



**Fort Hays State University
Department of Nursing
Undergraduate Nursing Program
Baccalaureate Outreach Delivery**



General Information

Admission Policies for Baccalaureate Outreach Delivery

Progression Policies with Baccalaureate Outreach Delivery

1. Admission to the University
2. Nursing Major Admission criteria:
 - a. all pre-nursing requirements and courses must be completed prior to admission;
 - b. Department of Nursing (DON) undergraduate application form on file by March 1st for Fall admission or Oct. 1st for Spring admission.
 - c. three references concerning personal characteristics of applicant on file;
 - d. cumulative grade point average of at least 2.50 on a 4.00 scale;
 - e. a grade of C or above in the required pre-nursing courses;
 - f. all official transcripts are on file in the Registrar's Office and the DON;
 - g. current RN licensure number and expiration date must be on file.

3. The required nursing prerequisites are:

English Composition I & II	6 cr.
College Algebra	3 cr.
Chemistry	3/5 cr.
Human Anatomy & Physiology	5/8 cr.
Microbiology	5 cr.
General Psychology	3 cr.
Introduction to Sociology	3 cr.
Oral Communication	3 cr.
Principles of Nutrition	3 cr.
Human Growth & Development	3 cr.
Pathophysiology I	2 cr.
Statistics	3 cr.
Foundations of Nsg	3 cr.
Nursing Transition	1 cr.

4. Applicants who have been selected for admission into the program will receive an official letter of acceptance, which must be **notarized** and returned to the DON in order to reserve a position in the program.

1. Prior to admission students must obtain and maintain current RN licensure and verification of work hours. A list of the various immunizations that are required is available from the DON.
2. Proof of practice is required prior to admission to the DON
3. Throughout the nursing program, a cumulative grade point average of at least 2.50 must be maintained. All nursing courses must be completed with a grade of "C" or better.
4. RN Licensure must be current and remain in "good standing" throughout the course of the program.
5. Once a student is admitted into the Department of Nursing, course progression is expected. Admitted students who do not enroll in a nursing course within a two-year period and have not contacted the DON will be "withdrawn" from the program.
6. Students found to be under the influence of habit forming drugs and/or alcohol during course activity may be subject to immediate dismissal from the Department of Nursing.
7. **The complete curriculum will be offered via Internet. The curriculum requires that a student own a computer with access to the Internet. For more information go to http://www.fhsu.edu/virtual_college/techsupport.shtml**
8. Microsoft Office software is required for all coursework.

Curriculum Information

The curriculum in the Undergraduate Nursing Studies program prepares students to receive a Bachelor of Science in Nursing degree. The nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE) and approved by the Kansas State Board of Nursing.

The Outreach nursing option offers courses with theory and practicum components designed to accommodate the educational needs of RN Outreach students. Both theory and practicum components are offered via Internet; therefore, these may be taken in a student's home or an area close to a student's home.

Advanced Standing Credit

Applicants may obtain "**Advanced Standing**" credit by submitting validation demonstrating successful completion of the NCLEX-RN national exam.

1. Students who request and qualify for Advanced Standing will be granted a total of 37 nursing hours of Advanced Standing. In addition to Advance Standing (37 hrs), the remainder of the nursing courses (30 hrs) make up the total of the 65 hours of nursing credit.

2. Course credit earned by Advanced Standing will be posted to the student's transcript during the last semester of study in the nursing program.

3. A fee of \$25.00 per course granted by Advanced Standing is charged for posting courses on the student's transcript. This will total \$350.00 for 14 nursing courses (37 credit hours).

4. To qualify for Advanced Standing, a student must have graduated from a basic nursing program within the past 10 years and/or have worked at least 1000 hours in nursing during the last 3 years prior to seeking admission into the Department of Nursing.

Applicants who have received their basic RN education more than 10 years ago **AND** have **NOT** worked 1000 hours in nursing in the last 3 years may obtain "credit by testing" (**Advanced Placement Tests**) with acceptable scores for the following nursing courses for Advanced Standing:

NURS 330	Older Adult & Family
NURS 330L	Older Adult & Family Practicum
NURS 422	Child & Family
NURS 422L	Child & Family Practicum
NURS 420	Young Adult & Family
NURS 420L	Young Adult Family Practicum
NURS 430	Middle Adult & Family
NURS 430L	Middle Adult & Family Practicum

Advanced Placement Testing

If the applicant does not meet the requirements for Advanced Standing Credit, the nursing courses listed above may be credited when the student has passed the appropriate NLN or other examination(s).

1. The fees for these tests vary from course to course. When the test is successfully passed, there is also a posting/handling fee of \$25.00 per course.

2. A recent NCLEX-RN review book is a good source of review for Advanced Placement Testing.

3. Advanced placement is contingent upon the satisfactory results of Advanced Placement Testing. If testing for one or more courses shows deficiencies, the student must enroll on-campus and pass the course(s). Other requirements may be necessary on an individual basis. There is no guarantee that courses will be available every semester and summer. A course in any area may only be taken once after Advanced Placement Testing is attempted.

4. Upon successful completion of testing, RN students are also credited with eleven additional hours for the following nursing courses: NURS 104L Nursing Fundamentals, NURS 390 Math Calculation, NURS 310 Nursing Skills, NURS 310L Nursing Skills Lab, NURS 332L Population Focused Care Practicum, and NURS 340 Pharmacology. If Advanced Placement Testing and/or additional course work is unsuccessful, the RN student is recommended for dismissal from the nursing program.

