

# ***Forsyth Library's***

## ***Economics & Finance Research Guide***

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# Databases



Use the links below, or click on Research Resources, Databases, then Alphabetical by Title.

**Note:** to access the databases from off-campus, you must first set up [Off-Campus Access](#).

## [ABI/Inform](#)

1971–present [Tutorials](#)

**More Search Tips:** [Click Help](#)

This database contains “over 3,700 journals and *The Wall Street Journal, Eastern Edition*, EIU ViewsWire, Going Global Career Guides, Author Profiles, and 14,000 ProQuest business dissertations”, many in full-text. Includes coverage of both domestic and global business topics.

-Quote from ProQuest Overview

## [Business & Company Resource Ctr.](#)

1980–present

Scroll down list and click on the title to search.

“BCRC contains articles, news, and press releases, company financials and earning estimates, investment reports, corporate chronologies and company histories, brands and product information, industry rankings, market share data, industry overviews and corporate hierarchies, for domestic and international businesses”.

~Thomson-Gale

## [Business & Company ASAP](#)

1980-present **Search Tips:** [Click “Help”](#)

Click on this database title to search.

“Information on companies, markets and industries. From market trends, mergers and acquisitions to current management theory and company overviews. Access business and trade journals, newspapers and company directory profiles with full text and images.” ~ Thomson-Gale

## [Wilson Business File Full Text](#)

Citations: 1982–present, Full-Text: 1995–present

**Search Tips:** [Click Help](#)

**To Access:** The link above will take you to an alphabetical list of databases. Scroll down, and click on Wilson Business. When it opens, check the box next to “Business” at the top of the page.

Coverage of U.S. and international business publications, including leading business magazines, trade publications and research journals, including 260 titles in full-text.

## [JSTOR](#)

**Search Tips:** [Click Tutorial](#)

Date coverage varies by title

Back issues of journals from many disciplines, including economics and business, in full-text. No coverage for the most recent one to five years, depending on the journal.

## [LexisNexis](#)

**Search tips:** [Click Help](#)

Click on the title, then click on “Business” on the left side of the first search page to access business content.

Full-text database of business news and journal articles, industry news, accounting journals, company financials, SEC Filings, and business directories. Updated daily.

## [Company Data Direct/US \(Mergent Online\)](#)

**Search tips:** [Click Help](#)

Information on over 15,000 U.S. public companies, 20,000+ non-U.S. companies, and around 18,000 municipal entities.

# Finding Full-Text Articles Flowchart

Search for your topic in a database (see p. 2) and choose an article. Is there a link to the full-text located underneath the article title/citation ?

NO

YES

Click on it to see the entire article.

- **HTML** = text only
- **PDF** = looks like a photo of the printed page, including graphics. Photos might not appear due to copyright restrictions.

Is there:

- a link for **LinkSource**
- a link that says "Get Article"
- a circular blue & green icon



NO

YES

Click on the link or icon. **If you are off campus**, call 785-628-5283 or e-mail us at refserv@fhsu.edu to get the LinkSource password.

This will activate a search of other databases for the article. **If it is found, it will appear in a new window.** If not, you'll see:

"There were no results to display".

If the article was not found

Are you on-campus, or are you a Hays-area student?

NO

YES

You can request the article through:

[Distance Services](#)

**Be sure to allow adequate time for your article to arrive.**

Search the [Online Catalog](#) for a print or microform copy of the article.

Type in the name of the JOURNAL in which the article appears, and click "journal title keyword".

**If it is not found.....**

**If it is found**, click on the title, and check the dates for the year you need.

Note the **call number** and find the journal in the Periodicals section (1994 or later), the basement (pre-1994), or on Microfilm (**MF call #**), in the filing cabinets in the Periodicals section. Librarians are glad to help.

You can request the article through:

[Interlibrary Loan](#)

Click on Services on the Library's home-page.

