Admission Policies

1. Admission to the University

2. Nursing Major Admission criteria:
   a. **all** pre-nursing requirements and courses must be completed prior to admission;
   b. Department of Nursing (DON) undergraduate application form on file by March 1st for Fall admission or Oct. 1st for Spring admission.
   c. three references concerning personal characteristics of applicant on file;
   d. cumulative grade point average of at least 2.50 on a 4.00 scale;
   e. a grade of C or above in the required pre-nursing courses;
   f. **all** official transcripts are on file in the Registrar’s Office and the DON;
   g. current RN licensure number and expiration date must be on file.

3. The required nursing prerequisites are:
   - English Composition I & II  6 cr.
   - College Algebra       3 cr.
   - Chemistry            3/5 cr.
   - Human Anatomy & Physiology 5/8 cr.
   - Microbiology         5 cr.
   - General Psychology   3 cr.
   - Introduction to Sociology 3 cr.
   - Oral Communication   3 cr.
   - Pathophysiology I    2 cr.
   - Statistics           3 cr.
   - Foundations of Nursing 3 cr.
   - Nursing Transition   1 cr.

4. Applicants who have been selected for admission into the program will receive an official letter of acceptance, which must be **notarized** and returned to the DON in order to reserve a position in the program.

Progression Policies

1. Prior to admission students must obtain and maintain current RN licensure and verification of work hours. A list of the various immunizations that are required is available from the DON.

2. Proof of practice is required prior to admission to the DON

3. Throughout the nursing program, a cumulative grade point average of at least 2.50 must be maintained. All nursing courses must be completed with a grade of “C” or better.

4. RN Licensure must be current and remain in “good standing” throughout the course of the program.

5. Once a student is admitted into the Department of Nursing, course progression is expected. Admitted students who do not enroll in a nursing course within a two-year period and have not contacted the DON will be “withdrawn” from the program.

6. Students found to be under the influence of habit forming drugs and/or alcohol during course activity may be subject to immediate dismissal from the Department of Nursing.

7. The complete curriculum will be offered via Internet. The curriculum requires that a student own a computer with access to the Internet. For more information go to http://www.fhsu.edu/virtual_college/techsupport.shtml

8. Microsoft Office software is required for all coursework.
Curriculum Information

The curriculum in the Undergraduate Nursing Studies program prepares students to receive a Bachelor of Science in Nursing degree. The nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE) and approved by the Kansas State Board of Nursing.

The Outreach nursing option offers courses with theory and practicum components designed to accommodate the educational needs of RN Outreach students. Both theory and practicum components are offered via Internet; therefore, these may be taken in a student’s home or an area close to a student’s home.

Advanced Standing Credit

Applicants may obtain “Advanced Standing” credit by submitting validation demonstrating successful completion of the NCLEX-RN national exam.

1. Students who request and qualify for Advanced Standing will be granted a total of 37 nursing hours of Advanced Standing. In addition to Advance Standing (37 hrs), the remainder of the nursing courses (30 hrs) make up the total of the 65 hours of nursing credit.

2. Course credit earned by Advanced Standing will be posted to the student’s transcript during the last semester of study in the nursing program.

3. A fee of $25.00 per course granted by Advanced Standing is charged for posting courses on the student’s transcript. This will total $350.00 for 14 nursing courses (37 credit hours).

4. To qualify for Advanced Standing, a student must have graduated from a basic nursing program within the past 10 years and/or have worked at least 1000 hours in nursing during the last 3 years prior to seeking admission into the Department of Nursing.

Applicants who have received their basic RN education more than 10 years ago AND have NOT worked 1000 hours in nursing in the last 3 years may obtain “credit by testing” (Advanced Placement Standing) with acceptable scores for the following nursing courses for Advanced Standing:

- NURS 330 Older Adult & Family
- NURS 330L Older Adult & Family Practicum
- NURS 422 Child & Family
- NURS 422L Child & Family Practicum
- NURS 420 Young Adult & Family
- NURS 420L Young Adult Family Practicum
- NURS 430 Middle Adult & Family
- NURS 430L Middle Adult & Family Practicum

Advanced Placement Testing

If the applicant does not meet the requirements for Advanced Standing Credit, the nursing courses listed above may be credited when the student has passed the appropriate NLN or other examination(s).

