

Minutes

Provost's Council
November 6, 2007

The Provost's Council met on November 6, 2007, at 8:30 a.m. in the President's Conference Room.

Members present: Jeff Briggs, Chris Crawford, Tim Crowley, Margo Apostolas for Cindy Elliott, Paul Faber, Dennis King, Deb Mercer, John Ross, Steve Williams and Larry Gould

Guests: Dr. Jeff Burnett, Dr. Brent Goertzen, Dr. Pelgy Vaz, and Dr. Joey Linn

A. Call to Order

Action: The meeting was called to order by the provost.

1. Decision Items

a) Faculty Awards

Action: Nominees for the teaching award were: Jill Arensdorf, Christine Hober, and Beth Walizer. Nominees for the research award were: Michael Madden, Carl Parker, and Kathleen Sanders. Nominees for the service award were: Fred Britten, Christie Brungardt, Lou Caplan, and Kim Stewart.

Discussion was held regarding the decision-making process. It was felt that if the deans and chairs submit nominations, they should not be allowed to "lobby" for their nominee during this meeting. Perhaps the deans should not even vote. **We will check last year's minutes to review what procedures the Council agreed to implement last year and discuss this briefly at the next meeting.**

b) MLS Curriculum for Hong Kong Institute

Action: Dr. Williams moved and Dr. Faber seconded that we recognize that the M.L.S. degree with a Concentration in Organizational Leadership has been in existence since 1999. The Council agreed that each course in the program has been offered on a continuing basis since 1999 and is equivalent to course standards for use in Hong Kong. Formal vote: 9-yes, 0-nays.

2. Discussion/Deliberation Items

a) Qualified Admissions

Action: Dr. Linn discussed the proposed draft of the FHSU Procedures for Qualified Admissions Requirements. The procedures have been drafted to respond to the changing requirements for qualified admissions which will go into effect with Summer 2008. The new requirements will not affect non-degree students. Entering freshmen will have to meet qualified admissions standards in the fall and spring semesters as well as the summer session. Transfer students will also be affected by qualified admissions and must have a 2.0 GPA in order to be admitted unless they are non-degree students.

The draw-back for being admitted as a non-degree student is that students are not eligible for financial aid.

The Retention Committee is reviewing the new regulations to see what recommendations can be implemented to improve student retention.

3. Informational Item

a) "Skype Takes its Show on the Road"

Action: This is an article from "Business Week" magazine. We may want to use this technology for our online courses.

b) "How Am I Doing?"

Action: This is an article from "The Chronicle of Higher Education. Dr. Gould discussed this briefly at the Student Government Association meeting last week, and they are interested in reviewing the article.

B. Strategic Planning and AQIP: An Update

Action: No report

C. Announcements/New Business

1. Dennis King has turned in his administrative goals for 2007-2008. Goals are still due from Dr. Faber.

2. Suzanne Greenwald from EduVentures made a presentation regarding online learning. The following were identified as research topics that would be applicable to FHSU:

- a) What impact does the military component have on online learning for FHSU?
- b) What level of training is required for first-time adjunct faculty members?
Returning adjunct faculty?
- c) What balance does your institution have in training adjunct faculty (i.e., 50% course management system, 50% academic issues)?
- d) How do other institutions produce inclusivity with adjunct faculty?
- e) Do you have institutional procedures for adjunct training or is it really more departmentally based? Is your system scalable?
- f) Do you adhere to a quality assurance framework (like Quality Matters) for adjunct-taught classes?
- g) Next wave of competition? Quality of programs and offerings?
- h) Quality and assessment
- i) What kinds of things do we need to do to improve and what is our competition doing?
- j) Are there individual full-time advisors and what are their numbers of advisees? (graduate and undergraduate)
- k) What are the staffing models and how are they projected to change?
- l) What about using GTAs to teach in the Virtual College?
- m) Demographic data:

- 1) Are their particular segments of the population that are more likely to take online classes and programs?
- 2) What do those segments of the population look like in 10 years?
- n) What is the demand for online masters degrees? As people enter the workforce, are there some indicators of the need for masters degrees on a national level?
- o) What needs are there in the marketplace for non-credit activities and certificate programs?
- p) What particular population areas would be in need of the online MBA degree?
- q) Is there research to support the impression that the need for teachers of Chinese, Arabic, and Farsi (particularly Chinese) at the K-12 level is growing?
- r) How are other institutions implementing lab science courses in their online programming? For K-12 and up through college?
- s) What is the need for health care certificates both credit and non-credit?

Ms. Greenwald will type up these research topics and take them back to OHE analysts to begin work.

E. Adjournment

Action: The meeting adjourned at 12:15 p.m.

c: Dr. Edward Hammond
Dr. Herb Songer
Mr. Larry Getty
Dr. Joey Linn
Dr. Daniel Kulmala
Ms. Chelsey Gillogly
Ms. Casey Rackaway
Provost's Council Secretaries