**Be sure to allow adequate time for your article to arrive.**

# Journals & Periodicals

Journals dated from 1994–present are located in the Periodicals Section on the Main Floor. Older journals are located in the Basement

[Click here to browse all full-text Economics & Finance journals available in Forsyth Library's Databases](#)

Barron's	HG1.B3
CFO	HG4026.C43
Doane's Agricultural Report	HD1769.D6
Economist	HG1401.J677
Forbes	HF5001.F6
Fortune	HF5001.F7
Harvard Business Review	HF5006.H32x
Journal of Economic Education	H62.5 .U5 J6
KEI: Kansas Economic Information	HC107.K2 k38
Journal of Agribusiness	HD1401.J677
Journal of Finance	HG1.J6
Kiplinger's Personal Finance	HC101.C47

*Click below to browse full-text journals from the Directory of Open Access Journals Available to All Users*

[Economics Titles](#)

(77 journals)

[Business & Management Titles](#)

(70 journals)

**Review of Agricultural Economics**

HD1401.N675

**Review of Economic Studies**

HB1.R4

**Value Line Investment Survey**

Shelved at the Reserve Desk

Pt. 1: Ratings & Report, Summary & Index

Pt. 2: Selection & Opinion

Published Weekly

**Online Magazines**

[Business Week](#)

[Economist](#)

[Forbes](#)

[Fortune](#)

[Google Scholar](#)

Useful for finding and checking citations, and some full-text articles.

# Finding Books

If you would like to browse for books, try looking in these areas in the General Collection on the 2nd floor:

HAs: Statistics  
HB: Economic Theory & Demographics  
HC–HD: Economic History & Conditions  
HE: Transportation & Communications  
HF: Commerce  
HF 5667: Accounting  
HG: Finance  
HJ: Public Finance

## How to use the [Online Catalog](#) to search for books

To access the catalog, click on the link above, or go to the library's homepage at [www.fhsu.edu/forsyth\\_lib](http://www.fhsu.edu/forsyth_lib). Next, click on "Online Catalog", on the left hand side under *Quick Links*.

Type in your topic in the "Find this" box. Type in just the key (most important) words, and leave out "the", "and", "an", etc.

Next, choose what type of search you want to do: keyword, title keyword, journal title, etc. This tells the computer where you want it to look for your search terms:

**All Fields (Keyword) Search:** Searches for your term in every area, including title, descriptions, publisher, author, etc. This search will yield many results, but many will be irrelevant because your term is just mentioned briefly, and is not necessarily a focus of the book.

**Title (Keyword):** Note: if you enter a phrase, enclose it in quotation marks (e.g. "anatomy of hope"). This type of search finds only those items which have your search terms in the title. It is a good way to find items that focus on your topic. You can also use this search if you are looking for a specific book but are unsure of the exact title.

**Subject Browse:** Finds the categories (subject headings) that include your search term. For example, a search for *Art* yields the broad topic, plus subtopics by country, time period, style, etc.

**Author:** Find all works (owned by Forsyth Library) by a particular author. Enter the name last name first, followed by the first name, or an initial, if you know it.

**Journal Title (Keyword):** Search for a full or partial title of a journal, newspaper or magazine title. Click on the title to see the call number and what years/issues of this periodical the library owns.

Once you've found a title you like, note the **location, call number, and availability**.

