year employee pens

Pens and notes will be given to Clifford Denny, University Police Department, with his anniversary date of July 16, and Faye Klein, Registrar's Office, with her anniversary date of August 18.

B. President's Cabinet Meeting

No report

C. Further report on Kansas Council of Classified senates meeting at K-State – June 18, 2007

President Degenhardt and Senators Napell and Morgan attended the meeting. Further discussion was had, and President Degenhardt reported he would check with Personnel Director Kuhn to confirm when the KPERS vesting period would be reduced to five years and question whether employees with 5 to 10 years of service would be grandfathered in or eligible immediately.

7. New Business

No new business.

8. Announcements

The next meeting will be on Tuesday, September 11, 2007, 3:30 p.m., Field Conference Room, 1st Floor, Sheridan Hall.

9. Adjournment

There being no further business, Senator Klein moved to adjourn. The motion was seconded and carried, and the meeting was adjourned.

Submitted by Marcia Tacha
Secretary/Treasurer