

MINUTES
Academic Advising Committee
Thursday, April 14, 2016
Smoky Hill Room, Memorial Union

Dr. Patricia Griffin ¹

* Ms. Linda Smith (AHSS)* ²

Mr. Cole Engel (B&E)** ²

Dr. Suzanne Becking (E)** ²

Dr. Phil Sechtem (HBS)* ²

* Dr. Keith Bremer (STM)* ²

* Ms. Judy Getty *** ⁸

* Dr. Brad Will*** ³

* Ms. Debbie Staab* ⁶

* Dr. Chap Rackaway* ⁴

Ms. Maggie Denning* ⁹

* Mr. Brett Bruner* ⁷

* TBA (SNU) * ⁵

* TBA (SIAS) * ⁵

* Ms. Tandra Johnson ¹⁰

* Mr. Cody Scheck ¹⁰

Ms. Nikki Brown (1 year at-large)

*first of three-year term, **second of three-year term, ***third of three-year term

*not in attendance

Call to order and approval of minutes (Attachment A) – November 18, 2015

- The meeting was called to order at 3:30 PM by Dr. Patricia Griffin. No approval of minutes.

Reports

FHSU Student Evaluation of Academic Advising (Attachment B)

- The FHSU Student Evaluation of Academic Advising was sent to Chairs in February; the Chairs disperse evaluations within their department.
- The evaluation contains fall 2015 semester information and what running totals have been since 2003; numbers have stayed fairly consistent. The largest challenge is having students understand and know how to change an advisor and how to change a major.
- The evaluation is always turned on on the 20th day of the semester and shut off the Friday before finals week.

Feasibility of Expanded Academic Advising and Career Exploration Center Status

- Dr. Glenn has requested that we provide a breakdown by new colleges of how many professional advisors it would take to serve each college.

Liberal Education Goals and Objectives (Attachment C)

- The new general education program will go into effect fall 2017, by enrollment date/articulate date as a college student.
- Dr. Glenn sent the goals and objectives out last week.

Advisor Professional Development F15-S16 Update

Dr. Patricia Griffin reported on TigerStripes advisor training workshops and advisor attendance.

- 25 out of 27 advisor workshops have been completed
- 79 individuals have attended; 197 total attendance for the year
- Mary Martin is gathering a professional development team together for faculty to focus on the teaching side of things, including advisor professional development and a professional development calendar for advisors.

- 4 certificates, 4 sessions each, were offered to faculty and staff
 - Using Technology in Advising Certificate
 - Career Advising Certificate
 - Special Populations Certificate
 - Ethics, Policies and Law Certificate

Technology Updates

Workday (Attachment D)

- Workday is a secure enterprise system, contracted with HCM & Finance; will not host the system at FHSU.
- Currently, there are many ongoing meetings and homework for those involved with implementing the system.
- The student system will go live July 18, on a rapid fast track for areas such as recruiting and admissions, curriculum next. Other areas will be built sometime after July 18.
- All areas on the student system will go live by December 18.
- The system will be a quicker process for people, all web-based, and will eliminate all portal type programs.
- Discussion was held on the efficiency and user-friendly aspects of the system; will be able to do all student processes in one place.

PAR Framework

- PAR Framework is a big analytics for retention and student success, an upgrade from Starfish which was bought by Hobson.
- We are investing in PAR Framework since April 1st, wanting to use it to the best of our ability.
- Dr. Chris Crawford will have access to all kinds of attributes, there's a long list of data it collects.
- From an advising standpoint, can look at analytics which has been a struggle each semester.
- There are many different aspects to help us create a student success matrix, specifically broken down, and have different types of intervention. Deans could analyze data within the college and Chairs could analyze data within the department.
- Over the summer, we will be working on a plan for efficiencies for undergrad and graduate levels.
- Efficiencies, raising flags, utilizing surveys, and reports will hopefully automate.

Development List

- A priority list is continually being worked on by Austin Niehaus, hopefully completing the list soon; Jackie Ruder informs Dr. Patricia Griffin when an item on the list is fixed.
- Students enrolled or pre-enrolled for spring as well as summer should populate and certain control buttons will be added.
- There was an issue with the automatic file, it was shut off last November and not turned on; issue is being addressed.

New Business

Graduate Student Advisement

- Dr. Patricia Griffin has been having many conversations with Dr. Tim Crowley in reference to a question of should there be professional advisors to assist graduate students. Pros and cons were discussed among committee members. Graduate faculty members can present graduate student advisement to the Graduate Counsel.

Early Tiger Alert

- Over the summer, processes will be put in place for advisors to most effectively utilize PAR and Early Tiger Alert.
- Question was raised as to training for new faculty in addition to advisor training; Dr. Patricia Griffin will contact Dennis King in regards to the question.

Non-degree proposal

- Dr. Patricia Griffin reported that as an institution, we currently allow non-degree seeking students the option to select classes and bypass advisor approval.
- There is an issue with non-degree seeking students bypassing many prerequisites.
- As an intuition, moving forward and not wanting to carry bad practices, Dr. Patricia Griffin asked committee members their thoughts on if non-degree students should or should not self-advise.

Announcements

- No announcements made.

Next Meeting

- Academic Advising Committee meetings will be scheduled for the next fiscal year; calendar invites will be sent out.

Adjournment

- The meeting was adjourned at 4:45 PM by Dr. Patricia Griffin.