

CTELT RESOURCE CENTER

Title	Description
"E" is for Everything: E-Commerce, E-Business, and E-Learning in the Future of Higher Education	2000. Volume 2. Richard N. Katz & Diana G. Oblinger. This volume outlines major opportunities and challenges for colleges and universities as they take steps to evaluate their readiness to conduct business online; build technology infrastructure and expertise to support e-business; rethink campus and national data systems in an e-learning environment; and address network access, security, and privacy challenges.
101 Activities for Teaching Creativity and Problem Solving	2005. Arthur B. VanGundy. Employees who possess problem-solving skills are highly valued in today's competitive business environment. The question is how can employees learn to deal in innovative ways with new data, methods, people, and technologies? In this groundbreaking book, Arthur VanGundy -- a pioneer in the field of idea generation and problem solving -- has compiled 101 group activities that combine to make a unique resource for trainers, facilitators, and human resource professionals. The book is filled with idea-generation activities that simultaneously teach the underlying problem-solving and creativity techniques involved. Each of the book's 101 engaging and thought-provoking activities includes facilitator notes and advice on when and how to use the activity.
147 Practical Tips for Teaching Professors	1990. Robert Magnan. Whether you're new to teaching or an experienced veteran, this is a book you'll want to keep handy. From pre-term activities right through final exams, grading, and evaluation, <i>147 Practical Tips</i> covers all the important phases of the teaching process.
Achieving Learner Goals: Video Technology in Adult Education	4/99. Satellite Downlink. 120 minutes. This downlink will cover topics using video to expand learners' perspectives on their education experiences; building lesson plans around video segments; acquiring and evaluating video programs; and empowering learners through development of their own videos. Handout available. VHS copy stored in Sheridan.
Adobe InDesign 1.5	2001. Olav Martin Kvern. <i>Real World Adobe InDesign 1.5</i> provides thorough coverage of all the basic features -- working with text and palettes, inserting graphics, integrating with Photoshop, and employing PDF, EPS, and HTML formats, plus a detailed introduction to InDesign page layout.
Adobe Photoshop CS3	2007. Deke McClelland. Master the essential and advanced capabilities of Photoshop CS3 with Deke McClelland's unique and effective learning system. Step-by-step lessons, DVD-video demonstrations, and real-world projects help you improve your knowledge and hone your skills.
Adult Learning and the Internet No. 78, Summer 1998	Brad Cahoon. This book explores the effects of the Internet on adult learning, including both learning is facilitated through formal instruction and as it occurs spontaneously in the experiences of individuals and groups, as well as, to provide guidance to adult and continuing educators searching for ways to use the Internet more effectively in their practice.

CTELT RESOURCE CENTER

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Am I a Crook? Copyright Issues on the Internet	4/98. Satellite Downlink. 90 minutes. This program is a follow-up of <i>Putting Your Course Online</i> . It will provide examples of legal and illegal uses of copyrighted materials; illustrate potential issues and problems; clarify what kinds of material can and cannot be "taken" in fair use and discuss how much of a piece can be used in an online course. Handout available.
Approaches to Improving the First Year Student Experience	11/8/07. Web Conference. 90 minutes. Participants will explore best practices for working with first year students and gain practical insights about the components that make up the first year student experience. Participants will learn to identify the offices, services, and programs that make up the first year student experience at their own campuses, learn about current promising and effective practices on a variety of campuses, and generate a list of strategies for improving the first year student experience within their campus culture.
Art of Technique: An Aesthetic Approach to Film & Video Production	1996. John S. Douglass & Glenn P. Harnden. This book provides readers with a teaching tool not currently available. It fills a gap in the literature by going beyond simple discussions of hardware usage, basic technical knowledge, and descriptions of technique to in-depth discussions of how this knowledge can be applied in a coherent approach to production.
ASCD (Association for Supervision and Curriculum Development) Yearbook: Learning with Technology	1998. Chris Dede. Focuses on exemplary projects with the potential to re-conceptualize schooling. Its chapters include discussions on technology in support of educational reform, technology tools for teaching and learning in science, support for project-based learning, assistive technology for young children in special education, integrating Internet services into school communities, and implementing educational technology "tomorrow morning."
Assessing First-Year Seminars	9/21/07. Web Conference. Assessing a first-year seminar requires both collection and interpretation of student outcomes data and information on the strengths and weaknesses of the program itself. Gathering and interpreting this information can improve the efficacy of any first-year seminar.
Assessing Online Learning	9/9/04. Audio Conference. 90 minutes. Includes 2 CDs. This audio conference will look at online course and program assessment from both the instructor's and instructional system designer's perspective. Participants will: understand the latest research on assessing online learning; learn why assessing online learning is important for the student, instructor, and the institution; explore whether it is relevant to compare distance learning to face-to-face methods; learn how to align assessment strategies with course objectives; and find out about formative and summative assessment techniques they can use immediately in their online or hybrid courses.

CTELT RESOURCE CENTER

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Assessment as a Learning Experience	2/13/08. Webinar. Magna Publications. Many instructors view assessing student learning as a chore. They believe that assessment interferes with teaching, and that it's just something they need to do to satisfy the accreditation powers that be. But when done well, assessment engages and invigorates learners. This seminar will look at how you can use assessment in both small and large classrooms to create motivating learning experiences. We will explore how assessment activities can be used in pre- and post-learning situations and how you can get learner buy-in to these activities. The ideas presented will work in both large and small classes.
ASTD (American Society for Training and Development) Distance Learning Yearbook, 2000/2001	2000/2001. Karen Mantyla. This one-volume resource includes information on creating distance learning proposals and pilot programs; Internet-based training, videoconferencing, and other technologies; setting up and administering a program; career development for trainers, and more.
ATM & MPEG-2 Integrating Digital Video into Broadband Networks	1998. Michael Orzessek & Peter Sommer. Two technologies that will drive broadband multimedia: ATM networking and MPEG-2 digital video compression. This book covers them both in detail, showing how to integrate them into an efficient delivery system for next-generation digital video services.
Audio & Video	2001. Center for Teaching Excellence and Learning Technology (CTELT). This resource presents information about the design and production services that CTELT offers for audio and video projects. In addition, a list of recommendations will assist in planning and carrying out an audio and/or video project.
Barron's Guide to Distance Learning	1999. Pat Criscito. Many people who need a college degree or postgraduate degree -- or who simply need specialized training in any one of many given fields -- are discovering distance learning as a practical alternative to standard classroom education. This book gives them that all-important step one to start them off on a good distance-learning study program. A complete catalog of accredited colleges and universities that offer degrees and certifications via distance learning.
Basic Field Production: Lighting	1992. This program discusses many aspects of basic field and location lighting for video.
Basic Lighting Worktext for Film and Video	1992. Richard K. Ferncase. This book guides film and video students through a series of readings, self-study quizzes, exercises and projects designed to impart the fundamentals of studio and location lighting.

CTELT RESOURCE CENTER

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Becoming a Critically Reflective Teacher	1995. Stephen D. Brookfield. Building on the insights of his highly acclaimed earlier work, <i>The Skillful Teacher</i> , and applying the principles of adult learning, Brookfield thoughtfully guides teachers through the processes of becoming critically reflective about teaching, confronting the contradictions involved in creating democratic classrooms, and using critical reflection as a tool for ongoing personal and professional development.
Best of the Teaching Professor	2005. Ike Shibley. Includes many articles that not only discuss theoretical issues but also offer detailed guidance. Chapters focus on student learning, metaphors used to describe teaching, and specific aspects of learning, including classroom activities, writing, and technology.
Best Practices in Higher Education Consortia: How Institutions Can Work Together No. 106, Summer 1999	This volume should provide readers with a basic understanding of how different forms of cooperation are accomplished.
Building & Maintaining Motivation in the Online Classroom	2/22/07. Audio Conference. 90 minutes. You'll learn: How a few strokes of the keyboard can always have you appear perky, interested, and excited about your course; How to use outside resources to add extra "sizzle" into your subject and students; How students can add an additional element of excitement to the class, throughout the course; The keys to mastering "the language of motivation" so it seeps throughout the class, rather than hit them over the head; How to integrate students' own lives into keeping them charged for learning; How to take students' excuses and turn them into valuable teaching lessons; Things you can do to turn the weird and unusual into highly effective motivating techniques; Strategies to facilitate students' "ownership" of a subject by relating it to what they know; How your teaching can translate into students recommending you and the course to other students; How to hone in on each student so that he / she becomes an individual cheerleader to the rest of the class. Includes working guide.
Building a Web-Based Education System	1997. Colin McCormack & David Jones. With this powerful book/CD-ROM package and integrated Web site, you'll get a complete how-to guide to building an online education system.
Building Learning Communities in Cyberspace: Effective Strategies for the Online Classroom	1999. Rena M. Palloff & Keith Pratt. This book provides proven strategies for taking learning beyond the classroom and into the online environment, focusing on the critical task of creating a sense of community among learners. The authors share their experience and insight into what it takes to build foster feelings of safety and a sense of shared learning among students and faculty involved in computer-mediated distance education.

