

MINUTES
CLASSIFIED SENATE
September 11, 2007

The Classified Senate met Tuesday, September 11, 2007, at 2:30 p.m., in the Field Conference Room, Sheridan Hall.

1. Call to Order: The meeting was called to order by President Robert Degenhardt.

2. Roll Call

Members present: Senators Barb Bieker, Robert Degenhardt, Niki Dinkel, Linda Garner, Charlene Lix, Lisa Morgan, Janice Napell, Gloria Pfeifer, Michelle Schlyer and Marcia Tacha.

Members absent: Jim Dechant, Mark Grieve, Amy Klein, Lesly Rupp.

Guests: SB74 Committee Members Patty Nicholas, Cindy Cline and Sheila McGuire, and Personnel Director Tom Kuhn.

3. Approval of Minutes

A motion to approve July 17, 2007, and August 14, 2007, meeting minutes was made by Senator Schlyer. Discussion was had regarding a few minor word changes in the August minutes that will be made before they become permanent record. Senator Lix seconded the motion, and the motion carried.

4. Treasurer's Report

Secretary/Treasurer Tacha reported the following balances as of August 31, 2007: Foundation Scholarships, \$1,243.79; Hospitality Fund, \$19.69; and OOE \$698.

Senator Lix moved to submit a check request to the Foundation to transfer funds from the hospitality fund to the scholarship fund as no changes have been made to the hospitality fund since 2002. The motion was seconded and carried.

5. Committee Reports

Orientation: Senator Dinkel reported welcome letters were sent to Shanna Butel, senior administrative assistant in CTELT; Joan Brown, accounting specialist in Student Fiscal Services; and Abby Bonwell, administrative specialist, Assistant to the Provost office. She further reported that Lucas Deppenbusch has been promoted to custodial supervisor in Agnew Hall. Mark Kellerman, Sternberg Museum, and May Schumacher, formerly in the Assistant to the Provost Office, have transferred to unclassified staff.

Legislative: President Degenhardt reported the State Employees Oversight Commission posted a report on the Web with the Hay Group's recommendation to the State Committee. Mr. Kuhn added the posted report covered five different pay plans and was rather confusing and encouraged everyone to review it. He reported the Commission will meet on October 15.

Social: Senator Lix reported that she sent a card to congratulate Kelsey (Lechman) Hamilton in Printing Services on her marriage.

Scholarship: Senator Schlyer reported awards were made to the following classified staff members for scholarships for the Fall 2007 semester: Deborah Allen, \$66; Joyce D. Dechant, \$100; Linda Garner, \$100; Diane Henderson, \$45; Marnie Kohl, \$66; Terry Leiker, \$100; Marcia A. Tacha, \$71; Amie Wright, \$93. Total of the awards given were \$641. Only one applicant was turned away as the maximum amount for the fiscal year had already been awarded.

SB74: SB74 Committee Members Patty Nicholas, Cindy Cline and Sheila McGuire were present. The committee's position paper was finalized and given to Dr. Hammond. Ms. Cline pointed out that legal safeguards were put in place for when Dr. Hammond is no longer with FHSU. Mr. Kuhn reiterated that the handbook will contain that type of

information and is legally binding on its face. A new president would not be able to change policies and procedures and no change will be made on how evaluations are done. General Counsel Todd Powell will review anything we submit to him and after our proposal is finalized, it will be sent to the Board of Regents.

An SB74 advisory council will be set up to evaluate the process every year with the university president and the vice president of administration and finance and can negotiate with those administrators any changes that need to be made.

President Degenhardt proposed we set up Town Hall Meetings and move the process along. Ms. Cline will arrange room reservations and coordinate with the schedules of all who need to be on the panel. Senator Tacha said she will confirm that all relevant documents are or can be put on the Web site. Mr. Kuhn confirmed that release time will be given to all classified staff to attend the Town Hall meetings. Dr. Parker suggested to the committee that meetings be set in both morning and late afternoon. Ms. McGuire will coordinate with CTELT to have the meetings videotaped and ready to put on the Web. The Classified Senate applauded the SB74 Committee for all its hard work and dedication.

6. Old Business

- A. Five-year employee pens
No five-year pens were distributed this month.
- B. President's Cabinet Meeting
President Degenhardt reported the President's Cabinet Meeting agenda contained 14 items, including a presentation on the Union renovation by Bill Smriga, director. The Crisis Management Plan/Emergency Notification System committee proposal was presented but not finalized. The system would use software to send a blanket e-mail and text messages to all students, faculty and staff in the event of an emergency. The Cabinet also reviewed comparison tables of different Regents' schools costs and found FHSU was considerably lower.

7. New Business

An SB74 Schedule of events was discussed and tabled pending the arrangement of Town Hall Meetings.

8. Announcements

- A. The Distinguished Service Award Committee is accepting nominations for the first-ever awards, one for a non-teaching unclassified employee and one for a classified employee. All employees on campus will receive information and are encouraged to make nominations. The nominations will be open for a period of one month, due on October 15. The winners will be presented an award and \$500 at the campus holiday party in December.

The next meeting will be on Tuesday, October 9, 2007, 3:30 p.m., Field Conference Room, 1st Floor, Sheridan Hall.

9. Adjournment

There being no further business, Senator Tacha moved to adjourn. The motion was seconded and carried, and the meeting was adjourned.

Submitted by Marcia Tacha
Secretary/Treasurer