

FORT HAYS STATE UNIVERSITY

Student Organization Space Request Form

OKTOBERFEST 2008

The **COMPLETED** application must be return by: **September 12, 2008**

TO: Center for Student Involvement
Memorial Union – Lower Level 014

Student Organization Name: _____

Type of Organization: _____
(Academic, Social, Honorary, Religious, Campus-Wide)

Person in Charge of Booth: _____

Address: _____

Telephone Number: (____) _____ Email: _____

We Will Serve or Sell: _____
(Give menu description)

Anything being sold with a design (i.e. t-shirts, koozies, cups, etc), the design MUST be attached to your application and submitted for approval by the Oktoberfest committee.

Size of Booth in Feet: Front _____ Side _____

Your front is the side that you will serve out of and also facing the center of the Platz. Make sure the size shown is accurate.

Do you require a power outlet? (Circle One) Yes No

Did your organization take part in Oktoberfest last year? _____

Did your organization pay your gross sales? _____

Remarks or Suggestions for improvements of Oktoberfest this year:

Please Read Carefully

If accepted, we agree to have our booth constructed and prepared to begin selling by 11:00 A.M. Friday, September 26, 2008. We will not begin dismantling our booth until 7:00 P.M. Friday, September 26, 2008, when the Oktoberfest festivities are ended. We agree further to provide adequate trash containers so as to keep our booth and the area adjacent thereto clean. We agree to pay 7% of Gross Sales to the Volga German Society, P.O. Box 1314, Hays, Kansas 67601.

Organization

Signature of President or Person in Charge

OFFICE USE ONLY

APPROVED

Renewal Application Received

DISAPPROVED

Date: _____

