

TABLE OF CONTENTS

GENERAL INFORMATION

| | |
|--|---------|
| Welcome | 3 |
| Academic Programs | 4 |
| ACCESS for Student Success | 5 |
| ACCESS for Student Success—Student Acknowledgement | 6 |
| Educational Terminology | 7 |
| Family Engagement | 8 |
| First Year Experience | 9 |
| Four-Year Career Plan | 10 & 11 |
| Frequently Asked Questions | 12 & 13 |
| General Education Program | 14 |
| Persistence and Retention | 15 |
| Third Party Access | 16 |
| TigerEnroll | 17 & 18 |
| Tiger Jargon | 19 |

CAMPUS SERVICES

| | |
|--|---------|
| Academic and Career Advising | 20 |
| Academic Success Programs | 21 |
| Athletics | 22 |
| Career Exploration | 23 |
| Career Services | 24 |
| Cash Course | 25 |
| Center for Civic Leadership | 26 |
| Chartwells Dining Services | 27 |
| Concurrent/Dual Credit Transcripts | 28 |
| Credit for Prior Learning (CPL) | 29 |
| Drug and Alcohol Wellness Network (DAWN) | 30 |
| Financial Assistance | 31 |
| Food and Hunger Initiative | 32 |
| Forsyth Library and Learning Commons | 33 |
| Graduation Requirements | 34 & 35 |
| Intramurals | 36 |
| LiveSafe App | 37 |
| Memorial Union | 38 |
| Office of Off-Campus Life | 39 |
| Office of Student Accessibility Services | 40 |
| Office of Technology Services | 41 |
| Personal Counseling | 42 |
| Registrar's Office | 43 |
| Residential Life | 44 |
| Student Employment | 45 |
| Student Engagement | 46 |
| Student Engagement—Fraternity and Sorority Life | 47 |
| Student Engagement—Student Organizations | 48 |
| Student Exchange Programs—Domestic Exchange | 49 |
| Student Exchange Programs—International Exchange | 50 |
| Student Fiscal Services | 51 |
| Student Government Association | 52 |
| Student Health Center | 53 |
| Testing Services/Prometric Test Center | 54 |
| Tiger Card | 55 |
| TigerLink | 56 |
| TigerPact : The Tiger Family Honor Code | 57 |
| Tiger Spirit Shop | 58 |
| Tiger Wellness Center | 59 |
| Transportation | 60 |
| University Police Department | 61 |
| University Police Department—Parking Permits | 62 |
| Writing Center | 63 |



POLICIES & REQUIREMENTS

| | |
|---|---------|
| FHSU: A Place to be Alcohol and Drug Free & Student Conduct | 64 & 65 |
| Academic Honesty | 66 |
| (FERPA) Family Educational Rights and Privacy Act | 67 |
| (FERPA) FHSU Student Authorization for Release of Education Records Information | 68 |
| Student Absence: Returning to Campus | 69 |
| Student Appeals | 70 |
| Title IX | 71 |
| Transfer Agreement and Articulation Agreement | 72 |

ACADEMIC BUILDINGS, ATHLETIC FACILITIES, AUXILARY ENTERPRISES & SERVICE BUILDINGS

The Campus Map is located online at <https://www.fhsu.edu/visitors/campus-map/>

The Campus Directory is located online at <http://webapps.fhsu.edu/directory/> for the most up to date contact information for departments, faculty and staff.



Welcome to the Tiger Family!

Since 1902, FHSU has been dedicated to helping students achieve their educational goals. In our mission, we aim to provide an accessible quality education. At FHSU, academic advising is based on a system of shared responsibility between student and advisor, and a process of continuous improvement, clarification, and evaluation with the aim of furthering institutional advising goals and desired student outcomes. We have more than 65,000 alumni who hold an FHSU degree. We take great pride in all of them and look forward to welcoming you as a Tiger.

Our faculty and staff are dedicated to your success throughout your academic career. We believe that every student can unlock their untapped potential at FHSU. University services are here to assist you in achieving your academic and career goals. We provide ACCESS (**A**dvising, **C**onnections, **C**ircle of Support, **E**ducation, and **S**ense of **S**elf) for all students to reach their goals.

We believe that you will experience learning in a new way both in and out of the classroom. We are here to help you make an impact by providing you with additional opportunities for learning through research, hands-on experiences, performances, community service, leadership opportunities, and many other possibilities.

This publication was created to provide you with information that will help you connect to the faculty, staff, fellow students, and university. We encourage you to review the information and remember that it is here to assist you with your transition and time at FHSU. We encourage you to ask questions and seek out assistance as part of your learning experience. We are all here to encourage and assist you during your college experience to make it the best it can be.

We look forward to seeing you discover yourself, explore your options, and choose your path at FHSU. Thank you for making Fort Hays State University your choice. We look forward to being part of your journey.

It's a great time to be a Tiger!

Dr. Patricia L. Griffin, Director
Academic Advising & Career Exploration Center
311 Picken Hall
(785) 628-5577
plgriffin@fhsu.edu

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Assistant Vice President for Student Affairs
208 Sheridan Hall
(785) 628-5824
tlkriley2@fhsu.edu



ACADEMIC PROGRAMS

Already know what you want to major in? FHSU students can choose from 48 majors and 37 minors. Many students choose to pursue multiple interests, the most common is adding a minor with a major. If you haven't made a selection, don't worry. We offer many possibilities for you to explore. We're confident that you can find the major (and minor) that will suit your interest and talent. Most majors are housed in academic departments, though some are interdisciplinary, involving courses and faculty from multiple departments. Regardless of the major you choose, you'll have many opportunities to explore the breadth as well as depth of our liberal arts curriculum.