1. The fees for these tests vary from course to course. When the test is successfully passed, there is also a posting/handling fee of $25.00 per course.

2. A recent NCLEX-RN review book is a good source of review for Advanced Placement Testing.

3. Advanced placement is contingent upon the satisfactory results of Advanced Placement Testing. If testing for one or more courses shows deficiencies, the student must enroll on-campus and pass the course(s). Other requirements may be necessary on an individual basis. There is no guarantee that courses will be available every semester and summer. A course in any area may only be taken once after Advanced Placement Testing is attempted.

4. Upon successful completion of testing, RN students are also credited with eleven additional hours for the following nursing courses: NURS 104L Nursing Fundamentals, NURS 390 Math Calculation, NURS 310 Nursing Skills, NURS 310L Nursing Skills Lab, NURS 632L Population Focused Care Practicum, and NURS 340 Pharmacology. If Advanced Placement Testing and/or additional course work is unsuccessful, the RN student is recommended for dismissal from the nursing program.
Remaining Nursing Courses

The courses listed below may be taken prior to admission to the Nursing Department. However, these must be completed prior to senior nursing courses.

NURS 603 Health Assessment/Lab
NURS 307 Pathophysiology II
NURS 320 Ethics
NURS 321 Legal
NURS 491 Health Care System, Policy, and Cost

The nursing courses listed below are courses a student would take after admission into the DON:

NURS 612 Nursing Concepts
NURS 322 Nursing Inquiry
NURS 632 Pop-focused Care
NURS 631 Integration
NURS 631L Internship

These courses are offered through the Virtual College (1-800-628-FHSU) via the Internet. The only clinical component is NURS 631L. This course is also completed in a student’s area utilizing both a course professor and an approved nurse preceptor.

General Education Program

The general education requirements are found on the color coded sheets. Students will qualify for one of two categories. If you are uncertain as to which set of requirements applies, contact the COBD. The categories are listed below:

Students who have completed an Associate of Arts (AA), an Associate of Science (AS), or an Associate of Applied Science (AAS) from a Public or Private College, please refer to the Transfer Articulation Agreement (TAA). Diploma graduates or graduates from a school not accredited from an appropriate accrediting agency should visit with the CBOD. Vo-Tech graduates must check with the Office of the Registrar to determine if their school is NCA accredited.

Do not enroll in courses from another college or university without first calling a Degree Analyst at the Registrar’s Office (1-800-628-FHSU) to determine if those classes will transfer for general education requirements to FHSU.

**Regardless of which general education program you pursue, you MUST have at least 124 hours to graduate. Fort Hays State University’s residency requirement is 30 hours.

Advising

Professional advisors and faculty members provide academic advising for RN-BSN students. Advisors communicate with students through e-mail, phone, and other on-line content. Students are advised to have a phone appointment with their academic advisor at least once a semester to discuss progress in the nursing program. After FHSU has received official transcripts, a formal degree plan of study is developed. The degree plan must be on file in the office of the CBOD prior to the student being admitted into the DON. The student should visit www.fhsu.edu to browse the University Catalog. It is the student’s responsibility to know the policies listed in this catalog.

International Students

A registered nurse from a foreign country that wishes to pursue a degree from FHSU should contact the CBOD for additional information and requirements. You must be licensed as a registered nurse in the United States prior to entering our program.
Admission to the Undergraduate Nursing Program

Students are admitted to the Department of Nursing Undergraduate program every semester. Application materials must be completed and returned to the Department of Nursing office by October 1 for admission in the spring semester or March 1 for admission in the summer and fall semesters.

Planned Rotation of Nursing Courses

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<th>Course</th>
<th>Cr Hr</th>
<th>Summer</th>
<th>Fall</th>
<th>Spring</th>
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<td><strong>TOTALS 30 Credit Hours---- one Internship course</strong></td>
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