Title: *The anatomy of hope: how people prevail in the face of illness.*

Location: General Collection: Top Floor

Call Number: R726.5 G76 Status: Available

# Print Reference Sources

Located in the Reference Area on the Main Floor, unless otherwise noted

## ***General Business***

Hoover's Handbook of American Business  
HG4057.A28617

The Portable MBA Desk Reference: an essential business companion  
HD38.15 P67

Irwin Guide to using the Wall Street Journal  
General Collection: HB3743. L44

## ***Dictionaries***

Dictionary of Business  
HF1001.C62

Cassell's English-Japanese Business Dictionary  
HF1002.F43

Oxford Business Spanish Dictionary  
HF1002.08684

Routledge Critical Dictionary of Global Economics  
HB 61.R68

Encyclopedic Dictionary of International Finance & Banking  
HG3880.S55

## ***Small Business***

How to Set Up Your Own Small Business  
HD62.7 F35

Small Business Sourcebook  
HD2346. U5 S66

## ***Careers***

Harvard Business School Guide to Careers in Finance  
HG65.F56

## ***Company Information***

LexisNexis Corporate Affiliations  
HG 4057.A19

Standard & Poor's Corporate Descriptions  
HG4501.S696

Standard & Poor's Register of Corporations, Directors & Executives  
HG4057.A4

## ***Management***

Blackwell Encyclopedia of Mgmt.  
HD30.15 B463

Concise Dictionary of Business Management  
HD30.15 S73

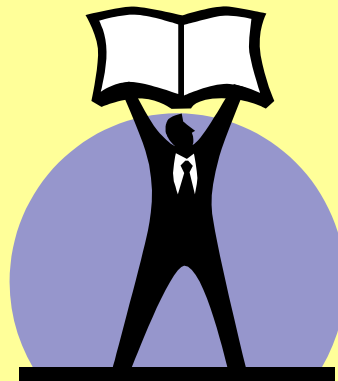
## ***Ethics***

Business Ethics: A Reference Handbook  
HF5387. D54

## ***Global Business***

International Business Information: How to find it, how to use it  
HF54.5 P33

Dictionary of International Business Terms  
HD62.4 S524



# Online Resources

[Click here for more links, organized by topic](#)

## **General**

[Biz Link](#)

[CEO Express](#)

[EconData.net](#)

[Intute: Economics Links](#)

[Research Papers in Economics](#)

## **Government**

[Bureau of Economic Analysis](#)

[U.S. Dept. of Commerce](#)

[Trade Statistics Express](#)

[Economic Indicators](#)

[Bureau of Labor Statistics](#)

[Stat-USA](#)

[U.S. Treasury](#)

## **Dictionaries**

[NY Times Business Dictionary](#)

[Washington Post Business A to Z](#)

## **Online Magazines**

[Business Week](#)

[Economist](#)

[Forbes](#)

[Fortune](#)



## **Investing**

[American Stock Exchange](#)

[Dow Jones Indexes](#)

[NASDAQ](#)

[New York Stock Exchange](#)

[Big Charts](#)

[Yahoo Finance](#)

## **Kansas Business**

[Kansas Business & Economic Review Archive \(KU\)](#)

[Kansas Data \(KU\)](#)

[Kansas Statistical Abstracts](#)

## **Company Financial Reports**

[Annual Reports Service](#) (registration required)

[Buckmasters Annual Stockholders' Reports](#)

[SEC Filings \(EDGAR\)](#)

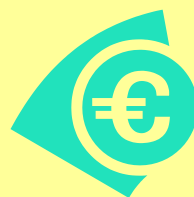
## **International Trade**

[World Trade Organization](#)

[International Monetary Fund](#)

[IMF World Economic Outlook Report](#)

[World Bank](#)



# Citing Your Sources

## Style Guides

**Online:** [Duke University's Citation Guide](#) (the basics)

**Print:** Style manuals can be found at the Reference Desk,  
and in the following areas:

**GC:** General Collection on the 2<sup>nd</sup> Floor. These can be checked out.

**RES:** Reserve Desk on the 1<sup>st</sup> floor: 3 hour check-out.

**REF:** Reference Area on the 1st floor. For use in the library. No check-out.

If you are unsure about which style manual to use, consult your professor.

American Psychological Association (APA) : [BF76.7 .P82](#) **GC, RES, REF**

APA Style Guide to Electronic Resources: [BF76.7 .P82 suppl. I](#) **RES, REF**

[APA Format and Style Guide](#) by *Purdue Writing Lab*

Modern Language Association (MLA): [LB2369.G53](#) **GC, RES, REF**

[MLA Format and Style Guide](#) *Purdue Writing Lab*

Chicago Manual of Style: [Z253.U69](#) **GC, REF**

[Chicago Format & Style Guide](#) *Ohio State University*

Turabian Manual for Writers: [LB2369.T8](#) **GC, RES, REF**

[Turabian Format & Style Guide](#) *Ohio State University*

For additional writing assistance, visit or contact the

[FHSU Writing Center](#)

628-4106, Forsyth Library Rm. 20

### **HOURS**

Monday - Thursday: 9:00 a.m. – 5:00 p.m.

Monday, Tuesday & Wednesday Evenings: 6:30–8:30 p.m.

Friday: 9:00 a.m.–12:30 p.m.