MAJOR/MINOR

Accounting
 Agriculture
 Art
 Biology
 Chemistry
 Communication
 Communication Sciences and Disorders
 English
 Finance
 Geosciences
 History
 Information Networking and Telecommunications
 International Business and Economics
 Criminal Justice
 Management
 Management Information Systems
 Marketing
 Mathematics
 Modern Language
 Music
 Organizational Leadership
 Philosophy
 Physics
 Political Science
 Psychology
 Sociology
 Tourism and Hospitality Management

MAJOR ONLY

Agricultural Business
 Applied Technology and Leadership
 Art Education
 Athletic Training
 Business Education
 Computer Science
 Early Childhood Unified
 Elementary Education
 Environmental Geosciences
 General Science
 General Studies
 Global Business English
 Health and Human Performance
 Health Studies
 Information Systems Engineering
 Medical Diagnostic Imaging
 Nursing
 Physics and Engineering
 Radiologic Technology
 Secondary Education
 Social Work
 Technology Leadership
 Technology Studies

MINOR ONLY

Banking
 Business Administration (Non-Business & Major)
 Business Communication
 Computer Networking
 Economics
 Entrepreneurship (Non-Business Major)
 Gerontology
 Global Competencies
 International Business
 International Studies
 Media Production
 Rural Studies
 Special Education
 Web Development



ACCESS FOR STUDENT SUCCESS

College is a big deal. Four years of time; countless hours in class and studying; dollars spent on tuition, books and housing. It is possible for you to succeed at Fort Hays State University, particularly when you take advantage of the resources available to you. ACCESS for Student Success is designed to help you create a plan for your success as a Tiger!

The ACCESS for Student Success is modeled around 5 central themes:

- **Advising:** Every FHSU student is assigned an academic advisor upon admission. Academic advisors are faculty within your major department. You will meet with your academic advisor a minimum of 3 times per semester.
- **Connections:** This theme is centered around your opportunities to get connected and involved. You have the opportunity to make a difference, gain valuable experience, meet interesting people, and participate in activities that have a lasting impact on campus.
- **Circle of Support:** Every student occasionally needs help to successfully navigate through a semester. In addition to support provided by family and friends, FHSU offers a wide variety of services designed to provide support and increase your skill set.
- **Education:** This theme focuses on the basic education skills that are needed to be successful including how to finalize (make payment) enrollment, how and where to purchase the required course materials, the importance of a syllabus and attending class, meeting each faculty member individually, taking proper notes, and class participation. This theme also helps you reflect on your educational and career goals.
- **Sense of Self:** College may be the first time you have ever been away from home. This theme targets many issues, including the importance of a healthy body and mind, how to manage your personal finances, and becoming financially literate.

You will be introduced to ACCESS for Student Success during Welcome Weekend as well as during your UNIV 101 Freshman Seminar course.

Students will schedule appointments with their academic advisor throughout their first year.

ACCESS advisor meeting deadlines for 2020-2021 are:

Fall 2020

ACCESS I—Friday, September 4, 2020
ACCESS II—Friday, October 23, 2020
ACCESS III—Friday, November 20, 2020

Spring 2021

ACCESS I—Friday, February 5, 2021
ACCESS II—Friday, March 26, 2021
ACCESS III—Friday, April 30, 2021

See “ACCESS FOR STUDENT SUCCESS—STUDENT ACKNOWLEDGEMENT” for directions to complete ACCESS for Student Success Plan.

CONNECT WITH US

Academic Advising & Career Exploration Center
Picken Hall, Room 311
(785) 628-5577
ACCESSAdvising@fhsu.edu

TIGER TIP

Use ACCESS for Student Success to help plan your successful first year and beyond as a Tiger!

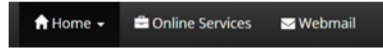


ACCESS FOR STUDENT SUCCESS—STUDENT ACKNOWLEDGEMENT

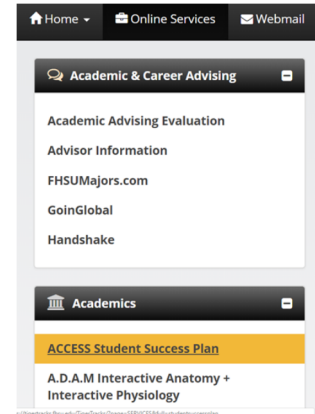
1. Log-in to TigerTracks.

Go to <https://tigertracks.fhsu.edu/TigerTracks/>.
Click on CAS Secure Login
Enter your FHSU Student ID and password.

2. Click on Online Service tab.



3. Click on Access for Student Success Plan under the Academics area in the first column.
4. Read the FHSU's Expectation of YOU, Individualized Plan of ACCESS and Success.



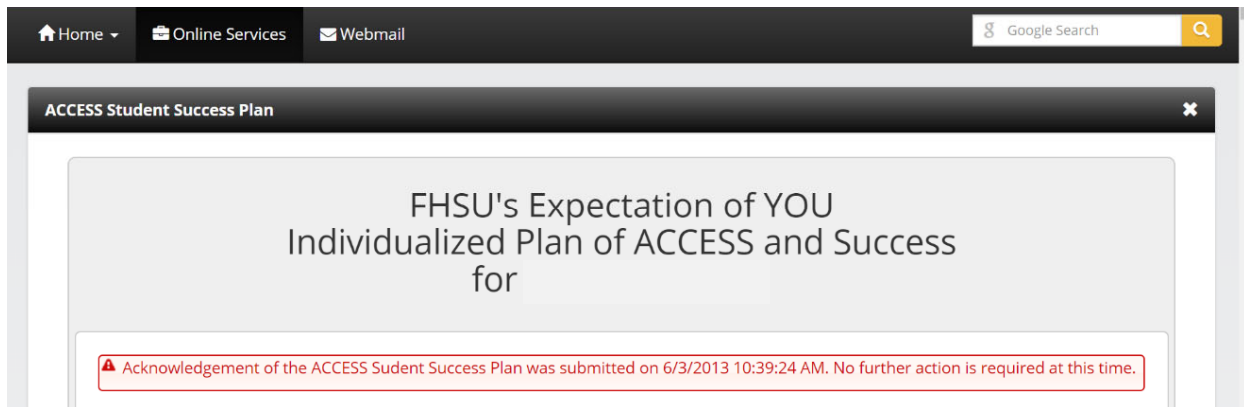
Note: The major and assigned advisor are viewable here.

| My Advisor(s): | | | | |
|----------------|---------|-----------------|-------|-------|
| Major | Advisor | Office Location | Phone | Email |
| | | | | |

5. Once you have read the expectations, click the button at the bottom of the page certifying that you have read, are aware of opportunities and that you understand the expectations. Click Submit.

