

Fort Hays State University Vendor Registration Application

Instructions: The Vendor Registration Application form will provide Fort Hays State University with information about you as a vendor. Please complete the form and return it to the FHSU Purchasing Office either by fax or email. If you have multiple business locations, please complete a separate form for each location. Please call (785) 628-4251 if you have questions. Be sure to visit our website at <http://www.fhsu.edu/purchasing/>.

Company Name _____

Alternate Name (dba) _____

Address

City _____ **State** _____ **Zip** _____

Contact Person _____ **Email Address** _____

| Phone | Toll-Free | Fax |
|-------|-----------|-----|
|-------|-----------|-----|

| Website | Federal ID or Social Security # |
|----------------|--|
| | |

Do you accept VISA? Yes No

Major items we sell

Fort Hays State University
Purchasing Office
600 Park Street
Hays, KS 67601
Phone: (785) 628-4251
Fax: (785) 628-4046
Email: purchasing@fhsu.edu