Understanding the 3 Pathways

**Pathway I:**
A course that has not been previously developed for online/blended delivery and does not include any commercial publishers’ assessment. (e.g. test bank and Lab activity).

**Pathway II:**
A course must be 3 years or older and/or 50% of the content has changed to be eligible for redevelopment (e.g. delivery method changed, modifying current course content and/or adding new lectures).

**Note:** This 50% of the content does not include materials from commercial publishers (e.g. test bank and lab activities).

**Pathway III:**
Any course not developed at FHSU or a previously developed FHSU course that needs validation. The course must be submitted for quality assurance and any exceptions must be approved by the Office of the Provost.

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**12-16 Wk Course Development Process w/ KACE Status**

1. **Identify Need:**
   - Admin Approval
   - Initiate KACE Ticket
   - Prelim Course Plan & Design
   - KACE 25%
   - Timeline & Approval for Initial Payment

2. **Course Development**
   - Admin Approval
   - Initiate KACE Ticket
   - Prelim Course Plan & Design
   - KACE 50%
   - Final Course Submission: Approval & Payment

3. **KACE Workflow**
   - AVP Learning Technologies Approves Course assigns KACE Ticket to ID: Status 0%
   - Preliminary Course Plan and Design approved by ID/1st payment triggered: Status 25%
   - Course Design is completed and Development work underway/ID sends report: Status 50%
   - Course Developer Presents Course to Learning Technologies & Academic Team: Status 75%
   - Necessary changes made/ LT & Chair Complete Rubrics/ Final Pay Triggered: Status 100%