I, _____ have read and am aware of the opportunities set forth for me in the ACCESS Plan of Success and understand it is my responsibility to complete these tasks for the best chance of success at Fort Hays State University. I understand that if I do not complete these tasks, a hold may be placed on my enrollment for the next semester.

6. Scroll to the top of the page, and verify receipt of your submission.



CONNECT WITH US

Academic Advising and
Career Exploration Center
Picken Hall, Room 311
(785) 628-5577
ACCESSadvising@fhsu.edu

TIGER TIP

Get to know your academic advisor. They are here to help answer your questions and prepare you for success.



EDUCATIONAL TERMINOLOGY

Area of Emphasis: an academic program consisting of no more than 19 credit hours of course-work; the term “area of emphasis” is used for curricula of less than 19 credit hours and outside of a signed major, minor, or concentration. Minors or concentrations are within a major or degree program.

Certificate Programs: certificate programs usually require between 6 and 19 credit hours and are composed of courses specific to an area of study; all classes leading to a certificate must be taken for credit; courses cannot be counted toward more than one certificate; students are designated as “certificate students” when they declare an intent to complete a certificate plan (e.g., Leadership Studies) and a university application; upon completion of certificate requirements, the program director will authorize the issuance of a printed certificate.

Cognate Course: a course related to a discipline (yet not within the major) which is required for completion of a degree program.

Concentration: a subset of 24 credit hours or less of coursework within a major or degree program (e.g., Bachelor of General Studies) with a focus on a particular topic or field (sometimes called an area of concentration).

Co-requisite: a course/laboratory/activity required to be taken at the same time as another course/activity.

Course: a unit of academic work designed around a content area that involves a purpose, various activities, and ways of measuring success; a course is usually one semester long for which credit toward graduation is awarded; courses numbered 000-099 do not count for degree credit.

Credit by examination: pre-approved credit by examination options are offered through Advanced Placement (AP), Fort Hays State University Local Examinations, the College Level Examination Program (CLEP), Regents College Proficiency, and Military Service Credit.

Degree: an academic title Fort Hays State University is authorized by the Kansas Board of Regents to confer on individual students as official recognition for completion of a degree program; a student may receive more than one degree.

Degree Program: a prescribed academic plan of study consisting of no less than 120 credit hours in which a student usually pursues at least one major or area of concentration (e.g., the Bachelor of General Studies).

Degree Seeking: a student who desires to earn a baccalaureate or associate degree at the university.

Degree Summary: a degree summary showing the requirements for a degree program and courses completed is prepared by the transcript analysts in the Office of the Registrar for each first-semester junior. The advisor and student should sign the summary no later than the end of a student’s first-semester of their junior year. The signed summary is placed on file with the transcript analysts in the Office of the Registrar. Students are encouraged to confer with the transcript analysts pertaining to degree programs.

Department: an administrative unit for organizing, coordinating, and delivering educational services; a department can administer more than one program (e.g., Economics, Finance and Accounting); one of 31 academic units (not programs) in the university’s academic affairs division.

Electives: (sometimes called free electives) a course selected by a student with or without an advisor’s consultation; electives are usually within a major or special program (e.g., general education); a course not required for any program or special requirement is known as a “free elective.”

Enrollment: (payment arrangements) finalizing the pre-enrollment process. Enrollment is not official until fee payment or an officially approved fee deferral is processed through Student Fiscal Services. The university’s official enrollment process is to MAKE PAYMENT ARRANGEMENTS through TigerEnroll.

Full-time Student: an undergraduate student registered for 12 or more credit hours, or any graduate student registered for 9 or more credit hours.

Hours: sometimes referred to as semester credit hours unless specifically stated otherwise.

Laboratory: a course involving supervised experimentation or practice related to an academic area; generally requires hands-on use of equipment and materials.

Lower Division Courses: courses numbered 100-299 ordinarily taken by freshmen and sophomores.

Major: an undergraduate academic program/plan consisting of 30 or more credit hours in which a student concentrates disciplinary coursework; most undergraduate degrees require a major for graduation.

Minor: an academic program consisting of at least 20 but no more than 24 credit hours of coursework taken by students outside their chosen major(s); students cannot have minors within their majors.

Pre-enrollment: The pre-enrollment process occurs when classes are submitted through TigerEnroll. Pre-enrollment should occur after consultation with your academic advisor. Students need to finalize enrollment through Tiger Enroll by making payment arrangements.

Pre-requisite: a course/requirement to be successfully completed or a condition to be met before a student may enroll in a specific course, laboratory, program, etc.

Program: a system of courses (curriculum) and learning opportunities (co-curricular and extra curricular) arranged in a coherent, comprehensive pattern to produce a well-defined, measurable, and desired set of learning outcomes; an academic plan to foster students’ academic development; programs are commonly administered by a department or director.

Required Course: coursework or courses within a specific department/program which must be completed by students who have selected the program (e.g., major, minor, concentration, area of emphasis); a course can be specified in a program or be unspecified and selected from a listing of required courses.

Semester: normally a semester is 15-16 calendar weeks.

Special Student: a student who has earned a baccalaureate degree and is pursuing post baccalaureate studies at the undergraduate level; special students are not permitted to enroll in graduate courses for graduate credit.

Summer Session: an enrollment period that begins after the spring semester ends.

Syllabus: a written description of the course, assignments, grading policy, exams, etc., which is provided by the instructors at the beginning of each course. It is advisable for students to thoroughly read their syllabus to understand what is expected of them in the course.

Upper Division Courses: courses numbered from 300-499 ordinarily taken by juniors and seniors; courses numbered 600-699 may also be taken by juniors and seniors as undergraduate credit. Students must earn 45 credit hours of upper division courses to complete graduation requirements.



FAMILY ENGAGEMENT

Family engagement initiatives and programs, housed within Student Engagement, are designed to develop opportunities for you to connect with your parents and family members as well as connect your parents and family members to Fort Hays State University. The goals of the comprehensive family engagement program are the following:

- **Connections to campus:** Your parents and family members will have the opportunity to connect to Fort Hays State University through volunteer opportunities, annual programs, and events.
- **Connections to peers:** Your parents and family members will have the opportunity to connect to peers through services and events.
- **Access to resources:** Your parents and family members will have access to campus resources to serve as a partner in your success.

