KAMS Disciplinary Code Violations/Levels

General Expectations for Student Conduct
KAMS expects each student to conduct himself/herself responsibly and maturely, to respect the rights and property of others, and to fully participate in the unique experiences that KAMS offers. Each student is expected to:

- Respect the rights of every student, staff and visitor to KAMS and FHSU;
- Refrain from any defamatory or obscene remarks, make statements damaging others or statements that are harassing to others;
- Behave in ways that do not interfere with the education of others, and which do not interfere with the educational process of KAMS;
- Know and follow the applicable policies and expectations of KAMS as set forth in the Student-Parent Handbook and by KAMS staff;
- Know and follow the applicable policies and expectations of FHSU;
- Abide by all federal, state and local laws or ordinances;
- Respect one's self and others, and behave in a manner that acknowledges the privilege of attending KAMS;
- Maintain one's highest level of success in all aspects of KAMS life; and
- Uphold the KAMS core values of Excellence, Engagement and Ethical Actions (E³).

Level I Violations
Level I violations include, but are not limited to:

- Breach of curfew (stays on floor)
- Breach of study hours
- Breach of building curfew
- Breach of room curfew
- Disrespect to a KAMS or FHSU staff member
- Disruptive behavior
- Failure to follow dress code
- Failure to pass room inspection
- Breach of safe & sanitary living environment
- Failure to follow a reasonable directive
- Inappropriate/public display of affection
- Non-observance of quiet hours
- Unauthorized use of school furniture
- Engagement of sports &/or recreation games within hall
- Failure to attend KAMS Colloquia

Level II Violations
Level II violations include, but are not limited to:

- Unauthorized use of elevators
- Disorderly conduct
- Breach of curfew (off floor, out of building or off-campus)
- Failure to follow a reasonable directive (repeat offense of same directive)
- Hate speech/racial slurs
- Improper sign-in/sign-out
- Inappropriate use of electronic or telecommunication equipment (personal or school)
- Insubordination
- Membership/participation in an unapproved campus organization or event
- Misuse of KAMS or FHSU property
- Possession of pornographic materials
- Possession of unapproved items
- Profanity or obscene gesture directed at another person
- Failure to follow fire drill procedure (first violation)
- Unauthorized possession and/or use of school keys
- Off-campus without permission
- Improperly registered guest in the commons area

Level III Violations
Level III violations include, but are not limited to:

- Unauthorized possession and/or use of school keys
- Off-campus without permission
- Behavior potentially endangering to self or others
Violation of fire codes
Disorderly conduct resulting in injury or extensive damage to property
Falsifying information (verbal, written or electronic)
Forgery
Gambling
Harmful prank
Membership in a gang or secret society
Opposite gender visitation on student floor or in student room
Possession or use of tobacco products
Unauthorized use of vehicles
Failure to follow fire drill procedure (second or subsequent violation)
Being in an off-limits area
Harassment/Bullying
Breaking and entering
Hazing
Indecent exposure
Facilitating the presence of unauthorized persons in the residence hall
Possession of empty alcoholic beverage cans or bottles
Possession or use of fireworks
Receiving stolen property
Sexual harassment
Sexual intimacy with another person while under KAMS supervision
Tampering or vandalizing any fire, safety or security equipment (plus fine)
Tampering with the elevator
Theft
Unauthorized possession and/or use of school keys
Vandalism
Possession, use of, or being under the influence of intoxicating substances
Possession of drug paraphernalia
Possession and/or use of weapons, dangerous instruments or contraband
Selling/distribution of or intent to sell/distribute alcohol or other illegal/inappropriate chemical substance or drug paraphernalia
Arson
Assault (threat with intent to harm or recklessly engaging in conduct which creates a substantial risk of death or serious physical injury)
Battery (purposefully causing physical injury to another person)
Bomb threat
Conviction of a felony
Conviction of a misdemeanor
Terroristic threatening

