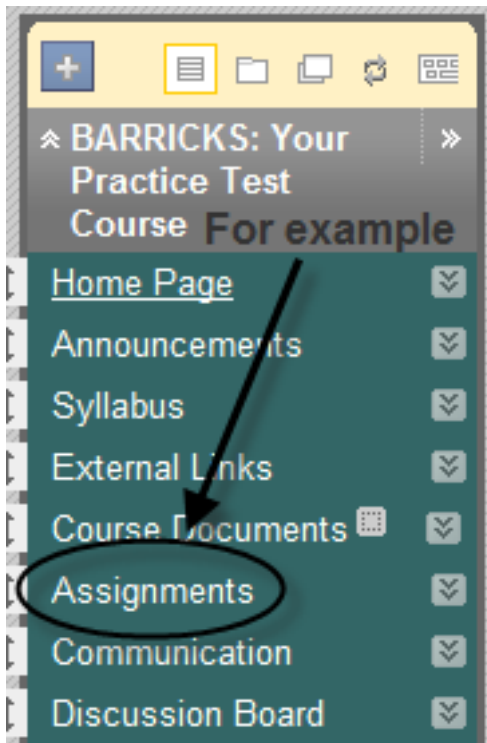


# Blackboard Learn (9.0) Assignment and Assessment

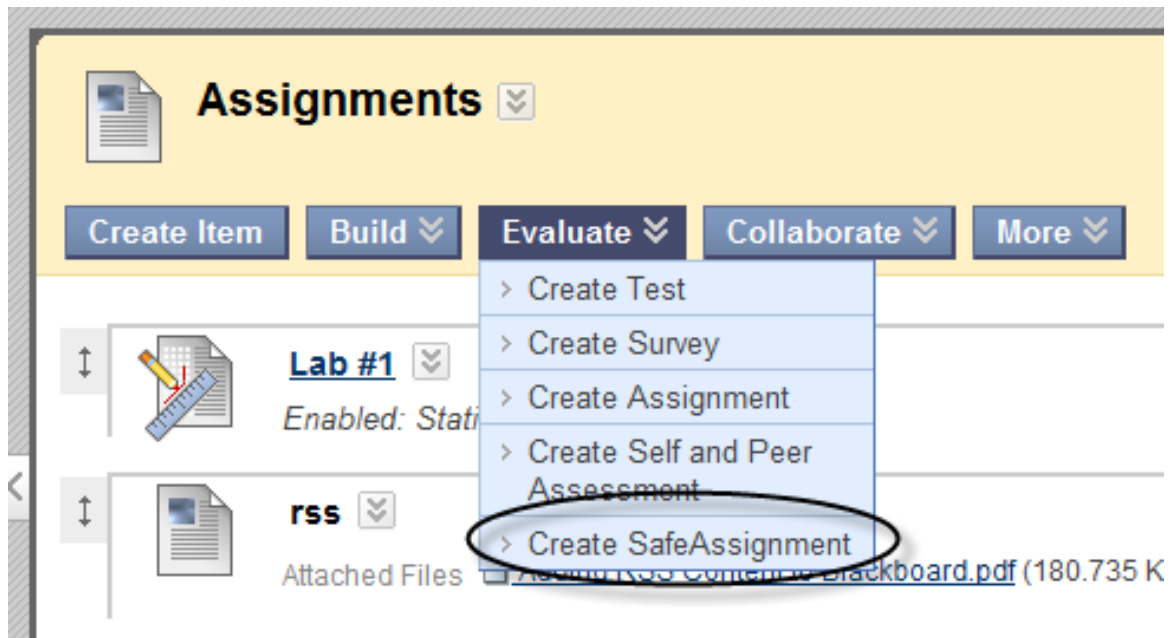
## Creating SafeAssign Assignments

SafeAssign assignments can be created in any content area (for example: Assignments, Communication, Course Documents or External Links).

1. Click the name of the content area.



2. Place your mouse cursor over the **Evaluate** button and select **Create SafeAssignment**.



3. Type a **Name** for the SafeAssign assignment, enter a value for **Points Possible**, and include **instructions** for completing the SafeAssign assignment.

**1. Enter Information**

\* Name


\* Points Possible


Instructions

4. Select Yes or No as to whether or not the SafeAssign assignment will be **available**, or visible, to students and choose whether you would like to track the number of views.

Make the assessment available  Yes  No

Track Number of Views

Availability Dates  Display After    
Enter dates as mm/dd/yyyy

Display Until    
Enter dates as mm/dd/yyyy

Draft

Urgent Checking

Student Viewable  Yes  No

5. Use the **Availability Dates** controls if you wish to set a date/time range for student access to the SafeAssign assignment.

6. The **Draft** option is available for you to allow the student to submit his/her paper for plagiarism detection without submitting it to the institutional database. This can be useful if you desire to teach your student how to attribute his/her paper properly. Keep in mind that if you desire to have the student submit a rough draft of a paper as well as a final version, you will need to create two SafeAssign assignments – one for the rough draft *with the Draft option enabled* and one for the final draft *without the Draft option enabled*.

7. **Urgent Checking** sets all papers for this particular SafeAssign assignment to a high priority in the queue.

8. The **Student Viewable** option allows you to determine whether the student can see the SafeAssign Originality Report.

9. Select Yes if you wish to create an Announcement related to the SafeAssign assignment. Be sure to include a meaningful Subject and Message.

**2. Optional Announcement**

Create  Yes  No

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Subject

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Message

10. Click **Submit** to create the SafeAssign assignment.