Services/Resources:

- Tiger STRIPES: Freshman Orientation & Pre-Enrollment Day—parent orientation track
- Tiger STRIPES: Freshman Orientation & Pre-Enrollment Day—Future Tigers Program sibling orientation track
- Tiger STRIPES: Freshman Orientation & Pre-Enrollment Day—Familia Orientation en Espanol track
- Tiger STRIPES: Transfer Orientation & Pre-Enrollment Day—VIP (Very Important Parent) reception
- Summer Send-off Events
- Welcome Weekend—New Student & Family Induction Ceremony & Family Farewell
- Family Webinar Series
- Tiger Maws & Paws e-Newsletter
- FHSU Family Listserv
- Family Association
- Fall Family Weekend (September)
- 'Lil Sibs Weekend (February)
- Spring Family Reunion (April)
- Tiger Family Team volunteer opportunity
- Family of the Year recognition program
- Family Calendar

CONNECT WITH US

Student Engagement

Memorial Union, Room 014

(785) 628-4664

engage@fhsu.edu

<http://www.fhsu.edu/engage>

<https://tigerlink.fhsu.edu>

<https://www.facebook.com/fhsustudentengagement>

https://twitter.com/fhsu_engage

TIGER TIP

Engage your parents and family members in your college experience. Remember that they are going through a similar transition as you. Their goal is to see you succeed and walk across the stage at Commencement! Give them a call, send them an e-mail, etc. to share your college journey!



FIRST YEAR EXPERIENCE

The First Year Experience is designed to help you excel in the classroom and adjust to life as a new college student at FHSU. The First Year Experience empowers you to develop holistically by building a foundation for your success through comprehensive programming. As you leave your Tiger Stripes: Orientation & Pre-Enrollment day, the Student Engagement staff invite you to take advantage of the next steps in your transition experience. These services, leadership opportunities, and events are designed to get you connected to other new students, learn about FHSU, and plot your path to success!

As you leave your Tiger STRIPES: Orientation & Pre-Enrollment day, Transition & Student Conduct staff invite you to take advantage of the next steps in your transition experience. These programs, services, interventions, and events are designed to get you connected to other new students, learn about FHSU, and plot your path to success!

Services & Events:

- Tiger STRIPES: Freshman and Transfer Pre-Enrollment
- Golden Beginnings: Pre-Orientation Programs
- Living Learning Communities
- Welcome Weekend: Fall Orientation Weekend
- Post-Traditional Student Orientation
- TRANSFERmation Transfer Student Kick-off
- 40 Days at the Fort
- Project Lighthouse
- Tau Sigma National Transfer Honor Society
- Spring New Student Orientation
- First Year Scholars Recognition Ceremony
- Diversity Celebrations and Events
- Novels for Hope: Diversity Book Club
- First Year Institute
- March 2 Main
- Tiger Team

CONNECT WITH US

Student Engagement

Memorial Union, LL 014

(785) 628-4664

engage@fhsu.edu

Instagram: @fhsu_engage

Facebook: Fort Hays State University—Student

Engagement

TIGER TIP

FYE is designed to help you transition to college life and become engaged in the campus community. Step outside your comfort zone, talk to someone new, and make an investment in your first year experience, whether you are a first-year student, transfer student, adult learner, or parent/family member!



FOUR-YEAR CAREER PLAN

Freshman Year

Complete the FHSUMajors.com assessment in [TigerTracks](#)

This free assessment is under the Online Services tab. Once completed, a Top 10 majors list will be generated that can assist you in exploring educational options at FHSU.

Attend the [Majors and Graduate Programs Fair](#) on Thursday, October 22, 2020

Learn about the majors, minors, certificates, research opportunities and educational learning experiences available to help you become career ready.

Become familiar with the [Career Readiness Competencies](#)

Prepare for successful entry to the work force by acquiring and polishing these skills.

Learn more about creating a professional [Social Media Footprint](#) by being intentional in how you utilize your social media accounts during college.

Activate [Handshake](#) account

Search for off-campus jobs, internships and dream jobs. Read job descriptions and identify qualifications to aid you in building an educational plan for success.

Attend a [Career Fair](#)

Learn about the world of work first hand from professional interviewing college students for jobs. While you may not be looking for a job now, knowing what employers want will help you plan for your future.

All Majors Fair—Wednesday, September 16, 2020

Applied Technology Career Fair—Thursday, September 10, 2020

SLP Career Fair —Friday, November 13, 2020

Part-time Job Fair—Wednesday, August 16, 2020

Meet the Accountants—Wednesday, September 9, 2020

Health and Wellness Career Fair—Friday, February 12, 2021

All Majors Career Fair—Wednesday, February 24, 2021

Complete [Career Exploration](#) or take [Major and Career Exploration \(UNIV 100\)](#)

The Academic Advising and Career Exploration Center provides these resources to assist you in exploring majors compatible with your interests, abilities, values, and personality. Students may utilize these services after the completion of their first semester of college. Call (785) 628-5577 to schedule an appointment.

Sophomore Year

Complete the FHSUMajors.com assessment in [TigerTracks](#)

Confirm your major choice and begin looking for educational opportunities that will add value to your degree.

Attend the [Majors and Graduate Programs Fair](#) on Thursday, October 22, 2020

Add value to your degree. Discover study abroad, undergraduate research, volunteer and service learning experiences that will increase your opportunities for work force success.

Create and upload your resume into [Handshake](#)

[Resume Resources](#)

Attend [Resume Workshops](#), scheduled in fall and spring semesters

Walk-in or schedule an appointment with a Career Services staff member for assistance (Sheridan Hall 214 or 785-628-4260 or through your Handshake account)

Utilize [Big Interview](#) to learn and practice online and face to face interviewing skills

Identify career paths that align with different majors using [What Can I Do With a Major In...](#)

Discover all the features available to you in Handshake by attending one of our [Handshake Workshops](#)



FOUR-YEAR CAREER PLAN

Junior/Senior Years

Begin to build a professional wardrobe

[Tailored for Tigers](#)

Use the free professional clothing closet in Forsyth Library Room 039 to make sure you are dressed for success at Mock Interview Days and Career Fairs.

