

**FORT HAYS STATE UNIVERSITY
COMPREHENSIVE FEE SCHEDULE
(Effective Fall Semester 2014)**

TUITION AND FEES – On Campus – Per Semester or Summer Session

	Resident		Non-Resident			
	Under- Graduate	Graduate	Under- Graduate	Graduate	Contiguous State/MSEP	
					Under- Graduate	Graduate
Tuition	\$ 115.00	\$ 171.88	\$ 404.66	\$ 489.53	\$ 172.50	\$ 257.82
Educational Opportunity	.43	.43	.43	.43	.43	.43
Student Health	4.46	4.46	4.46	4.46	4.46	4.46
Student Union	3.95	3.95	3.95	3.95	3.95	3.95
Student Union-Student Services	1.86	1.86	1.86	1.86	1.86	1.86
Student Union Bond Fee	6.00	6.00	6.00	6.00	6.00	6.00
Student Activity	3.67	3.67	3.67	3.67	3.67	3.67
Lewis Field Renovation Bond Fee	1.00	1.00	1.00	1.00	1.00	1.00
Parking Fee	.91	.91	.91	.91	.91	.91
Public Safety Awareness	.37	.37	.37	.37	.37	.37
Tiger Media Network	1.00	1.00	1.00	1.00	1.00	1.00
Account for Campus Engagement	1.20	1.20	1.20	1.20	1.20	1.20
Wellness Center Fee	.93	.93	.93	.93	.93	.93
Student Athletic Fee	<u>8.17</u>	<u>8.17</u>	<u>8.17</u>	<u>8.17</u>	<u>8.17</u>	<u>8.17</u>
Total Per Credit Hour	\$ 148.95	\$ 205.83	\$ 438.61	\$ 523.48	\$ 206.45	\$ 291.77

VIRTUAL COLLEGE CREDIT AND NONCREDIT COURSE FEES

	Virtual College		Virtual College MBA Graduate	International Partners Virtual College	
	Under Graduate	Graduate		Under Graduate	Graduate
Tuition	\$ 115.00	\$ 171.88	\$ 171.88		\$ 115.00
Area Fee*	<u>\$ 71.50</u>	<u>\$ 79.50</u>	<u>\$ 228.12</u>	Area Fee*	\$ 71.50
				International Fee	<u>\$ 31.00</u>
Total Per Credit Hour	\$186.50	\$251.38	\$400.00		\$217.50

**The Virtual College Area Fee represents the cost directly related to course instruction.*

Fees for noncredit courses, workshops, conferences and seminars are based on direct and indirect operating costs and are not subject to refund.

Tuition and fees charged will be calculated based on two factors: the type of course (On-campus or Virtual College) and the student's residency status (Resident, Non-Resident, Contiguous, or MSEP).

- A Resident student will be charged On-campus tuition and fees for On-campus courses and Virtual College tuition and fees for Virtual College courses.
- A Non-Resident student will be charged Non-Resident tuition and fees when taking both On-campus and Virtual College courses. A Non-Resident Student taking Virtual College courses *only* will pay the Virtual College tuition and fees.
- Students who are residents of Colorado, Missouri, Nebraska, or Oklahoma qualify for the Contiguous State rate for On-campus courses. A Contiguous State student will be charged Contiguous State tuition and fees when taking both On-campus and Virtual College courses. A Contiguous State student taking Virtual College courses *only* will pay the Virtual College tuition and fees.
- Students who meet eligibility requirements for the Midwest Student Exchange Program (MSEP) qualify for the Contiguous State/MSEP rate for on-campus courses. An MSEP student will be charged Contiguous State/MSEP tuition and fees when taking both On-Campus and Virtual College courses. An MSEP student taking Virtual College courses *only* will pay the Virtual College tuition and fees. More information can be found at <http://www.fhsu.edu/admissions/Midwest-Student-Exchange-Program>.

Fort Hays State University

APPLICATION FEES

Domestic Undergraduate Student Application Fee: \$30.00

All applicants enrolling for the first time as an undergraduate student must pay a one-time nonrefundable application fee.

Domestic Graduate Student Application Fee: \$40.00

A non-refundable application fee will be required for all new graduate applicants. If a second graduate or specialist degree is pursued, a new application fee will be assessed.