CTELT RESOURCE CENTER

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CCNA (Cisco Certified Network Associates) Certification Kit	2000. Prepares one for the Cisco Certified Network Associate exam. Includes a Study Guide book & CD-ROMs.
CD-ROM	2001. Center for Teaching Excellence and Learning Technology (CTELT). This resource will introduce the multimedia capabilities of the CD-ROM so you can make informed decisions about selecting this product for a project or course. You will learn about the services that CTELT offers faculty and staff, as well as, how to plan for CD-ROM production and teaching strategies.
Charting Your Course: How to Prepare to Teach More Effectively	2000. Richard Prigent. <i>Charting Your Course</i> is a systematic approach to course planning that applies to all disciplines and course types. Prigent stresses analysis, planning, critical thinking, and careful evaluation. He then provides step-by-step examples of how actual new courses were designed and prepared.
Cheating & Plagiarism Using the Internet	4/03. Satellite Downlink. 90 minutes. Too many students are using distance learning and electronic technologies to violate the teaching-learning contract. Technology empowers faculty to detect plagiarism. This program will offer solutions to the increase of cheating and plagiarism by defining the problem, demonstrating strategies for detecting plagiarism, presenting reactive methods of dealing with the problem, and most of all, suggesting proactive approaches to dissuading and minimizing cheating and plagiarism. Handout available. VHS copy stored in Sheridan.
Classroom Communication: Collected Readings for Effective Discussion and Questioning	2003. Rose Ann Neff & Maryellen Weimer. This book offers ideas on how to start and facilitate discussion, utilize group dynamics, and incorporate discussion participation into grading. Each section ends with questions and suggestions for individual reflection, moving concepts from the page into the classroom.
Cognitive Styles & Learning Strategies: Understanding Style Differences in Learning & Behavior	1998. Richard Riding & Stephen Rayner. Cognitive style may well turn out to be the missing element in the study of individual differences. This book reviews and integrates research on style differences in learning and behavior and describes the <i>Cognitive Styles Analysis</i> which provides a simple and effective method of assessing style in children and adults.

CTELT RESOURCE CENTER

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Collaborative Learning Techniques: A Handbook for College Faculty	2005. Elizabeth F. Barkley, K. Patricia Cross, & Claire Howell Major. Barkley (music, Foothill College), Cross (emeritus, U. of California, Berkeley) and Major (education, University of Alabama) explain the epistemological underpinnings that differentiate cooperative and collaborative learning, presents the pedagogical rationale for collaboration, and summarizes the research on the effectiveness of collaborative learning. Tailored to the needs of college teachers, the second half of the book provides 30 collaborative learning techniques for encouraging discussion, reciprocal teaching, problem solving, organizing graphical information, and writing.
College & University Media Review: A Look at Practices, Trends & Research Vol. 5 No. 2	Spring 1999. CCUMC (Consortium of College and University Media Centers). A look at practices, trends & research. The College & University Media Review is the professional journal of CCUMC and includes articles that focus on media and technology, related research, instructional development, and management and supervision, as related to the operation of instructional support service units in higher education.
College & University Media Review: A Look at Practices, Trends & Research Vol. 6 No. 1	Fall 1999. CCUMC (Consortium of College and University Media Centers). A look at practices, trends & research. The College & University Media Review is the professional journal of CCUMC and includes articles that focus on media and technology, related research, instructional development, and management and supervision, as related to the operation of instructional support service units in higher education.
Complete Idiot's Guide to Creating an HTML 4 Web Page	1998. Paul McFedries. Overview of a wide variety of topics, including a history of browsers, how to use specific HTML tags, how to select software tools, and advice on pure aesthetic design.
Compressed Video for Instruction: Operations and Applications	1995. Barbara T. Hakes, John Cochenour, Landra L. Rezabek & Steven G. Sachs. This book provides an overview of compressed video operations and applications in instruction, training, and video-conferencing for a variety of purposes.
Computer-Based Instruction: Design and Development	1998. Andrew S. Gibbons & Peter G. Fairweather. This book focuses on the different instructional strategies that should be used when teaching procedures, processes, concepts, principles, and memory instruction.
Contemporary Theories & Practice in Education	2003. Yves Bertrand. Bertrand emphasizes the theories that prevail, make huge contributions to enriched practice, and those vying to bring their concepts of value to the world of accepted practice. Each chapter provides the history and evolution of a theory, its characteristics, and its translation into practice.

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Control, Conflict and Courseware: Intellectual Property in Online Education	2/01. Satellite Downlink. 90 minutes. This program will address issues such as: How do issues of copyright and "work for hire" apply to the creation and distribution of online courses?; How much control will faculty have over content of both the courses they create and those they are assigned to teach?; and Is there a middle ground on which faculty rights, pedagogy, and the need to cut costs and increase efficiency can all be honored? Handout available.
Coping with Classroom Incivilities: Nanny 9-1-1 for the Professor	10/05. Satellite Downlink. 90 minutes. Although this program explores the student behavior, the emphasis is not on the student, but on how you as educators can best approach these difficult situations. What proactive strategies will reduce the occurrence of incivilities in the first place? And when incivilities do surface, what tactics minimize their negative impact on the class? In addition, incivilities related to mental health, technology, and current best practices will be addressed. Handout available. VHS copy stored in Sheridan.
Copyright Essentials for Librarians and Educators	2000. Kenneth D. Crews. Attorney, librarian, researcher, and author Kenneth Crews boils down all of his expertise in this up-to-date reference designed to instruct today's information providers on the fundamentals of current copyright law.
Copyright Issues Online	2/03. Satellite Downlink. 90 minutes. There are guidelines and "rules of thumb" for when faculty should obtain permission to use materials they did not create. Among scenarios based on real-world situations the panel will analyze issues such as - How the "fair use" provision works in today's digital environments. Handout available. VHS copy stored in Sheridan.
Copyright Workshop	7/05. 30 minutes. Suzanne Vesley. Explains the key components of copyrights and other issues regarding copyrights. VHS copy stored in Sheridan.
Courage to Teach	1998. Parker J. Palmer. A look at the inner life of the dedicated teacher and what it means to teach, what it takes to truly connect with students, and the importance of self-realization.
Course Redesign	3/24/08. Webinar. This seminar will not only take a look at the broad picture of course redesign, but will look at a state project, several specific course redesigns, and even a single class redesign.

CTELT RESOURCE CENTER

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Course Syllabus: A Learning-Centered Approach	1997. Judith Grunert. This concise, practical and straightforward guide is an immediately applicable resource for those who are constructing or revising a syllabus that focuses on student learning. It is a valuable resource for the newest to the most experienced teachers.
Creating Learning Communities: Models, Resources, and New Ways of Thinking About Teaching and Learning	2000. Ron Miller. A book that brings together a wealth of real-world information and innovative theoretical thinking on the present and future state of education. From home schooling and distance learning to auto didactics and learning clubs, a wide variety of interesting ideas is presented here.
Creating Significant Learning Experiences: An Integrated Approach to Designing College Courses	2003. L. Dee Fink. Offering methods for improving teaching practices in higher education, Fink challenges educators to shift from the content-oriented "information dump" approach toward one that is learning-centered. Fink outlines his taxonomy of significant learning and shows how to combine new and traditional techniques to create powerful learning experiences.
Creating the Virtual Classroom: Distance Learning with the Internet	1997. Lynnette R. Porter. This gets right down to the real issues of the design and management of distance learning programs, giving practical advice on putting together effective courses and programs.
Creating Tomorrow's Learner-Centered Environments --Today!	10/98. Satellite Downlink. 90 minutes. This program will provide a framework for thinking about ways to enable your institution to be agile and creative in addressing change, to provide the infrastructure that supports a diversity of learning opportunities, and to encourage the development of strategic alliances. It will provide you with insights into how your institution will serve the learner of tomorrow. Handout available. VHS copy stored in Sheridan.
Creative Visual Thinking: How to Think Up Ideas Fast	1982. Morton Garchik. This book teaches a system for training the mind in step-by-step procedures necessary for producing vital, clever, eye-catching graphics, within the rigorous deadline demands of publishing and advertising.