Suit Up with JcPenney Event—August 2020

Tailored for Tigers Open House—Sunday, September 13, 2020

Use [Big Interview](#) to look for industry specific interview questions to prepare for Mock Interview Days and internship and professional interviews.

Prepare for professional interviews at [Mock Interview Days](#) with a practice interview conducted by a Human Resource professional.

Tuesday, September 15, 2020

Tuesday, February 23, 2021

Attend [Career Fairs](#) to find internships and career opportunities:

All Majors Fair—Wednesday, September 16, 2020

Applied Technology Career Fair—Thursday, September 10, 2020

SLP Career Fair—Friday, November 13, 2020

Part-time Job Fair—Wednesday, August 16, 2020

Meet the Accountants—Wednesday, September 9, 2020

Health and Wellness Career Fair—Friday, February 12, 2021

All Majors Career Fair—Wednesday, February 24, 2021

Seek additional internship and career opportunities in [Handshake](#) and GoinGlobal

Access GoinGlobal is found in Handshake under Career Center and Resources.

Update your resume in [Handshake](#)

Seek assistance in writing targeted cover letters

Walk-in Sheridan 214 or call 785-628-4260 to schedule an appointment with a Career Services staff member for assistance.

Gain professional experience by attending conferences and professional development workshops:

[Making Your Mark: FHSU Career Readiness Week](#)—September 15-20, 2019

[LinkedIn Workshops](#), workshops scheduled in fall and spring semesters

CONNECT WITH US

**Academic Advising and Career Exploration Center
(AAEC Center)**

Picken Hall, Room 311

(785) 628-5577

advising@fhsu.edu

Career Services

Sheridan Hall, Room 214

(785) 628-4260

careers@fhsu.edu

TIGER TIP

Ask as many questions as needed to help you make a decision about your major and career.



FREQUENTLY ASKED QUESTIONS

The following is a list of common questions that our new students ask. If you have a question that you do not see here, please contact your academic advisor. Your academic advisor is your go to person on campus. If you ever need anything and don't know where to turn, your advisor is a great place to start. Making academic and transfer decisions without consulting an advisor is risky business. Advisors have the most current and thorough knowledge regarding your programs (majors/minor) requirements, the college's policies, procedures, and the requirements that apply to *you* in *your* specific situation.

What is the difference between pre-enrollment and enrollment?

Pre-enrollment is when a student's classes are secured in TigerEnroll. Enrollment is when the student finalizes pre-enrollment by making payment arrangements in TigerEnroll.

How do I pre-enroll for a class?

The University Catalog states that pre-enrollment for a subsequent semester is conducted after each semester mid-term. Those who pre-enroll complete enrollment through TigerEnroll prior to the deadline for a semester or term. Dates for pre-enrollment and finalizing enrollment can be found in TigerEnroll. Directions can be found on the TigerEnroll Web site. Go to <https://tigertracks.fhsu.edu> and click on CAS Secure Login to login to your TigerTracks Account. Once you are logged in, select the Online Services tab and you will find TigerEnroll. See **"TIGERENROLL" for complete instructions**.

What is a normal load for a full-time student?

A student registered for 12 or more hours. However, the average freshman will take 13 -15 hours.

Can I change my advisor without changing my major?

Yes. You need to visit with the department chair of your major. The chair will help you through the process.

Can I change my major?

Yes. To change an undergraduate major, you should contact the academic department of the major you wish to declare.

Where can I get help with study skills?

Academic Success Programs are offered in the Kelly Center in Picken Hall Room 111, 785-628-4401.

Can I add or drop a class during the semester?

Yes, degree-seeking students may officially add open courses for a semester/term with advisor approval following dates established and posted to the Academic Calendar. Students may withdraw from full-semester courses through 11:59:59 PM CT on the 28th Spring/29th Fall day of the semester. Students withdrawing during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th day of the semester will receive a notation on the transcript of withdrawal (W). No withdrawals after the 70th day of the semester. Students receiving financial aid have additional responsibility and should contact the Financial Assistance Office in Picken Hall, Room 202, 785-628-4408 prior to withdrawal.

How do I add or drop a class during the semester?

Students can make changes to their schedule with advisor approval following dates established and posted to the Academic Calendar. Directions to add a course or drop a course can be found online at: <https://www.fhsu.edu/registrar/changes-to-class-schedule/>. Students receiving financial aid have additional responsibility and should contact the Financial Assistance Office in Picken Hall, Room 202, 785-628-4408 prior to withdrawal.



FREQUENTLY ASKED QUESTIONS continued

What do I do if I have an illness or family emergency which keeps me away from classes?

The Office of Student Affairs will send out a professor notification when a student is ill, hospitalized, has had a death in their immediate family, or a personal/family emergency. If the absence is longer than three school days, the Office of Student Affairs requires documentation be provided to their office. It should be noted that the Office of Student Affairs does not “excuse” the absence, but provides a notification of a student’s absence to their professors. It is the professor’s discretion if the absence is excused. **You can notify the Student Affairs Office by calling 785-628-4277.**

How do I determine my GPA?

The grade point average is determined by dividing the total number of grade points earned by the total number of credit hours in which grade points are recorded.

What is the Satisfactory Academic Progress (SAP) policy and how can I get a copy?

In order for students on federal aid to continually receive loans, grants, and/or work study, satisfactory academic progress must be met. A student must generally maintain at least a 2.0 cumulative undergraduate GPA or a 3.0 cumulative graduate GPA and make pace towards completing at least 67% of the classes attempted during their undergraduate or graduate work. In addition, students have a limit on the number of hours they can attempt while receiving aid. This policy also includes funding from the State of Kansas and various scholarships. Students placed on financial aid suspension will not be eligible for aid until university standards are met or the student has an appeal approved. For further explanation, refer to the Satisfactory Academic Progress policy available in the Financial Assistance Office, University Catalog, and on the Financial Assistance Web site, <http://www.fhsu.edu/finaid/Satisfactory-Academic-Progress/>.

Is there any way to improve a grade if I am not satisfied with it?

