



**FORT HAYS STATE  
UNIVERSITY**

**Financial Assistance Office**  
 Custer Hall Phone (785) 628-4408  
 600 Park Street Toll-free 1-800-628-FHSU  
 Hays, KS 67601 FAX (785) 628-4014  
 www.fhsu.edu/finaid finaid@fhsu.edu

# 2008-2009 Budget Adjustment Request

## Student Information

Last Name	First Name	M.I.	Social Security Number	
Street Address		City	State	Zip Code
E-mail Address			Phone Number	

**PLEASE READ before completing this form.** The Office of Student Financial Assistance at Fort Hays State University recognizes there may be times the Free Application for Federal Student Aid (FAFSA) does not reflect a family's current financial situation. Professional judgment is the ability to change a student's financial assistance based on unusual circumstances. Examples of possible circumstances are listed below. This is not intended to be all-inclusive since you may have a situation that is not categorized. Through the use of professional judgment, a financial aid administrator may be able to make adjustments to the student's financial aid application which could result in a recalculation of the student's eligibility. Once the Professional Judgment Request and supporting documentation is reviewed (within 30 days of the date the final documentation is submitted), you will be notified of the result. A review does not guarantee an adjustment to your aid. You must have a completed FAFSA on file at FHSU before any adjustments can be considered. Adjustments made based on this request apply to aid eligibility at FHSU only.

**Childcare.** An Independent student is paying for childcare.

- Indicate name and age of child and amount paid per week.
- Provide receipts or signed statements from daycare provider.

**Transportation.** A student has an unusual amount of travel or commuting expenses related to their education.

- Indicate where the student travels and how many days per week.
- Indicate the number of miles traveled (round trip per week).

**Computer Purchase.** Adjustments can be made to a student's budget (Cost of Attendance) for computer purchases up to \$1500 (purchases must be made between July 1, 2008, and June 30, 2009). Although the budget may be adjusted, this does not guarantee that you will have eligibility for additional aid. Only one adjustment made within a four year period.

- Documentation required (check one):
  - Attach copies of paid receipts and/or canceled checks (if requesting adjustment after purchase has been made).
  - Attach copies of purchase agreement (if requesting adjustment before purchase is made).

**Certification of Understanding:** The information I submit in support of this appeal is true and complete to the best of my knowledge. I agree to give proof of all appeal information as indicated above. I understand that approval of this request does not assure approval of a similar future request and that any financial assistance offered is limited by the availability of funds in any given year. **I understand that the information provided in past appeals may be reviewed for accuracy and this can impact the outcome of this appeal. Further, the accuracy of the information I submit in this appeal can affect the outcome of any future appeals I may submit.** I also understand that if I purposely give false or misleading information, I may be fined, sent to prison, or both.

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

Student's Phone Number \_\_\_\_\_