CTELT RESOURCE CENTER

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Critical Challenges in Distance Education: A.D.A. Issues & Requirements	10/02. Satellite Downlink. 90 minutes. Although the Americans with Disabilities Act of 1990 preceded the vast expansion of Internet-based distance learning, ADA requirements and related federal statutes definitely do apply to distance learning regardless of the technology used. This program will examine three elements that are vital to ensuring that distance learning courses serve disabled students effectively. Handout available.
Cyber Insecurity? Prevention & Protection Solutions	4/04. Satellite Downlink. 90 minutes. This teleconference for administrators and technical staff will present information on doing risk assessments; identifying the most common vulnerabilities; dealing with an attack if it occurs; and the importance of creating, implementing and policing an institutional policy that raises awareness of the problems and gets essential information to all users. Handout available. VHS copy stored in Sheridan.
Deep Learning for a Digital Age	2002. Van B. Weigel. Rather than focus on technology to extend the reach of higher education -- distance learning -- Weigel favors its use in conjunction with classroom-based experiences to promote "depth education" -- the use of collaborative virtual spaces, called "knowledge rooms," in which virtual teams of students work together to build skills in critical thinking and knowledge management. Weigel explains the concept of depth education, outlines the campus infrastructure requirements of depth education, explains how to use the knowledge room framework, and discusses educational vistas made possible by e-learning.
Designing Effective Instruction	2001. Gary R. Morrison, Steven M. Ross & Jerrold E. Kemp. This book offers a solid rationale and a set of specific procedures for designing instruction. It establishes a foundation for systematic instructional planning, then presents a ten-element model that combines both behavioral and cognitive philosophies to create a flexible, heuristic framework for designing both traditional classroom and non-traditional, interactive learning programs. CD-ROM housed at Reserve Desk as of 12/7/05.
Designing Effective Instruction	2004. 4th Edition. Gary R. Morrison, Steven M. Ross & Jerrold E. Kemp. Updated and revised, this book equips you with practical skills for successful instructional design. The authors balance theory and application, and borrow from many different disciplines and approaches, including both behavioral and cognitive approaches. CD-ROM included.
Designing Web Usability	2000. Jakob Nielsen. In this design reference, the world's acknowledged authority on Web usability, Jakob Nielsen, shares with you the full weight of his wisdom and experience. From content and page design to designing for ease of navigation and users with disabilities, he delivers complete direction on how to connect with any Web user, in any situation.

CTELT RESOURCE CENTER

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Desktop Encyclopedia of Telecommunications	1998. Nathan J. Muller. This new edition explains telecom technologies, terms, and architectures in everyday English, with clear diagrams.
Developing Courses for Web-based Delivery	11/98. Satellite Downlink. 90 minutes. In this program you will get the information you need to develop an online course specifically for delivery over the Web. The panel of distance educators will cover the theoretical to the practical presenting examples that work; tips on working with a team; and suggestions for designing Web sites, building in interactivity and evaluating what you have developed. Handout available. VHS copy stored in Sheridan.
Developing Critical Thinkers: Challenging Adults to Explore Alternative Ways of Thinking and Acting	1987. Stephen D. Brookfield. This award-winning book offers a practical, straightforward guide to helping adults develop their critical thinking skills in four key arenas of adult life: in their personal relationships, in their workplaces, in their political involvements, and in their responses to the media.
Developing Training Courses: A Technical Writer's Guide to Instructional Design and Development	2001. Rives Hassell-Corbiell. The eight-step strategy presented in this book takes the mystery out of writing effective training courses. You'll discover how to make the most of limited time, money, and human resources to develop training lessons that make a difference, customize off-the-shelf training to meet the needs of your target audience, and more.
Developing Web-based Courses on a Shoestring	4/00. Satellite Downlink. 90 minutes. The panelists will draw on their extensive and varied backgrounds, sharing personal experiences and providing examples of how they developed and implemented courses. These veterans of Web-based learning will tell you how they secure funding, find free or low-cost resources, and managed their courses in cost-effective and efficient ways. Handout available. VHS copy stored in Sheridan.
Dialog Database Catalog, 2005	2005. Thompson Dialog. This book is designed to help you review a summary of the content and features of a database; verify the availability of a database on a specific service and check the presence of key database features.
Digital University: Reinventing the Academy	1998. Reza Haziem, Stephen Hailes & Steve Wilbur. This book discusses how to use and create a web-based system for teaching and learning, using groupware for collaboration, multimedia, distance learning, and much more.

CTELT RESOURCE CENTER

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Discussion as a Way of Teaching: Tools and Techniques for Democratic Classrooms	1999. Stephen D. Brookfield & Stephen Preskill. In this guide to planning, conducting, and evaluating lively discussions, the authors offer a variety of practical ideas, tools, and techniques for creating democratic classrooms. In exploring the role of the teacher in discussion, they address the tensions and possibilities arising from ethnic, cultural, social class, and gender differences. Additionally, they review how to balance the voices of students and teachers, while still preserving the moral, political, and pedagogic integrity of discussion.
Distance Education and Environmental Education	1998. Walter Leal Filho & Farrukh Tahir. The book deals with the matter of environmental education and distance education, introducing concepts and ideas from people working in this field. It contains case studies illustrating approaches used by universities in industrialized and developing countries aimed at fostering environmental learning through distance education.
Distance Education: A Systems View	1996. Michael G. Moore & Greg Kearsley. This book takes a unique systems perspective to clearly show how the many elements of a distance education program -- content, design, communications, interaction, learner environment, and management -- fit together.
Distance Learner's Guide	1999. Western Cooperative for Educational Telecommunications. This one-stop reference provides everything the distance learner or prospective distance learner needs to be effective in the on-line learning environment.
Distance Learning	2001. Center for Teaching Excellence and Learning Technology (CTELT). This resource is useful for faculty members who would like information about distance learning, who are thinking about the possibility of developing a distance learning course, or who plan to develop a distance learning course.
Distance Learning Funding Sourcebook	1999. 4th edition. Arlene Krebs. A Guide to Foundation, Corporate and Government Support for Telecommunications and the New Media. This is an all-in-one comprehensive guide that covers funding sources, cable industry information, includes a section on intellectual property and distance learning, contains numerous Internet and multimedia resources, and a section on grant writing. As a grant writer that must identify the right funding source the first time around and use the most recent technology terms to write a competitive grant application, this book is a valuable tool.
Distance Learning Today: Legal Issues	6/99. Satellite Downlink. 120 minutes. This program will examine copyrights, trademarks, patents, and examine how they can be applied to intellectual properties. Handout available. VHS copy stored in Sheridan.

CTELT RESOURCE CENTER

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Distance Learning: The Essential Guide	1999. Marcia L. Williams, Kenneth Paprock & Barbara Covington. In this practical and timely volume, authors provide clear commentary on the basic issues surrounding distance learning.
Distance Training: How Innovative Organizations Are Using Technology to Maximize Learning and Meet Business Objectives	1998. Deborah A Schreiber & Zane L. Berge. <i>Distance Training</i> examines how compressed video, satellite broadcasting, the Internet, and other innovations can each be used to their best advantage.
Dreamweaver 2 Bible	1999. Joseph W. Lowery. This comprehensive guide to Macromedia Dreamweaver 2 for Mac and Windows serves as both an introductory aid for beginners and a useful reference tool for more experienced users.
DVD Authoring & Production: An Authoritative Guide to DVD-Video, DVD-ROM, & WebDVD	2001. Ralph LaBarge. This book is an authoritative and comprehensive guide to publishing content in the DVD-Video, DVD-ROM, and WebDVD formats. Readers learn everything they need to create, produce, and master DVDs. DVD housed at Reserve Desk as of 1/9/06.
DyKnow Vision	6/06. Presentations by Dr. Dave Berque, Computer Science Department, DePauw University. Dr. Berque's two presentations are entitled "Pen-Enabled Pedagogy: Fostering Student Engagement with DyKnow VISION" and "Pen-Based Hardware Demonstrations and Sample Collaboratory Configurations."
Educating the Net Generation	2005. Diana G. Oblinger & James L. Oblinger. This book will help educators make sense of the many patterns and behaviors that are seen in the Net Generation but not quite understood. Educating the Net Generation is a privilege and a challenge. They expect a great deal of us, just as we do of them. To find the right balance point, we need to understand each other well.
Effective Teaching & Learning Centers: Best Practices & Emerging Models	2/01. Satellite Downlink. 90 minutes. In this program the panelists will share best practices, funding and staffing models, and administrative issues while presenting what they see as future challenges and emerging models. Handout available.

CTELT RESOURCE CENTER

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Energizing the Learning Environment	1995. William A. Draves. This is the first book to focus exclusively and comprehensively on the physical aspects of the learning situation for adults. Contains chapters on re-creating room design, choosing the best set up, moving in presenter space, spicing up teaching tools, stirring imaginations visually, learning mediums and more.
Engaging Ideas: The Professor's Guide to Integrating Writing, Critical Thinking, and Active Learning in the Classroom	2001. John C. Bean. A practical nuts and bolts guide for teachers from any discipline who want to design interest-provoking writing and critical thinking activities. <i>Engaging Ideas</i> : Shows how teachers can encourage inquiry, exploration, discussion, and debate in their courses; Presents a wide variety of strategies for stimulating active learning and for coaching writing and critical thinking; Offers teachers concrete advice on how to design courses, structure assignment, use class time, critique student performance, and model critical thinking activities; and Demonstrates how writing can easily be integrated with such other critical thinking activities and inquiry discussions, simulation games, classroom debates, and interactive lectures.
Engaging Minds: Learning and Teaching in a Complex World	2000. Brent Davis, Dennis Sumara, & Rebecca Luce-Kapler. This book involves readers in a comprehensive exploration of teaching and learning. It also provides elaborated descriptions of many specific teaching events, in different subject areas and at all age levels, followed by interpretations that include suggestions for teachers.
Engaging Students in Distance Learning: Interactive exercises and activities for field sites	1999. Thomas E. Cyrs. This book explores a variety of distance learning activities and exercises that will allow you to involve students at both origination and at field sites in critical thinking skills, problem solving skills, and values exploration exercises.
Engaging the Online Learner: Activities and Resources for Creative Instruction	2004. Rita-Marie Conrad & J. Ana Donaldson. <i>Engaging the Online Learners</i> includes an innovative framework—the Phases of Engagement—that helps instructors become more involved as knowledge generators and co facilitators of a course. The book also provides specific ideas for tested activities (collected from experienced online instructors across the nation) that can go a long way to improving online learning.
Enhancing Learning with Laptops in the Classroom: New Directions for Teaching and Learning, No. 101	2005. Linda B. Nilson & Barbara E. Weaver. This volume is the first major publication on teaching with laptops in the classroom. Its primary purpose is to show that university instructors make pedagogically productive and novel use of laptops in the classroom.