Disciplinary Action
Disciplinary action is used to help bring positive changes in behavior, to help teach responsibility and accountability, to promote respect for the rights of others and to protect the student or other members of the KAMS community. In taking disciplinary action, staff members shall exercise their best professional judgment and shall be fair and non-discriminatory. KAMS personnel will determine appropriate discipline that may include actions ranging from warnings, conferences, telephone calls home, loss of privileges, referral and community service to probation, suspension, being asked to leave KAMS, or any combination thereof. Multiple offenses occurring in a single incident or within a short period of time will be viewed more seriously. Being asked to leave KAMS is possible for first offenses, even for students with good prior records. Parents/guardians of students who have repeated violations may consider returning their student to his/her home school before a recommendation from KAMS (for the student being asked to leave) becomes necessary.

Classes of Violations
First offenses may warrant Level 2 or Level 3 discipline. Likewise, the latest of multiple offenses involving the same student may warrant Level 1 discipline. However, multiple offenses, whether similar in nature or not, may warrant Level 3 discipline in the reasonable judgment of the RC in consultation with the KAMS Director.

Level 1: Informal Reprimand
In the course of successfully fulfilling their responsibilities, Residential Counselors and other Kansas Academy of Mathematics and Science staff may need to correct behavior that is contrary to community standards. Staff
will have a conversation with the student(s) involved to attempt to discontinue the behavior. One or more of the Level 1 sanctions listed below may be imposed.

**Level II: Documented Discipline**
When a staff member determines that disciplinary action less than probation, suspension or being asked to leave KAMS is appropriate, staff members will assign a sanction to the student as part of a conduct review session with the student. The goal of the conversation and sanction are to correct and modify unacceptable behavior and to help the student to accept accountability for his/her actions. The sanction and the conduct that gave rise to it will be documented, with such documentation being placed in the student’s file with KAMS.

**Level III: Advanced Administrative Hearing – (RC & Director)**
When more serious misconduct, or multiple instances of misconduct occur and it is determined that probation, suspension or being asked to leave KAMS may be the appropriate sanction for the incident in question, the Kansas Academy of Mathematics and Science shall follow formal disciplinary procedures. The RC, in consultation with the KAMS Director, shall issue a written notice to the student of the action, or conduct of the student at issue and the proposed sanction. Sanctions for formal discipline are included in Level 3 of the Sanctions section. Parents/guardians will be informed of all formal disciplinary incidents prior to the hearing and due process will be afforded to the student. The Administrative Hearing referenced herein is not available for proposed suspension or being asked to leave the Academy for poor academic performance of the student.

**Disciplinary Sanctions**

**Level 1** sanctions include, but are not limited to:
- verbal warning and conversation;
- limitation or loss of privileges;
- in-room suspension;
- restriction of visitors;
- assigned service; and/or
- parental conference.

**Level 2** sanctions include all sanctions in Level 1 and include, but are not limited to:
- writing and reflection assignment;
- restitution;
- program presentation (or bulletin board);
- written warning; and/or
- one or more Level 1 sanction(s) alone or in combination with one or more Level 2 sanction(s).

**Level 3** sanctions include all sanctions in Level 2 and include, but are not limited to:
- disciplinary probation or suspension (other than temporary suspension referenced below; and/or asking the student to leave the Kansas Academy of Mathematics and Science.

**Temporary Suspension**
When a student’s presence on campus poses a danger to self, others, or to property, or poses an ongoing threat or disruption to the educational process, the student may be suspended until such time as the investigation and/or hearing is held and a decision is finalized. The decision to suspend a student will be made by the KAMS Director or designee and a hearing will follow as soon as possible.

Students breaching any of the violations noted above will be subject to disciplinary action up to and including restitution, educational sanctions, restriction of privileges, disciplinary warning, disciplinary probation, or being asked to leave KAMS. Students and parents/guardians are advised that law enforcement agencies may be notified of student’s misconduct. For certain violations, including drug and weapons violations, it is a legal requirement that KAMS notify law enforcement agencies.