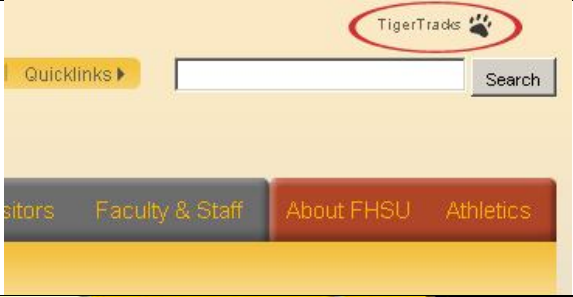

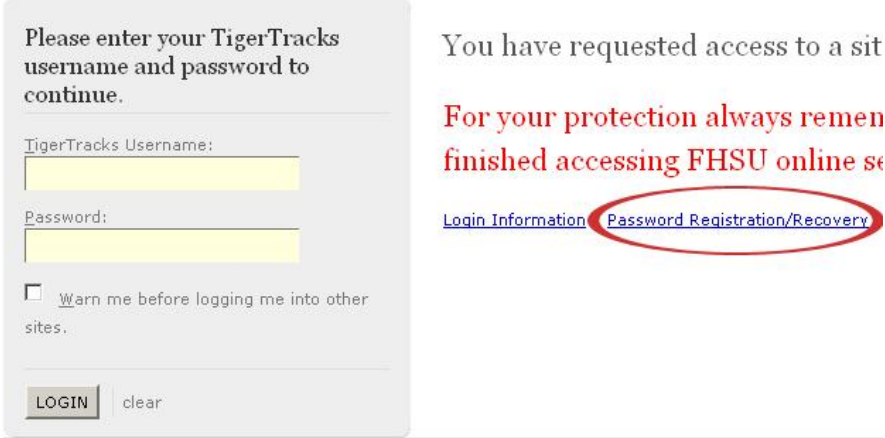
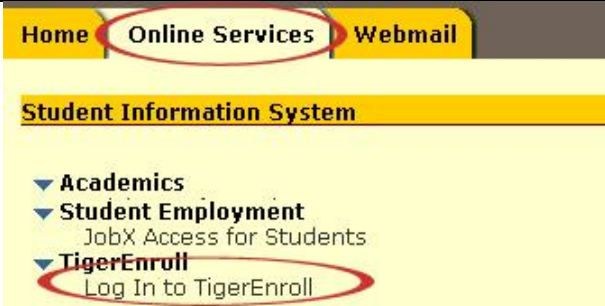
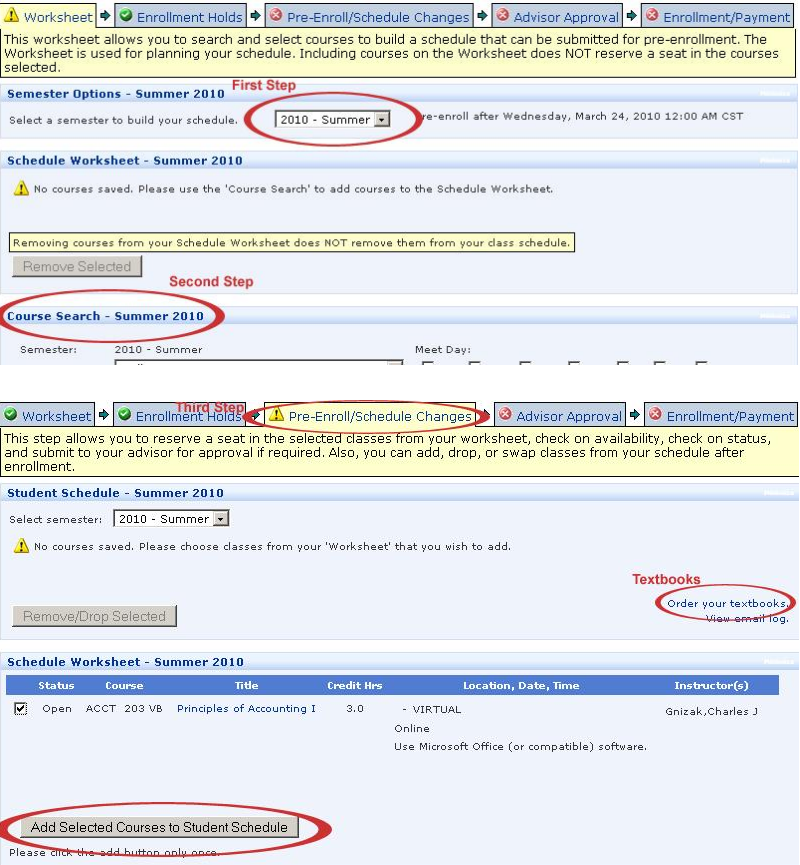
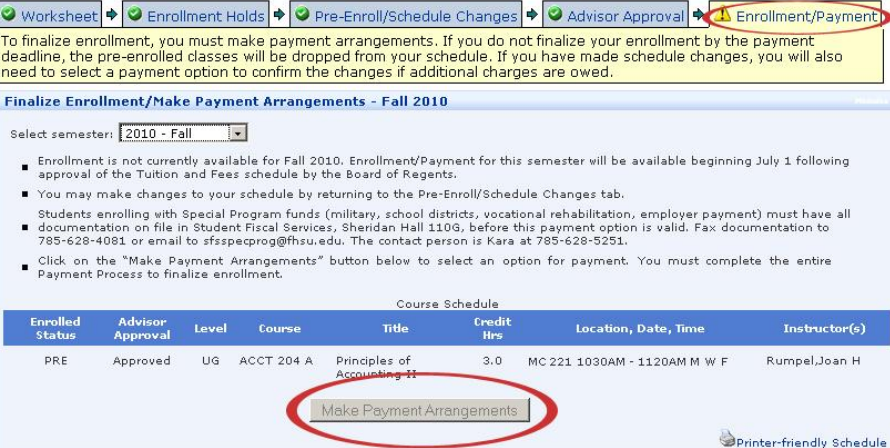