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ePortfolios for Learning and Assessment	9/28/07. Web Conference. Web-based eportfolios have become a popular and powerful way to describe, reflect on, and demonstrate what students know and can do. ePortfolios represent a technology and a pedagogical approach for facilitating integration of formal and informal educational experiences, regardless of the program of study. Faculty face unique challenges using eportfolios. Not only must they learn new skills and adapt to new technology, but they must also understand how to promote and nurture new ways of thinking about what their students are learning.
Essential Guide to Telecommunications	1998. Annabel Z. Dodd. This book includes detailed, common-sense explanations of the Internet and wireless services, including intranets, extranets, PCS services, wireless data, wireless local telephony, Low Earth Orbit Satellites (LEOS), Internet and wireless security, cable modems and more.
Evaluating Resources for Online Learning	4/02. Satellite Downlink. 90 minutes. In this program the panelists will share their own experiences in using and developing guidelines and standards while providing examples that can be used at your own institution. Handout available.
Exemplary Models for Web-based Learning	10/99. Satellite Downlink. 90 minutes. The panelists will share tips and techniques for developing and using Web programs. They will illustrate how to build successful programs in the humanities, math, and science. Handout available. VHS copy stored in Sheridan.
Faculty Compensation Systems: Impact on the Quality of Higher Education	2001. Terry P. Sutton & Peter J. Bergerson. This book addresses the link between particular faculty compensation systems and their impact on an institution's missions and goals, the factors that influence a faculty member's compensation, and more.
Faculty Pay in Distance Education	1/99. Satellite Downlink. 90 minutes. This program will examine popular models for paying faculty in distance education; criteria colleges should examine in establishing their own models; and how to weigh related issues such as office hours, time spent interacting with students and intellectual property rights. Handout available. VHS copy stored in Sheridan.

CTELT RESOURCE CENTER

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Filmmaker's Handbook: A Comprehensive Guide for the Digital Age	1999. Steven Ascher & Edward Pincus. If film has a language, <i>The Filmmaker's Handbook</i> is your translation guide, dictionary and phrase book. The authors detail virtually everything you need to know about filmmaking.
First Steps to Excellence in College Teaching	1995. Glenn Ross Johnson. This book provides the basics of instruction, from preparation through evaluation, step-by-step. It focuses on what new instructors need most, covering the essentials such as: determining your course objectives, selecting textbooks, involving your students more actively, and evaluating your students.
Fostering Critical Reflection in Adulthood: A Guide to Transformative and Emancipatory Learning	1990. Jack Mezirow and Associates. This book presents successful programs, techniques, and strategies for helping adult learners tap into their rich and diverse life experiences as a basis for growth and lifelong learning.
From Needs Assessment to Action: Transforming Needs into Solution Strategies	2000. James W. Atschuld & Belle Ruth Witkin. Through the use of real world examples drawn from various fields, the book provides in-depth procedures for analyzing and combining different types of data collected in the needs assessment process, prioritizing needs, selecting solution strategies, designing and implementing solution strategies, and examining major multiple-method needs assessment studies.
From Strategy to Change: Implementing the Plan in Higher Education	2001. Daniel James Rowley & Herbert Sherman. This book presents a logical scheme for implementing strategic plans on college campuses and shows how the procedures of change can still be made sensitive and responsive to individuals who are affected. It offers detailed examples of actual strategic plans and the institutions that have implemented them.
Future of eLearning	3/06. Satellite Downlink. 90 minutes. This program will focus on the great aspirations for technology and eLearning over the past three decades. The downlink will also examine model implementations of information technology and eLearning programs.
Going the Distance: A Handbook for Part-Time & Adjunct Faculty Who Teach Online	2005. 1st edition. Evelyn Beck & Donald Greive, Ed.D. This book helps adjuncts tackle the day-to-day challenges associated with teaching online courses. From technological preparation to course design to planning and virtual classroom techniques, this book offers model materials, practical suggestions and successful strategies.

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Title	Description
Going the Distance: Catalyst for Change	5/98. Satellite Downlink. 90 minutes. Going the Distance project encourages colleges, universities, and public television stations to work together to create distance degree programs using new technologies, enabling students to earn a college degree at a distance. This program will focus on the evolution of courseware and demonstrate how telecourses should be adapted for online instruction and modified to be used in Web-based courses. VHS copy stored in Sheridan.
Handbook for Adjunct & Part-Time Faculty & Teachers of Adults	2001. 4th edition. Donald Greive. This handbook helps adjuncts tackle the day-to-day problems associated with teaching part-time. From course planning to teaching adult students, this book offers practical suggestions, strategies and advice.
Handbook of Distance Education	2003. Michael Grahame Moore & William G. Anderson. This handbook provides overviews and summaries of the research and practice of distance education in the United States. It addresses such questions as how distance education is best practiced at the level of the teacher, as well as the administrator, and it examines the public policy implications of shifting a greater proportion of educational resources to this method. Finally, it looks at how the expansion of distance education affects educational research and theory.
How am I Teaching? Forms and Activities for Acquiring Instructional Input	2002. Maryellen Weimer, Joan L. Parrett, & Mary-Margaret Kerns. The authors begin with a simple diagnostic matrix to guide you to a form or activity which best suits your needs. Then they summarize each of the nine tools, highlighting the value and limitations. Make copies of whichever tool(s) you've selected and you're on your way to better teaching!
How to Design Self-Directed and Distance Learning	1999. Nigel Harrison. This handbook shows trainers, designers of self-directed training materials, and potential Webmasters how to design distance-learning content to maximize training effectiveness.
How to Think Like the World's Greatest Marketing Minds	2001. Marcia Layton Turner. The author showcases the classic marketing master-plans of our time and lays out a refreshingly practical methodology that can be used by executives and entrepreneurs in any industry who are looking to duplicate the success of such legends as Geoffrey Moore, Phil Knight, and Martha Stewart.

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Title	Description
ID CaseBook: Case Studies in Instructional Design	1999. Peggy A. Ertmer & James Quinn. Thirty-six authentic cases are written by practicing instructional designers -- and have been carefully chosen to provide enough depth to develop competence. By giving readers opportunities to encounter many different challenges in a variety of settings (corporate, K-12, higher education) involving a range of issues and subjects, these cases effectively bridge the gulf between the complexities of the design world and the principles taught in ID courses. For future instructional designers.
Importance of Learning Styles: Understanding the Implications for Learning, Course Design, and Education	1995. Ronald R. Simms & Serbrenia J. Sims. This book affirms the need for instructors and trainers to recognize the importance of individual learning differences and to use methods that help create a learning climate which increases the potential learning for all students or trainees regardless of their preferred way of learning.
Improving Campus Communications with Wireless Technologies	1/17/06. Web Conference. 120 minutes. The Improving Campus Communications with Wireless Technologies web conference explains how colleges and universities can harness the power of wireless technology and use it to enhance campus communications in three critical areas of campus interaction: pedagogy, student life, and overall institutional value. A detailed case study and examination of overall wireless trends in higher education provides specific action steps for any institution desiring to incorporate wireless technologies into its communications network strategy.
Improving Multimedia and Online Courses with Instructional Design	2/02. Satellite Downlink. 90 minutes. This program will examine basic principles of instructional design and examples of instructional design for top-quality multimedia and online courses, which are student-centered and self-directed. Handout available.
Information Technology in Higher Education: Assessing It's Impact and Planning for the Future No. 102, Summer 1999	Richard N. Katz & Julie A. Rudy. The authors offer practical, effective models for integrating IT planning into institutional planning and goals; assessing the impact of IT investments on teaching, learning, and administrative operations; and promoting efficient information management practices.
Innovative Uses of the Web to Enhance Learning	4/99. Satellite Downlink. 90 minutes. Panelists will present teaching models for distributed learning; share research on the use of online technologies; provide stories about successes as well as efforts in Web-based learning that didn't fully succeed; and offer planning and design tips. Handout available.