International Undergraduate and Graduate Student Admission/Application Fee: \$50.00

A non-refundable application fee will be required. If a second graduate or specialist degree is pursued, a new non-refundable application fee will be assessed.

PARKING PERMIT FEES

	ANNUAL	SUMMER
Zone 1	\$25.00	\$5.00
Zone 2-Regular/Wooster	\$13.00	\$5.00

NOTE: Cost of replacement permits is \$5.00 each.

SPECIAL FEES

Virtual College Special Instructional/Student Materials	Actual Direct Costs
Student Health (Doctor's Appointment-per call)	\$20.00
Student Identification Card (New issue)	\$5.00
Student Identification Card (Replacements)	\$10.00
Orientation/Registration Fee	\$30.00
Advanced Standing Examination Fee	\$25.00
Laboratory Courses	Cost of excess materials/breakage
Transcript (in excess of 3 per semester to enrolled students)	\$5.00
Fax charge (in addition to above fee)	\$5.00
Priority Mail (in addition to above fee)	actual mailing costs
Domestic FedEx (overnight)	\$15.00 per envelope
International Airmail	\$5.00 per envelope
International FedEx or UPS	\$40.00 per envelope
Degree Completion Fee	
Graduate Degree	\$50.00
Undergraduate Degree	\$50.00
Binding of Master's Thesis or Report	\$10.00 per copy for first 4 copies \$15.00 for student copies
Career Services-Education Credentials Beyond 5	\$3.00 per set
Library	
Copies of Public Documents	\$ 0.10 per copy
Library Fines or Lost Material	Cost per fine schedule
Traffic Fines	Per Ticket Issued
Child Care Services for Dependents of Students	\$23.00 per day
Child Care Services for Dependents of Faculty/Staff	\$28.00 per day
Returned Check Fee	\$30.00
Installment Administrative Fee	\$25.00
Late Payment Fee	\$25.00
Collection Agency Fee	Per Contract
TK20-charged to all Education Majors for required database access	\$100.00 one time/nonrefundable
Kansas Performance Teaching Portfolio (KPTP)	\$60.00 one time/nonrefundable

Fort Hays State University

All charges for goods and services not explicitly identified herein will be priced at an amount that approximates actual cost. Campus administrative procedures are to be followed for approval and collection of these charges.

FEE RATE EXCEPTIONS

Staff and Faculty: Tuition Assistance is provided for employees, their spouses and dependents based on length of service and approved Board of Regents eligibility criteria.

RETURN OF TITLE IV FUNDS FOR FINANCIAL AID RECIPIENTS

Return of Title IV Funds policy:* Federal financial aid regulations mandate that students who received federal (Title IV) financial aid and who withdraw completely before completing 60% of the term, will be required to return a portion of the federal financial aid funds they received. Total withdrawal includes Official Withdrawal (student drops classes in TigerEnroll) and Unofficial Withdrawal (student stops attending class and receives a grade of “U” in all classes). FHSU calculates the amount of earned financial aid per federal guidelines. The institution will return unearned Title IV funds that had been originally applied to institutional charges to the appropriate federal programs. The student will be responsible for return of unearned Title IV funds that had been originally disbursed directly to him/her. The institutional charges no longer covered by financial aid funds will be reinstated and the student will be responsible for immediate payment of any balance owed.

**Based on the most current federal return of Title IV policy. Changes mandated by the Department of Education will be implemented.*

Military Refund Policy: Students serving in the National Guard Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University’s non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

REFUNDS-CHANGE OF PROGRAM

Payment of Fees: Fees for a semester or term are payable at the time of enrollment for a semester or term. Students may use a check, money order, University Card, or VISA/MasterCard/Discovery/American Express for the exact amount of fees. Students who add classes after the start of the semester must remit payment when adding the class.

Refunds: (Total Withdrawal from University). To officially withdraw from University coursework and to be eligible for a refund, a student must submit a request for a schedule drop through TigerEnroll within the scheduled dates of the authorized refund period. The University will determine the method of refund. Tuition refunds will be processed within fourteen (14) days of the scheduled drop. Tuition refunds to students who receive federal financial aid will be reviewed by the Financial Assistance and the Student Fiscal Services offices to determine whether repayment to federal programs is required prior to release of the tuition refunds to students.

