



Executive Committee Agenda
Kansas Geographic Alliance
September 10, 2004
Salina, Kansas

In Attendance: Lynn Boitano-Thompson, Pam Keller, Judy Dollard, Don Everhart, Deb Hamil, Elizabeth Vrabac, Sandy Wallace, Rose Wilson, John Heinrichs, Cheryl Heinrichs, and Rich Lisichenko.

1. **Welcome** by Lynn Boitano-Thompson. This will be Lynn's final Executive Meeting. Her term expires effectively December 31, 2004. Sandy Wallace has volunteered to chair the Executive Committee.
2. **Approval minutes from previous meeting** – John moved to accept minutes from June 23, 2004 meeting. Pam seconded. Motion carried.
3. **Additions to agenda**
 - NGS Education Foundation Grant
 - Kansas State Geographic Education Fund Plan (9/1/04 to 8/31/05)
 - Reimbursement Guidelines for KGA members
4. **Coordinator's Report** – John
 - Awarded \$24,462 by NGS for 2004-2005.

Financial Status as of 9/1/04

Account	Balance 6/01/04	Current Balance	Change
Operating	34,840.57	26,411.19	-8,429.38
FHSU Endowment	20,375.81	20,149.10	-226.71
Streamshot	6,986.32	6,986.32	0.00
Checking	379.85	762.85*	383.00
Petty Cash	21.32	21.32	0.00
TOTAL	62,603.87	54,330.78	-8,273.09

*Marilyn's mini-grant funds were added to checking.

Summary of expenses for the 2004 SGI

Item	Amount
Food and lodging	2,170.72
Transportation	223.56
Tuition reimbursement	1,890.40
Parking	80.00
Materials	66.21
TOTAL	4,430.89

- **Presentation of the annual report**
John presented and discussed the KGA 2004-2005 State Geographic Education Fund Plan with Committee members. KGA's focus for the upcoming year will be to maintain a mix of quality programs, while developing new projects in the area of direct education and home school parents. KGA will also embark on a broad campaign to increase the visibility and importance of geography among policymakers at the state and local levels.
- A copy of the National Geographic Education Fund Grant for 2004-2005 was handed out to each Committee Member.

4. Co-Coordinator's Report – Rich

- Rich is busy learning the “ropes” of his new position.

5. Publications report—Cheryl

- A packet for home-schoolers, “Helping Your Child Learn Geography,” was handed out to Executive Committee members.

6. Resource center report—Cheryl

- Cheryl received a renewal form from the NG Explorer Magazine. Don moved that we purchase 200 magazines from NGS. Rich seconded the motion. TCs will apply for classroom copies. They will be distributed on a 1st come/1st serve basis. Teachers will be responsible for writing a report at the end of the school year about how the magazines were used in their classrooms.
- KGA will purchase new GPSs for classroom use. The Alliance is authorized to spend \$2,000.00.

7. Standing Committee Reports

- **Professional Development - Deb**
 - The Summer Institute Expenses were reported. We were approximately \$400.00 over budget.
 - The PDC is busily working on the agenda for the Summer Institute. Some details still need to be finalized. The date for the Institute is July 6-16, 2005. The ASGI will be 3 hours of college credit – Alliance will pay for two hours and the member will finance 1 hour. Rich made motion that the Alliance also cover pre-planned admission fees to museums, galleries, and other sights of interest. The motion was seconded by Deb. The motion passed. Members will pay for their own food and personal necessities.
- **Outreach – Judy**

- Nicodemus – attendance was down this year (2004); suggestions for next year include: all white tents with awnings; heavy-duty extension cords; and box fans; possibly changing the times of operation.
- **Geo-Power Workshops** –
September 25, 2004 - Cimarron (Garden City)
November 6, 2004 - Wichita
- **Membership** – Elizabeth
 - Elizabeth had nothing to report.
- **Communications** - Don
 - Nothing to report
- **Public Relations/Fundraising** – Sandy
 - Secured pricing for ball-point pens, lapel pins, and laser pins from Jarrett Griffon at Total Printing Solutions in Wichita.
 - Had 50 pads printed up with KGA logo for Fall Educational Conference at Consolidated Printing in Salina.

8. Old Business

- **“Passports to Excellence” Recognition Program** will be introduced during the Fall Educational Conference tomorrow. Levels of achievement are as follows: 100 points – Voyager; 200 points – Navigator; 300 points – Trailblazer; 400 points – Pioneer; 500 points – Guide. Members may begin gathering points on September 11, 2004. A point value system has been established by the PDC. Points are awarded for volunteer, not paid activities. All point allocations/designation are subject to interpretation by the PDC. The Program will be reviewed annually by the Executive Committee at the Fall Conference.
- **NCGE Participation Incentive**
Deb proposed that KGA provide an incentive for members to attend the NCGE in October. Elizabeth suggested that perhaps the Summer Institute be cancelled for this summer, which was nixed by John and other committee members. John moved that the Alliance reimburse the regular cost of admission for all active TCs wanting to attend the conference, but they would be required to actively participate in the KGA Welcoming program Thursday through Saturday. The Alliance will reimburse registration fees of \$123.00. The date of the National Conference is October 20-23.

9. New Business

- **The Moore Resolution and liaisons to policymakers.**
Representative Dennis Moore submitted a resolution to the U. S. Congress “congratulating Andrew Wojtanik for winning the 16th Annual National Geographic Bee, acknowledging the commitment of the National Geographic Society to geography education, and recognizing the need to improve geography education throughout the United States on September 18, 2004.” Alliance members were asked to write to their Congressman in support of this resolution.
- At this time, “Geography is the only core subject identified by the ‘No Child Left Behind Act’ that lacks a specific Federal program designed to improve educational performance.” The Alliance believes that it is vital to select a liaison/ or liaisons to promote Geography Education.
- **Tracking Member Activities.** Committee members discussed ways of implementing a system for tracking what member doing. The Executive Committee feels that more communication and leadership is vital to membership participation. New TCs and non-participating members need to know that we are here for them if needed.
- **Search for a new Coordinator.** John has officially turned in his resignation effective September 1, 2005. A search committee of 4 persons was recommended to find a new Coordinator to fill John’s position.
- **Patricia Duffey, Geoscience Department Secretary** – Submitted a list of suggestions / reimbursement guidelines for review by the Executive Committee. Lodging arrangements for committee members must be made at least two weeks in advance of a scheduled meeting; all expenses must be approved by the KGA coordinator in advance; members working on approved tasks may be compensated at the rate of \$25.00 per hour with approval. These changes are necessary due to the implementation of a new budgetary system.
 - **New Policy for Lodging expenses** - Don moved that the maximum value for lodging was set at \$200.00 per night per person. Pam seconded. Motion passed.
- The next Executive Committee meeting will be in Manhattan on January 15, 2005. Deb will handle the details.

10. Adjournment

The motion to adjourn was made at 9:00 PM. The motion was seconded

and carried.