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Title	Description
Instructional & Cognitive Impacts of Web-Based Education	2000. Beverly Abbey. Web sites are increasingly being used by educators in place of traditional content media and instructional approaches, such as texts and lectures. This new teaching philosophy has led to a myriad of questions concerning instructional design principles, learners' cognitive strategies, human-Internet interaction factors and instructional characteristics of Web media that transverse political, geographic and national boundaries.
Instructional Design	1999. 2nd Edition. Patricia L. Smith & Tillman J. Ragan. This book is notable for its theory-based treatment of the instructional design process, including unusual depth in the design of instructional strategies.
Instructional Design and Planning: A Video-Based Professional Development Course	1994. Judith W. Neill & Deborah Machburn. This study guide is a complete course in instructional design. It walks the reader through 13 lessons in a proven performance-based instructional design process, with practice activities and assignments. Readers learn how to write competencies, develop performance expectations, develop criteria for scoring guides, select assessment strategies, and build a syllabus.
Instructional Design Guide	2001. Center for Teaching Excellence and Learning Technology (CTELT). This is a practical resource that presents techniques and examples that will help you streamline the course development process and create quality courses.
Instructional Use of Learning Objects	2002. David A. Wiley. Learning objects are defined by Wiley (Utah State University) as "any digital resource that can be reused to support learning." He presents five separately authored chapters that explore the use of learning objects in the design of computer assisted instruction programs.
Integrating the Web with Instruction	2001. Center for Teaching Excellence and Learning Technology (CTELT). This informative resource is designed for instructors, who are both inexperienced and experienced with the Web, to obtain the knowledge necessary to develop and deliver effective online instruction.

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Title	Description
Interactive Distance Learning Exercises that Really Work!	1999. Karen Mantyla. The book offers expert advice on transitioning to various distance learning methods including training via the Internet, interactive television, and video teleconferencing. In addition to advice, the book offers "lessons learned" case studies to show how others have transitioned their classroom exercises successfully.
Interactive Videoconferencing, ITV, & Telenet 2	2001. Center for Teaching Excellence and Learning Technology (CTELT). This resource is useful for faculty and staff members who plan to use interactive videoconferencing for a meeting, and particularly for a distance course. It outlines the two types of videoconferencing systems currently in use at FHSU and differentiates between them so you can decide on the most appropriate technology.
Inter-Institutional Academic Alliances: When, Why, Who & How Part 1 of 2	4/19/06. Audio Confernece. CD 1 of 2. You'll learn to: Identify institutional attributes that support academic partnerships and learn strategies for improving institutional support; Understand the attributes and behaviors of outstanding inter-institutional alliance leadership teams; Determine when inter-institutional academic collaboration is appropriate and when it is not; Become familiar with a model timeline for development, approval, and deployment of inter-institutional academic programs; Learn about binding agreements that stabilize inter-institutional programs; Examine ways to financially support the inter-institutional program; Examine the assessment and continuous improvement cycle for inter-institutional academic course sharing and program ventures. Includes Working guide.
Inter-Institutional Academic Alliances: When, Why, Who & How Part 2 of 2	4/19/06. Audio Confernece. CD 2 of 2. You'll learn to: Identify institutional attributes that support academic partnerships and learn strategies for improving institutional support; Understand the attributes and behaviors of outstanding inter-institutional alliance leadership teams; Determine when inter-institutional academic collaboration is appropriate and when it is not; Become familiar with a model timeline for development, approval, and deployment of inter-institutional academic programs; Learn about binding agreements that stabilize inter-institutional programs; Examine ways to financially support the inter-institutional program; Examine the assessment and continuous improvement cycle for inter-institutional academic course sharing and program ventures. Includes Working guide.

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Title	Description
Internationalization of a Small College Campus Part 1 of 2	7/26/06. Audio Conference. CD 1 of 2. You'll learn how to: Define the different concepts of campus internationalization in use today; Determine where your campus falls within this spectrum; Understand how mission, strategic planning, and administrative support play into a successful internationalizing operation; Identify natural allies within the Institution and how to increase support for internationalization by building new faculty/staff constituencies; Determine how to tailor the "best practices" to your specific institution; Understand that there are resources available to you – you are not alone in building an internationalized campus. Includes working guide.
Internationalization of a Small College Campus Part 2 of 2	7/26/06. Audio Conference. CD 2 of 2. You'll learn how to: Define the different concepts of campus internationalization in use today; Determine where your campus falls within this spectrum; Understand how mission, strategic planning, and administrative support play into a successful internationalizing operation; Identify natural allies within the Institution and how to increase support for internationalization by building new faculty/staff constituencies; Determine how to tailor the "best practices" to your specific institution; Understand that there are resources available to you – you are not alone in building an internationalized campus. Includes working guide.
Internet University: Your Guide to Business and Related Online College Courses	1999. Professor D. Quinn Mills. A 400-page compendium for those seeking further education and entertainment by modem. An eye-opener for those who didn't realize the cyber college opportunities that are available. Diskette included.
Inventions of Teaching: A Genealogy	2004. Brent Davis. This book is a powerful examination of current metaphors for and synonyms of teaching. The concern that frames the book is how speakers of English <i>invented</i> our current vocabularies for teaching. As a whole, it presents an overview of the major underlying philosophical and ideological concepts and traditions related to knowledge, learning, and teaching in the Western world, concisely introducing readers to the central historical and contemporary discourses that shape current discussions and beliefs in the field.
ISDN and Broadband ISDN with Frame Relay and ATM	1999. 4th Edition. William Stallings. A text for students and professionals in the fields of data processing and data communications who want to understand the evolution of the integrated services digital network (ISDN) and associated technologies.

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Title	Description
ISDN: Concepts, Facilities, and Services - Signature Edition	1998. Gary Kessler & Peter Southwick. This book covers latest developments in a broadband communication. In the chapter on Integrated Services Digital Network (ISDN) applications, the book not only explains applications, but the authors also give 12 real-life examples, from Intel Corporation to USA Today. In the chapter "ATM Signaling Across the UNI," the book highlights how DSS2 messages are used and provides an entire section on how to set them up in different scenarios.
Laptops, Learning and the Construction of Self	11/06. Video Conference. 120 minutes. Dr. Ben Stephens, Professor of Psychology, at Clemson University was a guest speaker for the Center for Teaching Excellence and Learning Technology Mobile Computing Panel series on November 15, 2006. Dr. Stephens shares, via video conferencing, his experiences and success story of the laptop initiative at Clemson University. He will also discuss the implication of general education electronic portfolios.
Learning and Instruction: Theory into Practice	2001. 4th Edition. Margaret E. Gredler. This book offers superior coverage of contemporary learning theories and their application to educational practice. It translates basic assumptions and principles of seven contemporary learning theories into easily understandable guidelines for classroom instruction, and discusses issues related to each theory, including readiness, motivation, problem-solving, and the social context for learning.
Learning Highway: Smart Students and the Net	1997. Trevor Owen & Ron Owston. This book provides high school, college, and university students with information on the latest developments taking place on the Internet. It will show how to learn faster and improve research skills using the information highway, as well as how to contact others--worldwide--who share an interest in the work you are doing.
Learning Paradigm	6/99. Satellite Downlink. 30 minutes. This session will introduce you to the external forces that are shaping our direction for the future, examine the internal, self-imposed constraints under which we operate, and introduce the concept of the Learning Paradigm. VHS copy stored in Sheridan.
Learning Revolution: The Challenge of Information Technology in the Academy	1997. Diana G. Oblinger & Sean C. Rush. Among the topics covered are how to learn anything much faster, better and more easily; how to read four books a day and remember what you read; how to learn the basics of a new language in 8 weeks; how to bridge a 5 year reading gap in 10 weeks; how to read and write before starting school; how to make the most of your amazing brain; how to Mind Map your way to better grades; how to create successful, profitable ideas; and how to use the world's best learning technology.

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Title	Description
Learning with Technology: A Constructivist Perspective	1999. David H. Jonassen, Kyle K. Peck & Brent G. Wilson. This book addresses how to use very specific types of technology and focuses on how technology can be used as a thinking tool to foster meaningful learning. The book approaches learning from a constructivist view and relates it to using technology to engage meaningful learning.
Lessons from the Cyberspace Classroom: The Realities of Online Teaching	2000. Rena M. Palloff & Keith Pratt. The authors offer practical advice on all aspects of the online learning and teaching experience, from planning and conducting a course to choosing software and hardware and dealing with students in the unique online learning environment. This thorough reference is highly recommended for academic and public libraries serving communities with institutions offering online courses, as well as for students and faculty developing them.
Libraries, Copyright, and the Internet	10/99. Satellite Downlink. 90 minutes. With Internet access becoming a key service of libraries everywhere, librarians need to know the basics of copyright law. This program will clear a path through myths and misinformation about: the way fair use and cyberspace law apply in a library setting, restrictions that are truly necessary to avoid the risk of lawsuits, the liabilities of patrons, librarians and libraries. Handout available. VHS copy stored in Sheridan.
Making Learning Communities Work: The Critical Role of Leader as Leader	1998. Rebecca Van Der Bogert. This book is written by members of a community of learners who are deeply involved in an ongoing struggle of close to two decades to create environments in which adult growth flourishes. The authors share their personal struggles and successes as school leaders, professors, and leaders of professional development centers.
Making Minds Less Well Educated Than Our Own	2004. Roger C. Schank. This book is essential reading for scholars in the learning sciences, instructional design, curriculum theory and planning, educational policy, school reform, philosophy of education and higher education, and anyone interested in what it means to be educated in today's world.
Making the Link: Teacher Professional Development on the Internet	1998. Ron Owston. This book will help you discover what a powerful tool the Internet can be for developing a continuous, collegial professional development experience.

