

Minutes

Provost's Council
September 13, 2007

The Provost's Council met on September 13, 2007 at 1:30 p.m. in the President's Conference Room.

Members present: Jeff Briggs, Chris Crawford, Tim Crowley, Margo for Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross, Steve Williams and Larry Gould

A. Call to Order

Action: The meeting was called to order by the provost.

1. Discussion/Deliberation Items

a) Visit to Northcentral University

Action: Drs. Mercer and Williams provided a brief overview of their trip to Northcentral University in Arizona. The purpose of the trip was to view the campus and investigate their online graduate and doctorate degrees which are in Business, Education and Psychology. The Council's recommendation is for Cindy Elliott to create an articulation agreement model with this university. It was suggested Dr. Gould and Ms. Elliott make a trip to Arizona.

b) The Possibility and Advisability of Future Appointments-Temporary, Probationary or Tenured-at a Distance – Paul Faber

Action: Discussed having a full-time, tenured faculty in the Virtual College who will teach five courses per semester with research and no service. The provost is reluctant to put this into policy right now but is not apposed to the arrangement.

c) Changes to Either VC Course Approval Forms or TigerTracks – Paul Faber

Action: Some of the information that our chairs/administrative assistants are called upon to put on this form are not being used in any way due to the implementation of TigerTracks. It was suggested changing the sections to "V" from "C" and removing the department phone number and email address fields from the course approval form.

d) International Students and Verification of Admission – Tim Crowley

Action: The Council approved the International Students Requesting to Change Program after Arrival Policy with a modification to the fee amount. The provost must present this policy to IEMG and the president must establish the fees.

e) New Faculty Preparations-email, Blackboard,etc

Action: The provost will include in his letter/contract to new faculty a statement that they should have access to Lotus Notes, Blackboard and a University ID

within 10 days. If not, please contact him by email (lgould@fhsu.edu) or phone at 785.628.4241.

f) English Language Testing and Preparation Classes

Action: Dr. Hammond is inquiring on the relaxation the HLI requirements for our partner schools. Based on the response he receives, the University will determine if we continue using HLI Level 9 requirements.

g) Administrative Assistants' Workshops

Action: First Academy of Leadership for Classified Staff. The first one will be September 28 with a free lunch and Dr. Gould will be the presenter at that session explaining what the University expects from them and what they should expect from FHSU. These sessions will be offered twice a year.

h) Yourspace with the Provost Initiative Followup

Action: Faculty/unclassified staff will have the opportunity to talk with the provost as part of an open-forum. The Council was in agreement that the provost is accessible and it is not necessary to schedule another meeting with departments in addition to the annual meeting with the president and provost. However, these sessions will be informal and participation will be voluntary.

i) Graduate Recruiting Plans

Action: For your information and feedback from the Council. The deadline for suggestions is October 31.

j) Young Writers Workshop

Action: College of Education and Technology currently offers a Young Writers/Young Readers Workshop every other summer.

2. Informational Items

a) 2007-08 Ranking of Critical Preference Factors at Peer Institutions

Action: These are the updates from last meeting's handout.

b) 2006-07 Ranking of Critical Preference Factors at Peer Institutions

Action: These are the updates from the last meeting's handout.

c) China Limits Growth of Universities

Action: Informational item which reinforces the changes we have been experiencing with our China partners.

B. YOTD: Progress Report

Action: No report

C. Strategic Planning and AQIP: An Update

Action: No report

D. Announcements/New Business

Action: Dare to Dream Initiatives should be submitted by Friday, September 14, 2007.

E. Adjournment

Action: The meeting was adjourned at 5:10 p.m.

c: Dr. Edward Hammond
Dr. Herb Songer
Mr. Larry Getty
Dr. Joey Linn
Dr. Dan Kulmala
Ms. Chelsey Gillogly
Ms. Casey Rackaway
Provost's Council Secretaries

2/21/2008 11:32 AM