Yes, (reference the University Catalog) a student may attempt to improve a grade in a FHSU course only by repeating the course. All grades remain on the student’s transcript, and the grade for the last enrollment in the course will be used in determining grade points. The grade in the course being repeated will also contain a notation RP (Repeated) on the transcript.

Where do I find my graduation requirements?

Through consultation with your advisor as well as through the University Catalog and TigerTracks Online Services, you may find the graduation requirements for your major(s). The degree analysts in the Registrar’s Office prepare degree summaries for first-semester juniors and seniors and transfer students who have 60 or more credit hours. These summaries provide an outline of the courses required to meet the specific graduation requirements for individual majors. Once the degree summary has been signed by the advisor and returned to the Office of the Registrar, it will be accessible from TigerTracks Online Services.

What is a degree summary?

A degree summary is an outline of the courses required to meet your graduation requirements. This can be accessed through your TigerTracks account once it has been signed by the student and advisor(s) and returned by the student to their degree analyst in 307 Picken Hall.

Where can I find out about employment while I am a student?

The Student Employment and Career Services offices both provide students with a variety of potential employment opportunities. Student Employment offers part-time jobs on campus. Students may review and apply for on-campus jobs in Workday by logging into TigerTracks at <https://tigertracks.fhsu.edu>. Career Services offers part-time jobs on and off campus as well as summer employment and internships. Their jobs can be located at <http://www.fhsu.edu/career/students/>. Career Services can be a valuable resource throughout your time at FHSU graduation.



I. Foundation Studies (18 hours required)

A) Analysis and Communication (15 hours required)

A student is required to take the following courses:

| | |
|----------|--|
| ENG 101 | English Composition I |
| ENG 102 | English Composition II |
| COMM 100 | Fundamentals of Oral Communication |
| INF 101 | Introduction to Computer Information Systems |

A student must complete 3 hours of each of these areas:

| | |
|----------|-----------------------------|
| MATH 101 | Liberal Arts Mathematics or |
| MATH 105 | College Algebra with Review |
| MATH 110 | College Algebra |
| MATH 130 | Pre-Calculus Mathematics |

B) Personal Well-Being (3 hours required)

| | |
|---------|-------------------|
| HHP 200 | Personal Wellness |
|---------|-------------------|

II. Liberal Arts (37 hours required)

A) International Studies (6 hours required)

A student must complete 2 of the 3 courses:

| | |
|----------|---|
| ENG 125 | World Literature and the Human Experience |
| HIST 111 | Modern World Civilization |
| GSCI 110 | World Geography |

B) Distribution (28 hours required)—Course areas used to complete requirements under International Studies allow a student to take only 1 additional course in that area under distribution for General Education credit.

Italics denotes general education courses required for the teacher education program.

All students seeking a bachelor's degree except BGS students are required to complete this 55-hour program. This program has two major components: Foundation Studies and Liberal Arts. General Education requirements specific to a Bachelor or General Studies degree (B.G.S) can be found on-line at <http://www.fhsu.edu/bgs/>.

| Humanities (9 hours required with no more than 2 courses in 1 area) | Mathematics and Natural Sciences (10 hours; with no more than 2 courses in 1 area; 1 hour must be laboratory credit) | Social and Behavioral Sciences (9 hours; with no more than 2 courses in 1 area) |
|---|--|---|
| Art | Biological Sciences | Economics/Finance |
| 180 Fundamentals & Appreciation of Art | 100 Human Biology | ECON 201 Principles of Economics: Micro |
| 201 Survey of Art History I | 102 Lab Experiences in Biology* | ECON 202 Principles of Economics: Macro |
| 202 Survey of Art History II | 200 Humans and the Environment | FIN 205 Theory & Practice of Personal Finance |
| 280 Approaches to Creativity | 300 Human Heredity | History |
| Communication Studies | Chemistry | 110 World Civilization to 1500 |
| 125 Introduction to Motion Pictures | 100 Chemist's View of the World | 130 United States History to 1877 |
| 318 Introduction to Organizational Communication | 105 Introduction to the Chemistry Lab* | 131 United States History Since 1877 |
| English | 112 General Chemistry I and Lab* | Interdisciplinary Studies |
| 125 World Literature and the Human Experience | 114 General Chemistry II and Lab* | 350 Diversity in the U.S. |
| 126 Introduction to Literature | Geosciences | Political Science |
| 327 Literature Matters | 100 Introduction to Geology | 101 American Government |
| Interdisciplinary Studies | 101 Elements of Physical Geography | 105 Current Political Issues |
| 333 Exploration in the Humanities | 102 Introduction to Geology Laboratory* | 230 Introduction to International Relations |
| 350 <i>Diversity in the U.S.</i> | 340 Environmental Geology | Psychology |
| Modern Languages | Mathematics and Computer Science | 100 General Psychology |
| Beginning 1 course in any language ** | 234 Analytic Geometry & Calculus I | 300 Abnormal Psychology |
| 112 Great Works in Translation | 250 <i>Elements of Statistics</i> | 340 Social Psychology |
| Music & Theatre | 331 Calculus Methods | Sociology |
| 120 Introduction to Theatre | Physics | 140 Understanding Society: Introductory Sociology |
| 161 Listening to Music | 102 Physical Science | 355 Sociology of Death and Dying |
| 391 Jazz | 103 Physical Science Laboratory* | 388 Sociology of the Family in America |
| Philosophy | 208 Elementary Meteorology | |
| 100 General Logic | 309 Descriptive Astronomy | |
| 120 Introduction to Philosophy | | |
| 340 Introduction to Ethics | | |
| Speech Language Pathology | | |
| 320 Basic Sign Language | | |
| 420 Advanced Sign Language | | |

C) Upper-Division Integrative Course (3 hours required. These 3 hours will also count towards fulfilling the University's upper-division requirement.)

| | | |
|---|---|-------------------------------------|
| IDS 300 Economic Ideas & Current Issues | IDS 390 Technology in Society | IDS 407 Global Challenges |
| IDS 325 Ideal Societies in Fiction | IDS 400 Bioethics | IDS 440 Conceptions of the Mind |
| IDS 326 Literature & the Environment | IDS 401 Ethical Issues in the Professions & Business | IDS 468 Political Communication |
| IDS 360 Social Justice: Action & Policy | IDS 402 U.S. Human Geography: Issues for the 21st Century | IDS 499 Global Environmental Issues |
| | IDS 405 Heritage: Society, Science and Culture Since 1700 | |

PERSISTENCE AND RETENTION

Early Tiger Alert

We all recognize that life happens, that your needs are different from others, and that you may require unique types of support and encouragement at different times of your academic career. To help support you, Fort Hays State University (FHSU) utilizes Early Tiger Alert (commonly referred to as STARFISH) which allows the FHSU community to provide timely status updates. FHSU knows that students succeed when they are engaged with a connected campus community. Early Tiger Alert helps provide this engagement for all students by providing a pipeline of dedicated professional staff and resources to help them in their academic pursuits. The goal of using Early Tiger Alert is to help improve student persistence and retention by taking the time to build relationships, collect information that will help each student's success, and create positive pathways for success here at FHSU.