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Title	Description
Managing Multimedia: Project Management for Interactive Media	1999. 2nd Edition. Elaine England & Andy Finney. Are you are a designer, producer or programmer struggling with the pressures of multimedia project management? Are you a client commissioning a web site or CD-ROM and don't know what that entails? Is your project fast spiraling out of control while whole areas of the business remain a mystery? Then this will relieve the pressure, providing more practical advice and insiders' tips to help you deliver a high-quality project in time and within budget. CD-ROM housed at Reserve Desk as of 1/9/06
Managing to Thrive in the Online Classroom	1/18/07. Web Conference. Topics covered include: specific strategies for managing the online workload in each of the five categories; the structure of data collection used in the Sloan-funded research project; the development of new strategies in several of project categories; how to adopt several strategies for personal use in their online classrooms; and what resources available to continue exploration of new and emerging strategies.
Market Education: The Unknown History	1999. Andrew J. Coulson. This book explores the educational problems facing parents and shows how these problems can best be addressed. Using this survey of goals and attitudes as a guide, Coulson sets out to compare the school systems of civilizations both ancient and modern, seeking to determine which systems achieved the aims of parents and the public at large and which did not.
Marketing with E-mail	2000. 2nd Edition. Shannon Kinnard. Here is detailed advice on how to expand and improve marketing opportunities, communications, and on-line relationships with this valuable tool. Readers are guided through a step-by-step process of creating and implementing an E-mail marketing plan for their specific needs.
Microsoft Project 98 Step by Step	1997. Microsoft Press. The easy-to-follow lessons include clear objectives and real-world business examples so users can learn exactly what they need to know, at their own speed. CD-ROM Included.
Mobile User	6/06. Satellite Downlink. 90 minutes. A collection of articles, white papers, case studies and links to materials relevant to the Ready2Net program. Handout available.
Motivating Teaching in Higher Education: A Manual for Faculty Development	1998. Edwin G. Ralph. The manual is a distillation of key information derived from the extensive body of literature on teaching effectiveness and learning motivation.

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Title	Description
Multimedia Making It Work	1998. 4th Edition. Tay Vaughan. You'll learn all about the components and processes, then begin building your own projects from simple boardroom presentation to dynamic corporate CD-ROMs to Web sites that come alive. CD-ROM included.
Multimedia Projects in Education: Designing, Producing, and Assessing	1998. Karen S. Ivers & Ann E. Barron. This practical book introduces you to a model process "Decide, Design, Develop, and Evaluate" of designing, producing, and assessing multimedia projects in the classroom.
Multimedia, Photography, & Digital Imaging	2001. Center for Teaching Excellence and Learning Technology (CTELT). This resource will introduce faculty and staff to the worlds of multimedia, photography, and digital imaging, all of which are effective for enhancing products and instructional materials.
Net Lessons: Web-Based Projects for your Classroom	1997. Laura Parker Roerde. This book will help teachers reap the benefits of the World Wide Web in their classrooms by providing advice, experience, and project ideas of veteran Web users and curriculum experts. It includes scores of tried and true lesson ideas for grades kindergarten through 12, organized by subject and level, with tips for adapting lesson plans to different age groups.
New Media Literacy Handbook: An Educator's Guide to Bringing New Media into the Classroom	1999. Cornelia Brunner Ph.D. & William Tally. A concise and comprehensive guide to the ever-growing world of new media and new technology, as well as a sourcebook for teachers seeking to harness these resources and bring them into the classroom.
Online Course Quality Standards	5/3/07. Webinar. 90 minutes. By participating in this seminar, you'll learn to: Understand the benefits of creating online course standards; Learn the seven components of a learning module; Explore standards for: course readiness, faculty proficiency, student readiness, student and faculty support, faculty evaluation; Get access to materials you can customize to your institution's specific needs.
Online Education: Learning Effectiveness, Faculty Satisfaction, and Cost Effectiveness	2001. Volume 2. John Bourne & Janet C. Moore. This collection of case studies is the result of an invitation-only workshop that brought together some thirty faculty and staff from Sloan-funded projects for online learning. The workshops on learning effectiveness, faculty satisfaction and cost effectiveness was conducted in three days at Lake George in upstate New York, in August 2000.

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Title	Description
Online Testing: Assessment & Evaluation of Distant Learners	12/99. Satellite Downlink. 90 minutes. Testing, assessment and evaluation of distance learners continue to be issues on the front burner for distance learning faculty and program administrators. As colleges and universities consider institutional policies on how to test, software applications, hardware availability, and future directions, this program will lay out some of the available options. Handout available. VHS copy stored in Sheridan.
Pedagogy 101 for Distance Learning	2/05. Satellite Downlink. 90 minutes. Pedagogy is the study of teaching methods and activities, especially those that contribute to improvement in student learning. This program will present some of the approaches in pedagogy for distance courses. Handout available.
Pedagogy 102 for Distance Learning	4/05. Satellite Downlink. 90 minutes. This program will provide a compilation of best practices and more effective, efficient ways to teach distance courses. Handout available. VHS copy stored in Sheridan.
Pedagogy 202 for Distance Learning: Measuring What Matters	11/05. Satellite Downlink. 90 minutes. This seminar will present a panel who have been exploring the concerns of online testing and grading for years and have discovered proven strategies based on pedagogical theory and practice. Handout available. VHS copy stored in Sheridan.
Perl Black Book	1999. Steven Holzner. Covers Perl syntax, object-oriented programming, database programming, troubleshooting, and debugging. Details Perl functions, such as data processing, file handling, input/output (I/O), and inter-process communication (IPC). Shows how to create Perl packages and modules to reuse script code. Covers CGI in depth, including programming, security, email utilities, UNIX utilities, databases, web automation, plus much more. Includes the Perl code and modules. Includes all code developed within the book. CD-ROM included.
Pfieffer Book of Successful Team-Building Tools: Best of the Annuals	2001. Elaine Biech. Written by a panel on contributors, this special volume includes a wealth of experiential learning activities, instruments, and professional discussion resources focused on team building.

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Title	Description
<p>Photoshop LAB Color</p>	<p>2006. Dan Margulis. In this landmark book, his first completely new title in almost ten years, Dan Margulis reveals LAB's secrets, giving a comprehensive overview of the areas in which it excels - such as canyons - as well as those in which it does not. Chapters that cover the basics are divided into beginning and advanced sections, making this not merely the only book devoted to LAB, but the only source of information about the colorspace that's accessible to nonexperts.</p>
<p>Photoshop Making & Compositing</p>	<p>2005. Katrin Eismann. In Photoshop Making & Compositing, Katrin Eismann zeros in on the fine points of this craft, such as creating detailed selections, employing advanced masking techniques, harnessing professional layer effects and channel strategies, and working with color and lighting to blend images while preserving fine detail.</p>
<p>Plagiarism 101: Keys to Preventing Academic Misconduct CD 1 of 2</p>	<p>11/28/07. Audio Conference. CD 1 of 2. Academic misconduct and dishonesty pose a threat to the mission of higher education. Today's technologies result in increased student plagiarism, making it a problem on every college campus. With students plagiarizing both on and off line, what do college faculty and staff need to know to recognize and prevent different forms of plagiarism? You will learn: strategies to protect your college from on and off-line plagiarism; how to increase student awareness of plagiarism & misconduct; most common types of cybercheating and how to prevent them; keys to recognize sources of online and Internet plagiarism; and strategies for drafting an effective academic dishonesty policy.</p>
<p>Plagiarism 101: Keys to Preventing Academic Misconduct CD 2 of 2</p>	<p>11/28/07. Audio Conference. CD 2 of 2. Academic misconduct and dishonesty pose a threat to the mission of higher education. Today's technologies result in increased student plagiarism, making it a problem on every college campus. With students plagiarizing both on and off line, what do college faculty and staff need to know to recognize and prevent different forms of plagiarism? You will learn: strategies to protect your college from on and off-line plagiarism; how to increase student awareness of plagiarism & misconduct; most common types of cybercheating and how to prevent them; keys to recognize sources of online and Internet plagiarism; and strategies for drafting an effective academic dishonesty policy.</p>

