

**Classified Senate Annual Report
For the period May, 2002 to April, 2003**

Classified Senate Members

President

Deborah Allen Custodial Services I

Vice-President

Cynthia Cline Provost's Office, Univ. Relations, KSBDC, President's Office, Registrar's Office and Kelly Center

Secretary-Treasurer

Gloria Mlinek College of Health & Life Sciences, College of Business & Leadership, College of Education & Technology

Donna Augustine Grounds and Printing
Debra Schaben Motor Pool, Skilled Crafts I and Physical Plant
Janice Basgall CTELT, Forsyth Library, and Virtual College
Kathleen Albert College of Arts and Sciences and Graduate School
Joe Geist Sternberg Museum and Security
Robert Degenhardt HHP Custodial, University Farm and Athletics
Darlene Schippers Fiscal Operations, Administration & Finance, Auditor and Personnel
Odus Trober Computing Center and Power Plant
Tom Martin Custodial Services II
Amy (Thomas) Lang Skilled Crafts II, Warehouse and Facilities Planning
Leanna Fross Residential Life
Vacant Police, Memorial Union, and Senior Companion/Foster Grandparent
Simone Werth Admissions, Career Planning, Financial Aid, Alumni & Student Affairs

Tom Kuhn: Personnel Director and Advisor

Committees

Orientation Committee: Simone Werth, Gloria Mlinek

Numerous welcome/informational letters were sent to new classified employees.

Scholarship Committee: Elaine Driscoll, Doug Joy, Tom Martin, Leanna Fross, Gloria Mlinek
Fall '02 – Scholarships were awarded to Kathy Albert, Cathy Deines, Tricia North, Wes Leiker, and Sandra Stricker. Thanks to Chris Schlyer at the University Bookstore/Barnes & Noble for contributing 2 additional \$50 book scholarships, which were won by Cathy Deines and Wes Leiker.
Spring '03 – Scholarships were awarded to Jodi Copple and Amy Thomas.

For the second year in a row, classified employees donated in excess of \$1,000 to the Classified Scholarship during the campus fund drive. President Hammond matched the \$1,033 donated by classified employees. Classified employees are very appreciative of his generosity and commitment to employee training and education.

Legislative Tracking Committee: Debbie Allen, Tom Martin

Classified employees received no cost of living adjustment or step movement on the pay matrix in FY '03. The longevity bonus was funded.

Cindy Cline attended the Kansas Council of Classified Senates meeting on October 11, 2002 at KSU, Manhattan. The KCCS FY '04 Position Paper was drafted at this meeting. A second meeting was called on Dec. 11, 2002 at KSU to finalize the KCCS FY '04 Position paper. Deb Allen represented FHSU at this meeting.

Deborah Allen planned to attend the Legislative Information Day in Topeka on February 4, 2003, but bad weather forced her to cancel her plans.

Social Committee: Janice Basgall

Numerous sympathy, get well, congratulatory, and thank you cards were sent by this committee.

Financial Report

The total OOE allocation for the Classified Senate account was \$697.00. The ending balance for '03 was \$398.40. This fund was used for printing, postage, and travel expenses. President Hammond's support in providing refreshments at the annual meeting was appreciated.

The Endowment Hospitality Account remained at \$19.69 the entire year.

The Classified Scholarship account balance at the May 14, 2002 meeting was \$939.52. A year later, at the May 13, 2003 meeting, the Scholarship account balance was \$1,626.32. Seven employees were able to take classes as a result of the scholarship aid.

Governor Sebelius on Campus

Governor Kathleen Sebelius presented a budget briefing on March 12, 2003 in the Stouffer Lounge.

Annual Meeting Notes

Fifty-five classified employees attended the annual meeting on April 17, 2003. Guests included President Hammond, Bruce Shubert, Tom Kuhn, and Eber Phelps. State Senator Janis Lee spoke on the "Realities of the State Budget Crisis".

Funeral Leave

Input was solicited from classified employees regarding funeral leave. The revised policy was published in the Classified Employees' Handbook in May, 2003.

Sick Leave Conversion

In FY '03, classified employees were able to convert up to 20 hours of vacation overage to sick leave at the end of the fiscal year.

State Employee Advisory Committee

The State Employee Advisory Committee was established and started meeting in the fall of 2002. Information about SEAC may be found at <http://da.state.ks.us/ps/subject/advisory1.htm>.

Movie Passes

A program was established to enable classified employees to purchase discount movie passes. Bruce Shubert, Vice President for Administration and Finance, took care of the \$5 fee for each set of 50 tickets ordered. Tickets were sold from the Student Service Center.

Thank You

The following Senators have completed terms of office and will not be returning to the Classified Senate next year. Thank you for representing your constituents so well!

Rosalie Gross and Sandi Stricker

Thank you to Gloria Mlinek, Deborah Allen, Tom Martin, Donna Augustine, Simone Werth and Cindy Cline for agreeing to serve a second term on Classified Senate.

Welcome to newly elected senators, Leanna Fross and Darlene Schippers

Annual report prepared and submitted by Cheryl Schmeidler