

**MINUTES**  
**Academic Advising Committee**  
**Tuesday, April 11, 2017**  
**Trails Room, Memorial Union**

**Dr. Patricia Griffin**<sup>1</sup>

Dr. Lorie Benjamin-Cook<sup>2</sup>

\*Ms. Linda Smith (AHSS)\*\*<sup>3</sup>

Mr. Cole Engel (B&E)\*\*<sup>3</sup>

\*Dr. Suzanne Becking (E)\*\*<sup>3</sup>

Dr. Phil Sechtem (HBS)\*\*<sup>3</sup>

Dr. Keith Bremer (STEM)\*\*<sup>3</sup>

\*Ms. Joleen Briggs\*<sup>4</sup>

Dr. Chap Rackaway\*\*<sup>5</sup>

Ms. Debbie Staab\*\*<sup>7</sup>

\*Dr. Khan Zahid (SNU)\*<sup>6</sup>

\*Dr. Kimman Pham (SIAS) \*<sup>6</sup>

Ms. LouWayne Davidson\*<sup>8</sup>

\*Ms. May Schumacher\*<sup>9</sup>

Ms. Maggie Denning\*\*<sup>10</sup>

\*Mr. Brett Chrisler<sup>11</sup>

\*Ms. Yoana Cruz<sup>11</sup>

\*first of three-year term, \*\*second of three-year term, \*\*\*third of three-year term

\*not in attendance

**Call to order and approval of minutes (Attachment A) – February 14, 2017**

- The meeting was called to order at 1:30 PM by Dr. Patricia Griffin. No approval of minutes.

**Charge to Committee**

- Can the advising survey be improved to provide more actionable feedback to faculty?
- Can a subset of the advising survey questions be identified and used to measure individual and overall quality of advising at FHSU?

**Reports from sub-groups for Advising Survey**

- Dr. Griffin presented the following reports to the committee: Graduate faculty advising and Professional advising; discussion was held and revisions were made.
- Dr. Griffin tabled the following reports: Undergraduate faculty advising and Student services.
- A meeting will be scheduled to review the tabled reports.
- Dr. Griffin will provide attachments of the revised reports and tabled reports

**Sub-groups:**

- a. Graduate faculty advising
  - i. Suzanne Becking
  - ii. Phil Sechtem
  - iii. Chapman Rackaway (lead)
- b. Undergraduate faculty advising
  - i. Linda Smith
  - ii. Cole Engle
  - iii. Keith Bremer (lead)
- c. Professional advising
  - i. Joleen Briggs
  - ii. Debbie Staab (lead)
  - iii. Dr. Lorie Cook-Benjamin

d. Student services related

- i. May
- ii. LouWayne
- iii. Maggie

1. No lead selected, Dr. Patricia Griffin will schedule a meeting for this sub-group.

**Announcements**

- No announcements made.

**Next Meeting**

- A meeting will be scheduled for May 2<sup>nd</sup> at 1:30 PM.

**Adjournment**

- The meeting was adjourned at 2:30 PM by Dr. Griffin.