CTELT RESOURCE CENTER

Title	Description
Plagiarism Pitfalls and Prevention Strategies	<p>4/7/08. Webinar. 55 minutes. Plagiarism seems to be on the increase. With the vast amount of internet material made available at a mouse-click, it is increasingly difficult to diagnose and trace suspected instances of plagiarism. For many teachers, it's a formidable task. In this workshop we aim to make this undertaking less complicated for instructors by providing helpful strategies and possible countermeasures. Topics to be explored include: Discipline-based approaches to help combat plagiarism; Information Literacy interventions; Pro-active vs. re-active strategies; Assignments that discourage plagiarism; and Online tools helpful in encouraging academic honesty.</p> <p>Participation Packet: http://www.starlinktraining.org/packets2008/resourcepackets2008.asp</p>
Planning for Student Services: Best Practices for the 21st Century	<p>1999. Martha Beede & Darlene Burnett. The Society of College and University Planning is proud to collaborate with IBM Global Education to bring you this publication. In formulating a concept for this project, we reviewed requests from SCUP members for practical information and how-to case studies about creating learner-centered environments. This book responds to that demand with a collection of examples showing how 14 colleges and universities redesigned student services on their campuses. We hope you will refer to it often as you create your own planning strategies.</p>
Practical Guide to Needs Assessment	<p>1999. Kavita Gupta. This how-to handbook is perfect for anyone seeking a methodical approach to needs assessment. You'll get a treasury of tools such as worksheets, ready-to-use forms, and templates for planning a course of action. The accompanying disk, packed with job aids, enables you to customize materials for your own use. Checked 9/05 with Reserve Desk & disk reported as missing.</p>
Practical Guidelines for Creating Instructional Multimedia Applications	<p>1997. Peter Fenrich. This text was designed for anyone seeking practical guidelines in creating computer-managed presentations as well as easy-to-understand insight into the overall technology of the multimedia field.</p>
Producing Great Sound for Digital Video	<p>1999. Jay Rose. This book explains hundreds of real-world techniques to use from pre-production through mix. You get how-to's, tips and time-savers, plus tutorials on key skills such as dialog and music editing. With an audio CD of sample tracks and diagnostic tools, this is a complete audio training resource as well as a quick problem-solving guide. CD-ROM included.</p>

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Title	Description
Professional Photoshop 5th Edition: The Classic Guide to Color Correction	2007. Dan Margulis. This new edition is completely updated for the age of digital photography. It continues to book's tradition of introducing astoundingly effective, previously unknown methods of image enhancement.
Promoting an Undergraduate Research Culture	12/12/07. Audio Conference. Kerry Karukstis, a professor of chemistry at Harvey Mudd College and president of the Council on Undergraduate Research, will discuss how colleges can create or sustain such programs. Her presentation will include ideas on: How colleges should devise undergraduate research programs consistent with their missions; How to build from a core group of interested faculty members to sustain the program; How the curriculum can support undergraduate research efforts; The importance of celebrating successes and milestones in these programs; and How to assess the impact of research programs and to use the results to improve them.
Publishers and Online Education	12/98. Satellite Downlink. 90 minutes. This program is designed to assist the higher education community in new technologies. During this program you will look at three exciting publishers and learn about their companies and what do and do not work for them. VHS copy stored in Sheridan.
Putting Your Course Online	11/97. Satellite Downlink. 60 minutes. This program will feature instructors who have successfully transferred their courses from the classroom to cyberspace. Handout available. VHS copy stored in Sheridan.
Rapid Instruction Design: Learning ID Fast & Right	2000. George M. Piskurich. If you have any involvement in training or HRD (Human Resources Development) at all, you'll find this guide to understanding and creating quick and effective training designs an asset to your work. This book is for you if you're an <i>occasional</i> instructional designer, you're a <i>temporary</i> instructional designer, you're a <i>seasoned</i> designer, or you're <i>not</i> a designer.

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Title	Description
Reaching Special Populations via Distance Education Partnerships Part 1 of 2	6/22/06. Audio Conference. CD 1 of 2. You'll learn to: Explore definitions and needs of special populations who may be served through distance education technologies and partnership; Explore four characteristics of special populations program; Discover benefits and limitations of organizational partnerships to serve special populations; Learn best practices for higher education partnerships; Discover a web-based searchable database about higher education distance learning funded grants; a site that include key findings, best practice, lessons learned, and contact information for program directors; Discuss, consider and explore innovative technology applications to address special populations. Includes Working Guide.
Reaching Special Populations via Distance Education Partnerships Part 2 of 2	6/22/06. Audio Conference. CD 2 of 2. You'll learn to: Explore definitions and needs of special populations who may be served through distance education technologies and partnership; Explore four characteristics of special populations program; Discover benefits and limitations of organizational partnerships to serve special populations; Learn best practices for higher education partnerships; Discover a web-based searchable database about higher education distance learning funded grants; a site that include key findings, best practice, lessons learned, and contact information for program directors; Discuss, consider and explore innovative technology applications to address special populations. Includes Working Guide.
Real Cost of Online Courses	2/04. Satellite Downlink. 90 minutes. Part of the Critical Challenges in Higher Education series. Discover the hidden costs of creating online courses, how to calculate the true costs, the resources needed to develop effective online courses and ways to control costs without degrading quality. Handout available. VHS copy stored in Sheridan.
Robin Williams Design Workshop	2007. Robin Williams & John Tollett. Presented in Robin and John's signature style - with writing so clear that it's accessible to absolutely everyone - and illustrated with hundreds of full-color design examples, this book tackles design theory, visual puns, and layout and graphics strategies for real-world projects. All designers (from apprentice to professional) will appreciate Robin and John's imaginative approach and well-chosen examples.
SAMS Teach Yourself Adobe GoLive 5 in 24 Hours	2001. Adam Pratt, Lynn Grillo & Jennifer Smith. This book is intended for everyone from beginners who have never created a Web page to intermediate users who have experience in designing Web sites but have never before used GoLive. It's easy to learn <i>Adobe GoLive 5</i> because each hour-long lesson is full of step-by-step instructions, screenshots, tips, and tricks.

CTELT RESOURCE CENTER

Title	Description
Saving Dollars and Making Sense: "Unbundling" Faculty Duties in Distance Courses	11/04. Satellite Downlink. 90 minutes. Some of the topics that this program will cover: innovative course management approach for distance teaching and learning, and the primary role technology can play in designing a course in which duties are unbundled. Handout available.
Scholarship Reconsidered: Priorities of the Professoriate	1990. Ernest L. Boyer. Ernest L. Boyer's Scholarship Reconsidered offers a new paradigm that recognizes the full range of scholarly activity by college and university faculty and questions the existence of a reward system that pushed faculty toward research and publication and away from teaching.
Simulations for Skills Training	1998. Harry A. Pappo. Early chapters examine the nature and utility of computer-based simulations, and later chapters concentrate on details of modeling the real-world scenario. Includes chapter introductions and exercises. Written primarily for educators and classroom teachers.
SkillPath Business Communication Style Guide	2005. Michelle F. Poley & Dusty Crocker. This book covers everything you need to know to write effectively. You get clear, simple guidelines explained with common sense and a healthy dose of humor. All the basics of punctuation, grammar and style are here, or course, and also some welcome surprises. Each section starts with an introduction, followed by a list of applicable rules, then complete explanations and examples of each of the rules.
Sound for Film and Television	1997. Tomlinson Holman. Covers the broad field of sound accompanying pictures, from the fundamentals through recording, editing, and mixing for films, documentaries, and television shows. Basic principles are presented with illustrations on how they affect the day-to-day activities on a film or television set, in the editing room, and in the mix room. The accompanying audio CD demonstrates the key concepts discussed in the book.
Staying the Course: Retaining Online Students	4/01. Satellite Downlink. 90 minutes. Participants will learn how successful online courses instructors and administrators not only address the following issues, but also use them to increase student retention in online courses: The significance of the lack of agreement on the definitions of retention and academic achievement, ways to evaluate students' suitability for online courses before they enroll, intervention strategies to keep students engaged in the course, and key features of good online courses. Handout available. VHS copy stored in Sheridan.
Surviving & Thriving in your First Online Course	10/01. Satellite Downlink. 90 minutes. This program will examine a wide range of scenarios based on real-world problems instructors typically face when teaching online. Experienced educators will share their strategies, offer helpful hints, and provide valuable insights into how to (1) avoid many of the problems in the first place, and (2) handle them effectively when they occur. Handout available. VHS copy stored in Sheridan.

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Title	Description
Sustaining Distance Training: Integrating Learning Technologies into the Fabric of the Enterprise	2001. Zane L. Berge. Shows organizations how to integrate distance training fully within the enterprise, focusing on strategic planning, infrastructure, budget, staffing and policy planning.
Systematic Approach to Supporting Part-Time Faculty	6/13/07. Audio Conference. 90 minutes. In addition to gaining a broader understanding of the issues regarding part-time faculty, you'll learn how to: Identify national, state and institutional considerations in the hiring of part-time faculty; Identify support systems; Design an orientation program for new part-time faculty; ntegrate full-time and part-time faculty; Recognize and reward contributions of part-time faculty.
Taking Learning to Task: Creative Strategies for Teaching Adults	2000. Jane Vella. The author provides seven steps to planning learning-centered courses, four types of learning tasks, a checklist of principles and practices, critical questions for instructional design, key components for evaluation, and other invaluable tools." This is a hands-on, practical guide to designing effective learning tasks for diverse learners and diverse content.
Teaching at a Distance: A Workshop with Tom Cyr	10/98. Satellite Downlink. 90 minutes. Learn what you need to reconfigure in your current courses to create successful distance learning courses -- and why certain elements need to be re-thought in the "virtual school house." Handout available. VHS copy stored in Sheridan.
Teaching College: Collected Readings for the New Instructor	1998. Maryellen Weimer & Rose Ann Neff. This popular collection of essays written by seasoned and committed educators, guides the first-time instructor through the phases of course planning, teaching, and evaluation. The essays offer insights and inspiration, concrete approaches, and creative alternatives.
Teaching Online	2000. William A. Draves. This book will show you how to develop and teach your online course. With information you won't find anywhere else, the author will help you position your expertise and your course for long-term success.

