

**Classified Senate Annual Report
For the period May, 2001 to April, 2002**

Classified Senate Members

President

Cynthia Cline Provost's Office, Univ. Relations, KSBDC, President's Office, Registrar's Office and Kelly Center

Vice-President

Deb Allen Custodial Services I

Secretary-Treasurer

Gloria Mlinek College of Health & Life Sciences, College of Business & Leadership, College of Education & Technology

Donna Augustine Grounds and Printing
Debra Schaben Motor Pool, Skilled Crafts I and Physical Plant
Janice Basgall CTELT, Forsyth Library, and Virtual College
Kathleen Albert College of Arts and Sciences and Graduate School
Joe Geist Sternberg Museum and Security
Robert Degenhardt HHP Custodial, University Farm and Athletics
Sandi Stricker Fiscal Operations, Administration & Finance, Auditor and Personnel
Odus Trober Computing Center and Power Plant
Tom Martin Custodial Services II
Amy Thomas Skilled Crafts II, Warehouse and Facilities Planning
Rosalie Gross Residential Life
Bobbie Hoyt Police, Memorial Union, and Senior Companion/Foster Grandparent
Simone Werth Admissions, Career Planning, Financial Aid, Alumni & Student Affairs

Tom Kuhn: Personnel Director and Advisor

Welcome to newly elected senators Debra Schaben, Janice Basgall, Kathleen Albert, Robert Degenhardt, Odus Trober, Amy Thomas, and Simone Werth. Joseph Geist filled a vacancy in the Sternberg Museum and Security constituency.

Committees

Orientation Committee: Simone Werth, Gloria Mlinek

Numerous welcome/informational letters were sent to new classified employees.

Scholarship Committee: Elaine Driscoll, Tom Martin, Leanna Fross, Gloria Mlinek

Fall '01 – Scholarships were awarded to Phillip Woodford, David Rorabaugh, Marnie Kohl, Wanda Hinton and Alvin Hearne.

Spring '02 – Scholarships were awarded to Patricia Duffey and Brad Penka.

Classified employees donated in excess of \$1,000 to the Classified Scholarship during the campus fund drive and President Hammond matched this amount. Classified employees are very appreciative of his generosity and commitment to employee training and education.

Legislative Tracking Committee: Debbie Allen, Tom Martin

For FY '02, classified staff received a 3% base salary adjustment, with 1.5% being funded on June 10, 2001 and the second 1.5% being funded on December 9, 2001. There was no step movement on the pay matrix, but longevity was funded. Step 16 was added to the pay matrix, but it was not funded.

Deborah Allen, Sandi Stricker, and Rosalie Gross attended the Kansas Council of Classified Senates meeting on September 22, 2001 at the University of Kansas, Lawrence. The KCCS FY '03 Position Paper was drafted at this meeting. Bruce Shubert's support is appreciated in reimbursing the travel expenses to attend this meeting.

Cindy Cline, Gloria Mlinek and Debbie Allen attended the Legislative Information Day in Topeka on February 11, 2002. Classified employees from across the state met with eighty-eight legislators to discuss employee concerns and leave Kansas Council of Classified Senates position papers with them.

Social Committee: Rosalie Gross, Janice Basgall

Numerous sympathy, get well, congratulatory, and thank you cards were sent by this committee.

Financial Report

The total OOE allocation for the Classified Senate account was \$704.00. An additional \$400 was transferred to the account during the year. The ending balance for '02 was \$0.51. This fund was used for printing, postage, and travel expenses. President Hammond's support in providing refreshments at the annual meeting was appreciated.

The Endowment Hospitality Account balance was \$42.49 on April 9, 2001 and \$19.69 on April 9, 2002.

The Classified Scholarship account balance at the April 9, 2001 meeting was \$915.52. A year later, at the May 14, 2002 meeting, the Scholarship account balance was \$939.52. Seven employees were able to take classes as a result of the scholarship aid.

Permanent Housing for Classified Senate Material

A permanent storage place was established at Forsyth Library, room 122, to store Classified Senate files and records.

Action Plans

An action plan was submitted to increase the Classified Senate OOE by \$750, which would double the present budget.

Four computers purchased from last year's action plan that supported providing access to Lotus Notes for all classified employees were placed at Witt 115, Cunningham 119, McMIndes 251 and an office at Lewis Field.

Tuition Waiver

The administration worked on a proposal that would enable classified staff, their dependents and spouses to take up to 6 hours/semester tuition free for undergraduate, graduate or virtual college courses after being employed by the university for one full year. Spouses and dependents would be eligible for percentage breaks on tuition based on the employee's length of employment. Restrictions were proposed, i.e. undergraduate hours only, up to eight semesters, and only 12 hours/semester. Fees of \$16/hour would still have to be paid by the employee/spouse/dependent.

Classification Restructuring

The state consolidated the administrative support group from twenty-one classes into six classes.

Fiscal Year '03 Forecast

Debra Prideaux and Bruce Shubert attended the December 11, 2001 Classified Senate meeting to update Senators about budget projections. Employer health care costs are expected to go up 30% in FY '03.

AQIP Update

Provost Larry Gould attended the January 8, 2002 meeting to update the Classified Senate about the Academic Quality Improvement Project. AQIP is a program that focuses on continuous quality improvement over a seven-year period.

Annual Meeting

Eighty-eight classified employees from FHSU and other state agencies attended the annual meeting on April 23, 2002. Insurance Commissioner Kathleen Sebelius was the speaker.

Thank You

Thank you for serving as Senators. The following Senators' terms expire this year: Rosalie Gross, Bobbie Hoyt, Deborah Allen, Sandi Stricker, Cindy Cline, Tom Martin, Gloria Mlinek and Donna Augustine.

Annual report prepared and submitted by Cheryl Schmeidler