F-1 OPTIONAL PRACTICAL TRAINING

ACADEMIC ADVISOR RECOMMENDATION FORM

OPTIONAL PRACTICAL TRAINING is a type of temporary employment authorization available to international students in F-1 status that provides them an opportunity to gain practical experience in their field of study. **This form must be entirely completed** by the student and the academic advisor before International Student Services can process the recommendation. Please read the separate OPT Instructions handout for specific eligibility details and application procedures.

SECTION A: To be completed by Student

Name Exactly as in Passport: _____
(Surname/Family name) (Given name) (middle or other name if applicable)

_____ _____ _____
E-mail Address **Phone # and Type** **Alternate Phone # and Type**

Dependents: (Spouse and/or minor children who are currently in the U.S. as your F-2 dependents):

1. _____ 2. _____
Surname/Family name, Given name Surname/Family name, Given name

Previously authorized periods of practical training:

___ CPT ___ OPT ___ Full Time ___ Part Time Dates Authorized _____to_____
___ CPT ___ OPT ___ Full Time ___ Part Time Dates Authorized _____to_____

Type of position or job you will apply for that relates to your academic program:

_____

SECTION B: Recommendation to be completed by Academic Advisor

IMPORTANT!!! ACADEMIC ADVISOR MUST COMPLETE ALL SIX (#1-6) ITEMS BELOW:

#1 **Educational Level:** ___ Bachelor ___ Master **#2** **Major:**_____

#3 **Term** in which **ALL** degree requirements are anticipated to be completed:

___ Fall 20____ ___ Spring 20____ ___ Summer 20____

___ Within the initial week(s) of _____ term 20_____ before enrollment is required

#4 Mark the **one** statement that **will be** applicable **during** the **"Requested Period of OPT"** indicated above:

_____ All **DEGREE** requirements have been/will be completed BEFORE the start of OPT.

_____ All **COURSE** requirements have been/will be completed **EXCEPT FOR THESIS, OR EQUIVALENT**. The student will continue to pursue a full course of study during the training period.

_____ The training will occur only during a summer vacation or other period when school is officially not in session and the student will resume a full course of study following the period of training.

_____ The training will occur during a regular fall or spring term and will not exceed 20 hours per week. The student will continue to pursue a full course of study during the training period.

#5 Briefly explain **how/why** the type of position or job title sought (noted above) is relative to student's degree:

_____

_____

#6 ***I have reviewed the student's academic record and verify the above to be true and correct. I recommend the student be permitted to engage in Optional Practical Training for the requested period of training as described above.***

Academic Advisor's Signature:_____ Date:_____

Name (typed or printed): _____ Phone:_____

*E-mail:*_____ *Department:*_____