How does it work?

A faculty or advisor can "flag" a student when they notice someone who may be struggling, or send a "kudos" when a student is improving or performing at a high level here at FHSU. Raising a flag will start the process of the Early Tiger Alert team's intervention protocol. An emailed "kudos" is yours to keep and tell your friends and family about.

If I am flagged, what happens next?

From there, the Early Tiger Alert team will work with you to get you the appropriate resources and set up an action plan. This is facilitated through multiple forms of communications including e-mail, phone calls or one-on-one meetings with members of the Early Tiger Alert team. The goal is to have the flag resolved through the student following their action plan and utilizing campus resources. This is done for each student with a raised flag.

CONNECT WITH US

**Enrollment Management
Office of Student Affairs**
Sheridan Hall , Room 208
(785) 628-4276

TIGER TIP

Remember to communicate with your instructors.

Please feel free to contact our office at anytime as we are here to help you be successful at FHSU.



THIRD PARTY ACCESS

Third Party Access allows students to designate another person access to some of their information. Currently students can grant a third party access to their **Grades** (view only permission), **Financial Information** (Amounts Due, Billing History, and Make a Payment), **Financial Aid and Scholarships**, and **Undergraduate Academic Standing** (good, probation, suspension and dismissal).

Third Party Access in TigerTracks

1. Log in to TigerTracks, <https://tigertracks.fhsu.edu/TigerTracks/>
2. Click the **Online Services** Tab.
3. From the list of links, click the **Third Party Access** link.
4. The Manage Designees page will be displayed. Here one may add, remove and edit Third Party Access for designees.
5. Adding a Designee:
 - a. Click the **Add Designee** link in the upper left hand corner of the listing of Designees.
 - b. Enter the **First Name, Last Name, Relationship**, and **E-mail Address** of the designee. Click the Add Designee button.
 - i. Upon adding a Designee and granting the first permission, the designee will receive an email invitation. The invitation will contain a link directing the designee to a registration site where the designee will be prompted to enter the Confirmation Code included in the invitation email. Once registered, there will be a checkmark in the Confirmed column of the designee list.
 - c. Once added, the designee will appear in the designee list. For each designee, a list of Entities available for access is shown below the designee name. *By Default, no entities are granted.*
6. Granting/Revoking Access to an Entity:
 - a. Click the Pencil (Edit) icon next to the entity to be edited. Click the checkbox in **Access Active** to either grant or deny access.
 - b. To have access expire on a particular date, enter a date into the **Access Expiration** field. Click the Calendar icon next to this field to bring up a calendar to select the date.
 - c. Click the **blue checkmark** to the right of these fields to save the changes or the red circle to cancel the changes.
7. Removing Designee Access:
 - a. Click the **red X** on the far right for the designee to be removed. After confirmation of the action, the designee and the designee's access will be completely removed. You may re-add them again as desired.

CONNECT WITH US

TigerTech

Tomanek Hall, Room 127

(785) 628-3478 or 1-800-628-FHSU

www.fhsu.edu/tigertech

TIGER TIP


A student has complete control to grant and revoke access at any time. Grade access is view only and does not provide permission to communicate with FHSU employees regarding a student's grades or academic status.



TIGERENROLL

Online Student Enrollment System

Logging in to TigerEnroll

- STEP ONE: Go to <https://tigertracks.fhsu.edu>
- STEP TWO: Click on  to login to your TigerTracks Account.
- STEP THREE: Once you are logged in, select the Online Services tab.
- STEP FOUR: You will find TigerEnroll. Select it.


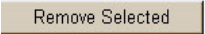
You are now in TigerEnroll.

You will see a five tab screen, beginning with the Worksheet tab once you have successfully logged on. Each tab represents a different step in the TigerEnroll process. The process follows a tab-by-tab sequence, starting always with the Worksheet. The tabs are:

- **Worksheet:** Student and/or academic advisor builds schedule here.
- **Enrollment Holds:** All holds with type and contact information are provided here.
- **Pre-Enroll/Schedule Changes:** Student will submit courses to academic advisor on their scheduled day here.
- **Advisor Approval:** Academic advisors approve or deny courses here.
- **Enrollment/Payment:** Student finalizes enrollment here.

Tiger Tip: The five tabs follow the same order as the enrollment process.

The Worksheet tab allows you to add courses of interest to your worksheet without actually reserving a seat in the course.

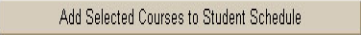

- STEP ONE: Select the semester of pre-enrollment from the drop down menu under Semester Options. For example, 2020 – Fall.
- STEP TWO: Use the Course Search features to select the course(s) of interest. The search feature operates the same as those found on the current TigerTracks system.
- STEP THREE: Once a course(s) has been found, place a check mark by clicking the box next to (on the left) the course of interest, then clicking 
- STEP FOUR: Once *all* courses of interest are loaded to the worksheet, any unwanted courses may be removed by placing a check mark next to the unwanted course and clicking 

Note: Students who need or prefer to be in a closed course should add the course on the worksheet. This could provide them with the opportunity to add it to the Waiting List. The Waiting List expires on Enrollment Deadline (Fall 2020-August 5). The last invitations are sent after the deadline expires.

