

# Minutes

January 11, 2007

Provost's Council

The Provost's Council met on January 11, 2007 at 8:30 a.m. in the President's Conference Room, SH 306.

Members present: Jeff Briggs, Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross, Steve Trout, Steve Williams, and Larry Gould

## A. Call to Order

The meeting was called to order by the provost.

### 1. Discussion/Deliberation Items

#### a) Program Review Cycle for FHSU

Action: The provost provided the council with the background information on this item. In 1998, the Board of Regents implemented a plan whereas each institution would review all of their academic programs in an eight-year cycle. FHSU completed all of their reviews in four years. It is now time to start up a new program review cycle but requires a different process. The database for the review was housed at the KU campus, but this meant the data was always at least one year behind. With the merging of the State institutions, six Regents researchers are now available to maintain this information. We are going to review the MLS and the BGS this cycle and submit two master degrees and the information systems degree as discontinued programs. The provost distributed the document from the last cycle used to review all of our programs. He is going to revise some of the document to update it to be more relevant for the next cycle. The program review process has three phases: Phase I: Program Review; Phase II: Intensive Program Review and Phase III: Program Discontinuance. The provost needs to complete the calendar for the rest of the cycle. He needs to know from the deans when they want to review their programs over a six-year cycle. Every consideration will be given to the deans to attempt to schedule their priority reviews but can't be guaranteed since we will only be able to review a certain number of programs each year.

#### b) Accreditation Report

Action: The deans were asked to review the 2006 accreditation report and send any changes to the assistant provost. The deadline for submission is February 1.

#### c) Blackboard Update

Action: A committee consisting of Larry Gould, Dennis King, Dave Schmidt and Mike Barnett discussed the continuation of the Blackboard on campus. The committee concluded to stay with Blackboard for the next three years. In order to do that, we need a more robust system on campus. The plan is to have two servers handle all of the data and two servers for all of the web-based programs. Representatives from Blackboard will come to campus to install the system and will stay until the system is up

and running. It should be installed the first part of February. We will be getting hardware and software upgrades. These upgrades and servers should be able to handle the usage by our off- and on-campus students. However, until we have servers on each of the campuses in China, there is no way the performance of Blackboard will improve there.

d) College and Department/Process/Timeline for Faculty Annual Review

Action: Tabled

e) Graduate Employment Data Class

Action: The career services director has agreed to compile a database for both graduate and undergraduate students. Dr. Hammond would like to maintain the undergraduate programs database every year. The deans agreed to the collection of data once every three years for the graduate students and requested publication for distribution to interested parties.

f) Qualified Admissions Full-Time Degree Seeking First-Time Freshmen

Action: The Regents are questioning the low graduation rate for this class of students and why is it continuing to go down. Currently, students are admitted under the test score, top third of the class and the exception window. It appears the students we admit through the “exception window” are the ones that are doing so poorly in class and the Regents want to know why FHSU admits so many students with this option. At some point, the university may be required to prove what we are doing to help these students succeed.

g) Data Mining for Academic Success

Action: We need to tie together the NSSE and First Year Experience concepts.

h) AQIP Quality Checkup Schedule – May Schumacher

Action: Ms. Schumacher distributed a tentative itinerary for the AQIP Quality Checkup visit. Any suggestions regarding the schedule should be sent to Chris Crawford.

i) Visiting Academic/Administrator Agreement

Action: The graduate school dean will be required to work with the visitors and determine their plans and expenses while they are on campus. The provost asked the deans to review the draft document. Feedback will be collected at the next meeting. The provost will also place this item on the next IEMG agenda. It is imperative to implement the policy to alleviate as much uncertainty as possible.

j) NSSE User Workshop

Action: The identity of two faculty from every college who can attend an NSSE workshop is needed. The provost will provide some funding to help send faculty to this conference.

## 2. Informational Item

Marketing, the For-Profit Way

Action: Distributed for their use.

B. YOTD: Progress Report

Action: Tabled

C. Strategic Planning and AQIP: An Update

Action: Tabled

D. Announcements/New Business

Announcements:

1) Article from the Flint Journal regarding CMU teams up with Flint schools to lure students was distributed as an informational item.

2) Nominations to Leadership Kansas

Nominations should be sent to the provost or president.

3) Distributed spring 2007 Virtual College allocations.

E. Adjournment

Action: The meeting adjourned at 5:10 p.m.

c: Dr. Edward Hammond

Dr. Herb Songer

Mr. Larry Getty

Dr. Joey Linn

Dr. Richard Lisichenko

Mr. Drew Thomas

Ms. Casey Rackaway

Provost's Council Secretaries