

**MINUTES**  
**CLASSIFIED SENATE**  
**September 16, 2008**

The Classified Senate met Tuesday, September 16, 2008, at 3:30 p.m., in the Trails Room, Memorial Union.

**1. Call to Order:** The meeting was called to order by President Marcia Tacha.

**2. Roll Call**

**Members present:** Senators Barb Bieker, Jim Dechant, Linda Garner, Mark Grieve, Bruce Heath, Amy Klein, Rod Leiker, Charlene Lix, Lisa Morgan, Janice Napell, Gloria Pfeifer, Michelle Schlyer, Marcia Tacha, Amie Wright.

**Members absent:** Donna Augustine and Niki Dinkel.

**Guests:** Tom Kuhn, Director of Personnel and Ken Trantham, Faculty Senate President.

**3. Introductions**

President Tacha introduced Tom Kuhn, Director of Personnel, and Ken Trantham, Faculty Senate President. Both were invited guests.

**4. Approval of Minutes**

A motion to approve the August 12, 2008, meeting minutes was made by Senator Bieker. The motion was seconded by Senator Schlyer and the motion carried.

**5. New Business**

A. CSSC Presentation to the Kansas Board of Regents, September 18

President Tacha reported that due to schedule changes, she would be attending the presentation. Any thoughts that you would like to be submitted to the Board of Regents should be given to President Tacha.

B. New Performance Review System

Tom Kuhn spoke about the changes that are being made with the new review system. He indicated that there is a Web site address on the brochure that was mailed to all employees. The Web site contains a PowerPoint presentation and other information on the new system. There will be an on-campus meeting with the Department of Personnel from Topeka on November 18 to discuss the proposed system. They will discuss the new pay plans and the new review system and answer any questions. Supervisory and employee training will be provided at a later time. He also mentioned that there would be a KPERs Informational Meeting held on October 21.

C. Faculty Senate Report

Ken Trantham indicated his interest in the Faculty Senate and the Classified Senate working together to provide better interaction between the two groups and the possibility of hosting events together.

D. Distinguished Service Award

President Tacha encouraged nominations for the award. The deadline is October 15.

E. Campus Directories

President Tacha said the campus directories will be delayed because the company that prints our directories is based in Houston, TX. Due to the hurricane, everything will be delayed for an indefinite length of time.

**6. Old Business**

A. Report on President's Cabinet Meeting

President Tacha reported that the last meeting was held on September 2. Items of discussion included budget cuts, Board of Regents Retreat, Enrollment Reports and Scholarship

Comparisons. There are no mandates for budget cuts at this time, but everyone has been asked to cut back where possible. The Board of Regents Retreat will be held on campus on September 21 and 22. A sign-up sheet went around the room for senators to sign up if they wanted to attend the breakfast on Monday morning.

**B. Distribution of Pens for 5-Year Employees**

Secretary/Treasurer Lix reported that Josie Feldt, McMIndes Maintenance and Joseph Yanda, Custodial had reached 5 years of service.

**C. Classified & Support Staff President's Meeting, September 11, WSU**

President Tacha reported that discussion included KPERS changes. All changes took effect July 1, 2008.

**D. FY2010 Position Paper**

Senators had another chance to read the draft of our paper. Senator Garner moved that our paper be finalized after COLA was written out as Cost of Living Adjustment. Senator Wright seconded the motion and the motion carried.

## **7. Treasurer's Report**

Secretary/Treasurer Lix reported the following balances: Foundation Scholarships, \$879.80 and OOE, \$231.57.

## **8. Committee Reports**

**Orientation:** Senator Dinkel was absent but sent the Orientation Committee Report to Secretary/Treasurer Lix. It was reported that welcome letters have been sent to Brady Weigel, General Maintenance and Repair Tech Sr, Buildings Maintenance, Adam Kotschwar, University Police Officer, University Police, Jennifer Losey, Administrative Specialist, Career Services, and Stephanie Johnson, Administrative Specialist, Office of the Registrar. Suzanne Hansen, Administrative Specialist, Career Services and Adam Kotschwar, University Police Officer Trainee, University Police have separated from the university. Kevin Burd, GMRT Senior, Building Maintenance was promoted to an unclassified position.

**Legislative:** President Tacha reported that she forward Hawver's Report to all senators.

**Social:** Senator Bieker reported that sympathy notes were sent to Pat Hulstine on the loss of her father, Don Johnson on the loss of his mother and Lisa Karlin on the loss of her father, Gary Dinkel. Congratulatory notes were sent to Niki Dinkel on the birth of her daughter, Caidyn and Kristal Boxberger on the birth of her son, Bryce Matthew.

**Scholarship:** Senator Schlyer reported that scholarships were awarded to Joyce Dechant, Linda Garner, Kelsey Hamilton, Diane Henderson, Terry Leiker, Marcia Tacha, Judith Salm, Shelly Vandiver, and Amie Wright.

## **9. Announcements**

The next meeting will be on Tuesday, October 14, 2008, at 3:30 p.m., in the Trails Room, Memorial Union.

## **9. Adjournment**

There being no further business, Senator Heath moved to adjourn. The motion was seconded by Senator Leiker and the motion carried. Meeting adjourned.

Submitted by Charlene Lix  
Secretary/Treasurer