

Residence Hall Association

Agnew Hall, Room 114, Hays, KS 67601

Dear FHSU Student:

The Residence Hall Association (RHA) would like to congratulate you on selecting Fort Hays State University for your university experience.

In an effort to make your time at FHSU easier, RHA offers several products for rent. RHA has 2.0 cubic foot compact refrigerators, microwaves, and 4.5 cubic foot refrigerators with freezers for rent. We also have Microfridges®, which are a large refrigerator, freezer, and microwave built into the same unit. This last option allows you to have all three units in one convenient and compact location. The rent goes to fund activities open to residents of all the residence halls here at FHSU.

Some of the benefits of renting a unit from RHA include the following:

- **LOW COST:** Roommates can share the rent on the unit.
- **NO REPAIR COSTS:** RHA will replace a defective unit with a comparable functioning one.
- **CONVENIENCE:** RHA takes care of storing all units at the end of the contracted period.

A security deposit is required and is fully refunded when the unit is turned back in under any of the following conditions: 1) The unit is returned in good order at the end of the rental period; 2) Your roommate also reserves an appliance and the two of you choose to share; or 3) You do not enroll at FHSU.

If you choose to rent from RHA, please complete and return the Reservation Form at the bottom of this letter along with the total payment for your first choice product to:

Residence Hall Association
Agnew Hall, Room 114
Hays, KS 67601

RENTALS ARE ON A FIRST COME, FIRST SERVE BASIS. If there is a shortage of your choice of product, RHA will attempt to provide a comparable substitute; refund your money; or ask you to make an additional payment to upgrade to a different product. If you have questions, feel free to call Residential Life at (785) 628-4245 Monday through Friday from 8:00 am to 4:30 pm.

There will be signs posted around your hall when the halls open, informing you where and when you can pick up your product. Notification will also be sent informing you of the designated return dates in May.

We look forward to meeting you this Fall and wish you the best in your collegiate endeavors.

Sincerely,

RHA Advisor

Reservation Form for Refrigerator/Microwave 2009-2010
Please Print Clearly
Make all checks and money orders payable to RHA
PLEASE DO NOT SEND CASH

Name _____ Residence Hall _____
(Last) (First)

E-mail: _____

Selection	Rent	Deposit	Total	Selection (please mark 1 st choice)
Mini-Fridge (2.0 cu. Ft.)	\$25	\$10	\$35	_____
Large Fridge (4.5 cu. Ft.)	\$50	\$20	\$70	_____
Microwave	\$20	\$10	\$30	_____
Mini-Fridge/Microwave	\$40	\$20	\$60	_____
Large-Fridge/Microwave	\$65	\$30	\$95	_____
Microfridge®	\$100	\$40	\$140	_____

*Above rental payments include Kansas state and local sales tax.

*Rental prices are based on two semesters. One semester rental prices will be half of the rent and the entire deposit.

*By completing and returning the document, the above named person will agree to the terms and conditions of the "Equipment Lease Agreement" that will be completed at the time the product is picked up.

Signature _____ Date _____ Contract No. _____
(Office Use Only)