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Teaching with Technology	1995. Peter Desberg & Farah Fisher. Teaching with Technology is an electronic book (called Bookware). It will provide you with many advantages that a regular textbook does not have -- It is interactive; You will have the technology you are learning about teach you about itself; It will bring advantages such as instant access and retrieval of any information, electronically printing and changing it, etc. Includes 5 disks.
Teaching, Learning, & Assessment	10/02. Satellite Downlink. 90 minutes. A growing number of colleges and universities are encouraging, even forcing, students to create electronic portfolios. Hear experts discuss the teaching and learning issues associated with e-portfolios and learn about the challenges of e-portfolios in higher education.
Technical Introduction to Digital Video	1996. Charles Poyton. This book addresses digital video from the perspective of computing and communications. It is an approachable and definitive reference to the principles, algorithms, standards and techniques of digital video.
Technology-Driven Planning: Principles to Practice in Higher Education	3/01. Satellite Downlink. 120 minutes. This downlink will feature a panel discussion and video profiles of institutions that are planning for and addressing change. Panelists will share in-depth information about current practices at their own institutions. Handout available. VHS copy stored in Sheridan.
Technology-Enhanced Teaching and Learning: Lending and Supporting the Transformation on Your Campus	2001. Volume 5. Carole A. Barone & Paul R. Hagner. This book offers the insights, practical suggestions, and strategies that are essential for engaging the campus community in the transformation process.
Telelearning via the Internet	1999. Rafa Kouki & David Wright. This book discusses various aspects, issues and possibilities of using the Internet within an Internet-based telelearning and distance education environment. It also provides an excellent coverage of organizational and managerial issues such as copyright, security, accreditation and cost effectiveness of telelearning via the Internet.
The Future of eLearning	3/06. Satellite Downlink. 90 minutes. This program will focus on the great aspirations for technology and eLearning over the past three decades. The downlink will also examine model implementations of information technology and eLearning programs.

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TOEFL Score Users: Quality is More Than Just a Seven-Letter Word	5/6/08. Webinar. Educational Testing Service (ETS). Our Webinar series for TOEFL score users covers a variety of topics including a complete test overview, 2007 TOEFL Score Performance data, ETS's efficient score reporting services, and TOEFL research that supports our 100 percent academic test design and fair, objective scoring.
Training & Development Yearbook, 1999	1999. 6th edition. Carolyn Nilson. This book features the best full-length articles from leading publications plus abstracts of hundreds of other articles, all thoroughly indexed for easy retrieval and use.
Transformative Learning: Educational Vision for the 21st Century	1999. Edmund O'Sullivan. This book addresses the reform of education in completely new terms. Where most contemporary "reforms" are about how to make education less expensive, O'Sullivan focuses on how to make it more relevant -- personally and globally -- in the next millennium.
Transforming Teaching & Learning through Electronic Visualization	7/99. Satellite Downlink. 120 minutes. A series of programs highlighting the innovative and collaborative development of visual education and professional practice. VHS copy stored in Sheridan.
Understanding & Recruiting Latino Students	11/21/06. Web Conference. The Recruiting Latino Students web conference presents proven tactics for reaching and recruiting this growing segment of the population. Ideas discussed include: Factors that influence higher education attainment; On- and off-campus recruiting techniques; Working with influencers in the local and national Latino community; Admissions and its relationship to campus-wide recruitment and retention; The power of well-communicated financial aid information; Working with undocumented students.
Usability and Internationalization of Information Technology	2005. Nuray Aykin. Is your website serving your whole market, including international customers? This new volume shows you how to design with language and cultural differences in mind. The book will be a wonderful asset to web designers and usability practitioners, students, and researchers.

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Using Information Technology in a Traditional Classroom	11/01. Satellite Downlink. 90 minutes. Panelists will address key issues and present effective techniques for teaching a dynamic "hybrid" course. The program will use specific examples and illustrations to actually demonstrate the creative infusion of Information Technology into traditional classrooms. Handout available. VHS copy stored in Sheridan.
Using the Web to Enhance the Classroom	4/98. Satellite Downlink. 90 minutes. After viewing this program you will gain useful and effective web-based tips and strategies; guidance and practical suggestions from experienced developers; suggestions for restructuring large lecture sections to make them more interactive and many more ideas. Handout available. VHS copy stored in Sheridan.
Virtual Learning Environments: Cases from the Field	1998. SCT (Systems and Computer Technology Corporation). This publication is a comprehensive overview of the issues that the higher education system must address. This book is unique in that they have made an effort to examine each functional area of the institution and how it will be impacted by the virtual learning.
Virtual Student: A Profile and Guide to Working with Online Learners	2003. Rena M. Palloff & Keith Pratt. The authors offer an overview of the key issues of student learning online and provide a practical guide to working with online students. The book covers a broad range of topics including learning styles, multicultural issues, evaluation, retention, and the challenging problems of plagiarism and cheating.
Virtual Universities: Online and On-Target?	2/00. Satellite Downlink. 90 minutes. The panelists will provide the latest information on their virtual institutions, from governance structure to measures of academic effectiveness. Handout available. VHS copy stored in Sheridan.
Web Developer.com Guide to Streaming Multimedia	1998. Jose Alvear. This book explains how streaming works, weighs streaming's various advantages and disadvantages, and helps Web developers choose the right strategy and hardware and software for their sites.
Web Pages that Suck: Learn Good Design by Looking at Bad Design	1998. Vincent Flanders & Michael Willis. Based on the hugely popular, award winning site (webpagesthatsuck.com), this book effectively uses humor and down-to-Earth tactics to teach successful Web design to the masses. They are shameless self-promoters who are quickly becoming the Internet gurus. This book is for everyone from typical Web surfers to professional Web designers. Includes the companion CD -- Software that Doesn't Suck plus all the HTML from the book. CD-ROM included.

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Web Style Guide: Basic Design Principles for Creating Web Sites	1999. Patrick J. Lynch & Sarah Horton. This guide for Web site designers provides practical, concise advice on creating well-designed and effective Web sites and pages. This book offers invaluable help on a full range of issues, from planning and organizing goals to design strategies for a site to the elements of individual page design.
Web Teaching Guide: A Practical Approach to Creating Course Web Sites	2000. Sarah Horton. This book is designed to answer the questions an educator who lacks extensive technical experience asks about creating a Web site -- Why should I use the Web? How can the Web enhance my teaching? How do I make a Web site? How can I make it effective?
Web Wisdom: How to Evaluate and Create Information Quality on the Web	1999. Janet E. Alexander & Marsha Ann Tate. An essential reference for anyone needing to evaluate or establish information quality on the World Wide Web. This book addresses the key concerns of Web users and Web page authors regarding reliable and useful information on the Internet. It includes easy-to-use checklists for step-by-step quality evaluations of virtually any Web site.
Web-Based Training	1999. Colin Steed. Explains how trainers can use self-paced, online learning to develop and train employees and improve their performance. He outlines the benefits and drawbacks of web-based training, looks at the cost considerations, and examines the elements that make up a programmer. Using step-by-step procedures, and assuming no technical knowledge, this practical and timely book will help you design your own web-based training strategy.
Web-Based Training Cookbook	1997. Brandon Hall. Explains the essential tools and techniques for training on the Web. Details the steps involved in planning, creating, and implementing online courses.
Web-Based Training: Using Technology to Design Adult Learning Experiences	1998. Margaret Driscoll. This guide offers scores of implementation examples from both large and small organizations. This extensively-researched handbook shows you how to create Web-based training that adheres to the tried-and-true principles of great instructional design.
Web-Teaching: A Guide to Designing Interactive Teaching for the World Wide Web	1997. David W. Brooks. This book can help you develop and apply interactive, multimedia educational materials by way of the Web and its limitless wealth of knowledge.
What the Best College Teachers Do	2004. Ken Bain. This book, the conclusion of a fifteen-year study of nearly one hundred college teachers in a wide variety of fields and universities, offers valuable answers for all educators. In stories both humorous and touching, Ken Bain describes examples of ingenuity and compassion, of students' discoveries of new ideas and the depth of their own potential.

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Will Technology Really Change Education?: From Blackboard to Web	1999. Todd Kent & Robert F. McNergney. The authors want to encourage attention to the relationship of technology to the interactions that occur between teacher and students and among students themselves.
With a Little Help from My Friends: Implementing Information Technology into the Curriculum	12/00. Satellite Downlink. 90 minutes. Designed for faculty, administrators, and Information Technology staff, this event will address questions such as: What kinds of support must be provided for faculty to integrate IT into their teaching; How can faculty use IT to support the education process, not dictate it?; Is it worth the price? How do we assess the benefits relative to the costs? Handout available. VHS copy stored in Sheridan.
XML Bible	1999. Elliotte Rusty Harold. This all-in-one tutorial and reference shows you step by step how to put the power of XML to work in your Web pages. CD-ROM included.

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