Steps to follow after receiving your acceptance letter to Fort Hays State University.

Step 1	Go to the FHSU website: http://www.fhsu.edu and click on "TigerTracks" in the upper right corner.	
Step 2	Click on "CAS Secure Login"	
Step 3	If you already have an account and know your login information, enter this in the Username and Password boxes. OR If you are setting up your account for the first time or have forgotten your password, click "Password Registration/Recovery" and follow the steps. Once you finish, key your information in the Username and Password boxes.	
Step 4	Click on the center tab "Online Services." Click on "Log In to TigerEnroll" at the bottom of the page and choose your courses for the semester.	

Pre-enrollment	<p>Click continue.</p> <ol style="list-style-type: none"> 1. Choose the semester you wish to pre-enroll in. 2. Search for the courses you want to take, checkmark the corresponding boxes, and add these courses to your schedule worksheet. 3. Click on the “Pre-enroll/Schedule Changes” tab and move your courses from the Schedule Worksheet to the Student Schedule. After this step is complete, an email will automatically be sent to your advisor for approval. <p>DO NOT click on “Order your textbooks” after adding courses to your schedule. Wait until after your advisor has approved the courses, then go to the FHSU Bookstore website, http://www.fhsu.bkstr.com, to order your textbooks and course materials.</p>																						
Finalizing Enrollment	<p>After your advisor has approved your courses and there are green check marks (✓) next to the first four tabs, click on the “Enrollment/Payment” tab and click on “Make Payment Arrangements” to enroll in your courses.</p>																						
<p>You can access Blackboard after you set up your TigerTracks username and password, however, your courses will not appear until the semester begins.</p>																							
Phone Numbers	<table border="0"> <tr> <td>CTC Helpdesk – For technical issues</td> <td>helpdesk@fhsu.edu</td> <td>785-628-5276</td> </tr> <tr> <td>FHSU Virtual College</td> <td>virtualcollege@fhsu.edu</td> <td>785-628-4291</td> </tr> <tr> <td>Bookstore – For textbook questions</td> <td>fhsu@bkstr.com</td> <td>785-628-4417</td> </tr> <tr> <td>Financial Aid</td> <td>finaid@fhsu.edu</td> <td>785-628-4408</td> </tr> <tr> <td>Registrar’s Office</td> <td>registrar@fhsu.edu</td> <td>785-628-4222</td> </tr> <tr> <td>Graduate School</td> <td>http://www.fhsu.edu/gradschl/</td> <td>785-628-4236</td> </tr> <tr> <td>Online Helpdesk</td> <td>http://www.fhsu.edu/ctc/helpdesk/</td> <td></td> </tr> </table>	CTC Helpdesk – For technical issues	helpdesk@fhsu.edu	785-628-5276	FHSU Virtual College	virtualcollege@fhsu.edu	785-628-4291	Bookstore – For textbook questions	fhsu@bkstr.com	785-628-4417	Financial Aid	finaid@fhsu.edu	785-628-4408	Registrar’s Office	registrar@fhsu.edu	785-628-4222	Graduate School	http://www.fhsu.edu/gradschl/	785-628-4236	Online Helpdesk	http://www.fhsu.edu/ctc/helpdesk/		
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