

Minutes

Provost's Council

May 10, 2007

The Provost's Council met on May 10 at 1:30 p.m. in the President's Conference Room.

Members present: John Greathouse for Jeff Briggs, Chris Crawford, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Deb Mercer, John Ross, Steve Trout, Steve Williams and Larry Gould

Guest: President Hammond

A. Call to Order

Action: The meeting was called to order by the provost.

1. Strategy Items

a) Reorganization Issues

Action: Dr. Crawford is chairing the Reorganization Committee and asked for input from Provost Council members. Provost Council needs to make a strong statement about what the academic side needs from both Student Affairs and Administration and Finance. Other suggestions included: move Computing Center under the jurisdiction of the Provost, establish a "Dean of Enrollment Management," hire a Director of Institutional Research, establish an office of International Education, and a revamp of summer session.

Action: A luncheon meeting will be scheduled for Monday, May 14, to develop a list of proposals to be included in the reorganization proposal. The Provost's Office will provide boxed lunches.

b) Course Development

Action: Dr. Gould said this is an excellent document, and he is willing to pay a faculty member such as Brad Will to edit the document. The editing needs to be completed by July 1. Dr. Trout will take this to Brad Will and ask him to e-mail Dr. Gould and Dennis King if he is able to undertake the project. Dr. Gould will write an introduction. Dr. Gould suggested it might be appropriate to trademark the document. Once it is completed, we need to have hard copies printed and also add it to the web page. Dr. Gould also wants to develop a "community" for adjuncts so that they will feel more a part of the university.

2. Discussion/Deliberation Items

a) Smarthinking.com Courses

Action: Dr. Gould asked the deans to provide a name of a faculty member from each college to work with this project. Dr. Gould will provide a stipend of approximately \$500 to each faculty member plus pay for any associated travel costs. The team of faculty will evaluate courses. The deans need to provide the names to Dr. Gould by **May 16**.

b) Promotion Stipends

Action: The promotion stipends for next year that were approved during the negotiation sessions with AAUP are as follows:

Instructor to Assistant Professor	\$2,000
Assistant Professor to Associate Professor	\$3,500
Associate Professor to Professor	\$5,000

The stipends are for all eligible faculty, including those who are outside of the bargaining unit.

c) Mid-Terms for Virtual College Students

Action: The deans recommended to President Hammond that in lieu of requiring mid-term grades for VC courses, that all faculty be required to use the grading function that is available on Blackboard. Dr. Gould will make this recommendation at the ISM meeting on Monday.

d) International iPod Pilot

Action: We purchased 66 iPods and placed them at UIBE for use with MGT 301 Principals of Management during the fall 2006 semester. The iPods were preloaded with four chapter lecture summaries for the course. This is similar to the old videotapes where students could play them over and over again. No conclusions from the grades as to whether or not the iPods had an impact. We will continue the pilot with the same class.

3. Informational Item

Distance Education Goes Public

Action: Please review this at your leisure.

B. YOTD: Progress Report

Action: No report

C. Strategic Planning and AQIP: An Update

Action: No report

D. Announcements/New Business

1. Project Greensburg - President Hammond has been in contact with the superintendent of schools. Their goal is to get an elementary, a middle, and a high school operational by August. They are asking for assistance from FHSU to help them with planning, design, and ordering supplies and equipment.

Action: With the support of the Provost Council, President Hammond will put together a project team and schedule meetings with their school board, insurance carrier, and FEMA to begin the process.

2. Computer Labs - Specialty labs will be upgraded, but all other computer labs will be phased out over a three-year period. Existing labs will be in place for next year; the exception could be those labs in Tomanek Hall. If departments have specific requests

for use of lab space, they need to bring those requests forward to the deans so that we can begin making plans to allocate that space.

3. New Agreement - President Hammond has signed a new agreement with Kampus International which is an ESL facility that has between 15,000 and 16,000 students. They use Global English software, and they enroll students from all walks of life and varying professions, including non-traditional students, military personnel, business people, and legislators. Necati will be working with this agreement.

E. Adjournment

Action: The meeting adjourned at 4:45 p.m.

c: Dr. Edward Hammond
Dr. Herb Songer
Mr. Larry Getty
Dr. Joey Linn
Dr. Richard Lisichenko
Mr. Drew Thomas
Ms. Casey Rackaway
Provost's Council Secretaries