Fort Hays State University

Registrar's Office

Course Drop/Withdrawal Policy--On-Campus and Virtual College--Fall and Spring Semesters

Tuition Refund for Course Drops/Withdrawals based on **length of course**

Less than 1 week, no refund

2 week course, 100% refund through 2nd calendar day; 50% 3-4th calendar day. Last day to DROP, 4th calendar day

4 week course, 100% refund through 4th calendar day, 50% 5th-8th calendar day. Last day to DROP, 8th calendar day; last day to WITHDRAW, 21st calendar day

8 week course, 100% refund through 7th calendar day; 50% 8th-14th calendar day. Last day to DROP, 14th calendar day; last day to WITHDRAW, 28th calendar day.

16 week course, 100% refund through 14th calendar day; 50% 15th-28th OR 29th calendar day (28th day for spring semesters; 29th day for fall semesters due to Labor Day holiday). Last day to DROP is the 28th OR 29th calendar day (28th day for spring semesters; 29th day for fall semesters); last day to WITHDRAW is the 70th calendar day.

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

Students may drop full-semester (16-week) courses through 11:59:59 PM CT on the 28th/29th calendar day of the semester. Students dropping during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th calendar day of the semester will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 70th calendar day of the semester. Students who drop/withdraw completely will receive a notation on their transcript of the date dropped/withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Picken Hall, 785-628-4408.

Availability of refunds for financial aid recipients are subject to review by the Office of Financial Assistance and/or Student Fiscal Services office. Nonfinancial aid recipients may have their refund sent within two weeks.

http://www.fhsu.edu/sfs/students_parents/refunds/

Appeal requests for dropping/withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar in Picken Hall, 785-628-4222, for the appeal form.

Adding A Course Policy--On-Campus and Virtual College--Fall and Spring Semesters

Last Day to Add/Enroll based on **length of course**

1 day to 2 weeks: 1st calendar day after classes start

3 to 4 weeks: 4th calendar day after classes start

5 to 6 weeks: 5th calendar day after classes start

7 to 8 weeks: 7th calendar day after classes start

9 to 12 weeks: 10th calendar day after classes start

13 to 16 weeks: 14th calendar day after classes start

Students may officially add open, full-semester courses up to and including the 14th calendar day of classes with instructor permission. Students are required to remit payment for additional tuition and fees owed at the time of adding the course (see http://www.fhsu.edu/sfs/students_parents/enrollment/)

All full-semester classes (16-weeks) will officially close 14 calendar days after the start of each semester. Courses offered that meet for less than a full semester will follow the guidelines shown above.

Fort Hays State University

RESIDENCE HALL AND APARTMENT RATES

An application fee of \$35 is charged each resident. This payment is not refundable unless facilities cannot be provided.

RESIDENCE HALL - Total Cost for BOTH FALL AND SPRING SEMESTERS is as follows:

Including Custer, McMIndes and Wiest:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Double	\$7,280	\$7,111	\$7,059	\$3,565
Dining Dollars Included	\$900	\$1,000	\$1,200	
Single	\$7,820	\$7,651	\$7,599	\$4,105
Dining Dollars Included	\$900	\$1,000	\$1,200	

Including Agnew and Heather:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Suite	\$8,333	\$8,164	\$8,112	\$4,618
Dining Dollars Included	\$900	\$1,000	\$1,200	

APARTMENT RATES – The Academic Year Contract period is from August 1 of the current year Through May 31 of the following year. 2 summer months are separate.

Wooster Place: One Person/Family – Includes all utilities- A refundable \$200 security deposit required

- One bedroom - \$5,131 - Academic Year; Summer Rate - \$513.10 per month
- Two bedroom - \$5,563 - Academic Year; Summer Rate - \$556.30 per month
- Shared Two bedroom - \$4,536 – Academic Year; Summer Rate - \$453.60 per month

Stadium Place: Per contract - Includes all utilities - A refundable \$200 security deposit required

- Two bedroom - \$5,563 - Academic Year – per person; Summer Rate - \$556.30 per/month/person
- Four bedroom - \$5,050 - Academic Year – per person; Summer Rate - \$505.00 per/month/person