Remaining Nursing Courses

The courses listed below may be taken prior to admission to the Nursing Department. However, these must be completed prior to senior nursing courses.

NURS 603 Health Assessment/Lab
NURS 307 Pathophysiology II
NURS 320 Ethics
NURS 321 Legal
NURS 491 Health Care System, Policy, and Cost

The nursing courses listed below are courses a student would take after admission into the DON:

NURS 612 Nursing Concepts	}	Junior Courses
NURS 322 Nursing Inquiry		
NURS 332 Pop-focused Care		
NURS 631 Integration	}	Senior Courses
NURS 631L Internship		

These courses are offered through the Virtual College (1-800-628-FHSU) via the Internet. The only clinical component is NURS 631L. This course is also completed in a student's area utilizing both a course professor and an approved nurse preceptor.

Portfolio Options

The student who has life experience and/or practice in Health Assessment may wish to pursue a portfolio for completion of the NURS 603 & 603L courses. Ask the CBOD for further clarification.

General Education Program

The general education requirements are found on the color coded sheets. Students will qualify for one of two categories. If you are uncertain as to which set of requirements applies, contact the COBD. The categories are listed below:

1. Students who have completed an Associate of Arts (AA), an Associate of Science (AS), or an Associate of Applied Science (AAS) from a Public or Private College, please refer to the **pink** Transfer Articulation (TA) colored sheet.
2. Diploma graduates or graduates from a school not accredited with North Central or other appropriate accrediting agencies should refer to the **yellow** colored sheet. Visit with the

CBOD about other possible options. Vo-Tech graduates must check with the Office of the Registrar to determine if their school is NCA accredited.

Do not enroll in courses from another college or university without first calling a Degree Analyst at the Registrar's Office (1-800-628-FHSU) to determine if those classes will transfer for general education requirements to FHSU.

****Regardless of which general education program you pursue, you MUST have at least 124 hours to graduate. Fort Hays State University's residency requirement is 30 hours.**

Advising

Faculty members in the Department of Nursing provide academic advising for nurses who are admitted into the program. The CBOD serves as a RN's advisor prior to the assignment to an upper division faculty member.

The CBOD communicates to students through letters that contain essential information. Students are advised to have a telephone conference with their academic advisor **at least once each year** to discuss progress in the nursing program. After FHSU has received official transcripts, a formal degree plan of study is developed. The degree plan must be on file in the office of the CBOD prior to the student being admitted into the DON.

The student should contact the registrar for a copy of the current University Catalog or visit the website www.fhsu.edu. It is the student's responsibility to know the policies listed in this catalog.

International Students

A registered nurse from a foreign country that wishes to pursue a degree from FHSU should contact the CBOD for additional information and requirements. **You must be licensed as a registered nurse in the United States** prior to entering our program.

Admission to the Undergraduate Nursing Program

Students are admitted to the Department of Nursing Undergraduate program every semester. Application materials must be completed and returned to the Department of Nursing office by **October 1** for admission in the spring semester and **March 1** for admission in the summer and fall semester. RNs are usually considered for admission while taking the NURS 207 Pathophysiology I course, NURS 280 Foundations of Nursing and/or NURS 294 Nursing Transition. The semester prior to when you are ready to apply, notify your advisor to send you an admission packet.

Planned Rotation of Nursing Courses

Course	Cr Hr	Summer	Fall	Spring
NURS 294 Nursing Transition	1	X	X	X
NURS 207 Pathophysiology I	2	X	X	X
NURS 307 Pathophysiology II	2	X	X	X
NURS 280 Foundations of Nursing	3	X	X	X
NURS 603 Health Assessment/Lab	3	X	X	X
NURS 322 Nursing Inquiry	2		X	X
NURS 612 Nursing Concepts	3	X	X	X
NURS 632 Pop-focused Care (* = rotating schedule with Systems)	2	X*	X	X*
NURS 320 Health Care Ethics	1		X	X
NURS 321 Health Care Legal Aspects	1		X	X
NURS 491 Systems/Policy/Cost (* = rotating schedule with Pop-focused)	2	X*	X	X*
NURS 631 Integration	3		X	X
NURS 631L Internship (3 total credits required)	1/2		X	X
TOTALS 25 1/2 Credit Hours ---- one clinical course				

Notice of Non-discrimination

Fort Hays State University does not discriminate on the basis of sex, religion, national origin, age, disability, Vietnam era veteran status or special disabled veteran status in its programs and activities. The director of affirmative action, coordinator of Title IX, Title VI, Section 504 and ADA regulations, may be contacted at 600 Park Street, Hays, KS 67601-4099, (785) 628-4033.

Notice of Accessibility

Fort Hays State University will ensure that no qualified person with a disability is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination because of inaccessibility of education programs and activities operated by Fort Hays State University. To obtain information as to the existence and location of services, activities and facilities that are accessible to persons with disabilities, interested persons should contact the director of affirmative action, coordinator of Title IX, Title VI, Section 504 and ADA regulations, 600 Park Street, Hays, KS 67601-4099, (785) 628-4033.

Contact Information

For further information on the application/admission process contact **Dr. Carol Moore**, Coordinator of Baccalaureate Outreach Delivery at e-mail address clmoore@fhsu.edu or call (785) 628-4407.