The Enrollment Hold tab will show you if you have any type of enrollment hold(s). Unresolved holds will block you from proceeding to the Pre-Enroll/Schedule Changes Tab! *It is important to follow the instructions listed if you have any holds BEFORE your date to pre-enroll for classes!* If you have no holds, proceed to the next tab.

TIGERENROLL continued

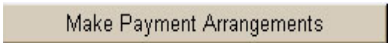
The **Pre-Enroll/Schedule Changes tab** allows you to submit your schedule for advisor approval through TigerEnroll at 12:01 AM CST on or after your scheduled pre-enrollment date, as assigned by classification. Schedules cannot be submitted prior to your assigned date. Your academic advisor CANNOT approve your schedule until you submit it. If you are unaware of your pre-enrollment date, it is always posted under the worksheet tab.

- **STEP ONE:** Click on the Pre-Enroll/Schedule Changes tab. Select Open courses from the list of classes and click on . The pre/co-requisite check must be completed. At this point ***you have secured a seat in the courses you submitted.***
- **STEP TWO:** Add the closed course to the Waiting List by clicking on the Add to Waitlist link for the course (a student may add up to 5 course sections). Confirm the action by clicking OK. Your waitlisted course(s) will now show in the Waiting List section of the Pre-Enroll/Schedule Changes tab. You will also see your Waiting List position number next to the hour glass. To take action, you must log in to TigerEnroll and click the blue plus (+) icon to pre-enroll in the course or the red hour glass icon to remove the course from the waiting list. If no action is taken after 36 hours, the open seat will go to the next student on the waiting list. The Waiting List will operate from the first day of pre-enrollment to the first enrollment deadline.
- **STEP THREE:** Wait for your academic advisor to approve your schedule. You will receive an E-mail from TigerEnroll to your FHSU Mail account informing you that a change to your course(s) has been made.
- **STEP FOUR:** If you need to drop a course, you will do so under this tab. To drop a course, you place a checkmark next to the course, confirm financial standing and then click on .
- **STEP FIVE:** To remove the course from the Waiting List, click the red hour glass icon located under the Actions heading of the Waiting List.

The **Advisor Approval tab** is where your academic advisor approves or denies the course(s) you submitted.

- **STEP ONE:** Academic advisor will approve or deny each course after reviewing your schedule and confirms pre/co-requisites.
- **STEP TWO:** After your academic advisor has reviewed your course(s) and either approved, denied or set the course to advisor waiting on student, you will receive an E-mail from TigerEnroll. Your academic advisor may also suggest changes to your schedule; in which case they will contact you to discuss these changes. You can also view this screen to see the status of your course(s).
- **STEP THREE:** Once all courses have been approved, you can move on to the Enrollment/Payment tab (to finalize enrollment).

The **Enrollment/Payment tab** allows you to finalize your enrollment online. *It is the student's responsibility to process this tab!* Advisors cannot move beyond the opening page of this tab. Only the student has access to make payment arrangements. Payment arrangements must be completed prior to stated enrollment deadline.

- **STEP ONE:** Read all the directions.
- **STEP TWO:** Student clicks on .
- **STEP THREE:** Student must Verify Personal Information, Review the Enrollment Rights and Responsibilities and Select a Valid Payment Option (credit card, installment plan, financial aid deferment, or special programs).

Note: Students paying by cash must go to Student Fiscal Services in Picken Hall, Room 317 to pay for classes and to finalize enrollment.

TIGER TIP

Adding courses to a Schedule Worksheet does NOT give you a seat in the course(s).

TIGER JARGON

AAACE: Academic Advising and Career Exploration Center

ACCESS for Student Success: Advising, Connections, Circle of Support, Education, Sense of Self program for first-year freshmen

ADP: American Democracy Project

ASP: Academic Success Programs

Blackboard: Web-based course-management system

CCL: Center for Civic Leadership

DAWN: Drug, Alcohol and Wellness Network

Departmental Jobs: Jobs that are not subsidized by federal workstudy funds and are open to all students in at least six credit hours regardless of financial aid status

Enroll: Finalizing the pre-enrollment process (payment arrangements) in TigerEnroll

FAFSA: Free Application for Federal Student Aid

Federal Work Study: A form of federal financial aid based on the amount of financial need determined by the Free Application for Federal Student Aid (FAFSA). Work Study does not mean that you will be paid to study

FERPA: Family Educational Rights to Privacy Act

FHSU Mail: FHSU Student E-mail System

FHSU ONLINE: Fort Hays State University's accredited distance education unit

FYE: First Year Experience

HANDSHAKE: A modern career development platform - to be your one-stop-shop for launching your career

HIPAA: Health Insurance Portability and Accountability Act

ID Number: Eight digit number found on the front of your TigerCard

Pre-enroll: The pre-enrollment process occurs when classes are submitted through TigerEnroll. Pre-enrollment should occur after consultation with your academic advisor

SAP: Student Academic Progress in Financial Assistance

SGA: Student Government Association

SFS: Student Fiscal Services

Student Engagement: Home to Greek Life, Student Organizations, University Activities Board, Transition Programs, Inclusion and Diversity Programs

TigerCard: Fort Hays State University identification card

Tiger Early Alert: An early alert and intervention program designed to help FHSU students in achieving academic success

TigerEnroll: Online student enrollment system accessed via the TigerTracks Portal

Tiger Food Exchange: Throughout the year, the Tiger Food Exchange pantry in Forsyth Library on the Fort Hays State University campus provides food for community members in need.

TigerLink: Student organizational portal

Tiger Place: Bldg. 1—Agnew and Bldg. 2—Heather Hall

TigerTech: Primary technical assistance resource

TigerTracks: Student Portal

TLC: The Learning Commons

TMN: Tiger Media Network

UAB: University Activities Board

Waiting List: An electronic process for students wanting to add a closed class

Workday: Our cloud-based system for student employment and payroll. We will move to this system for all student functions in 2021

Writing Center: The center is staffed by graduate and undergraduate tutors trained specifically to help students with their writing concerns

UNDERGRADUATE ACADEMIC DEPARTMENTAL ACRONYMS

ACCT: Accounting
AGRI: Agriculture
ART: Art and Design
AATEP: Athletic Training
BCOM: Business Communication
BIOL: Biology
BUED: Business Education
CHEM: Chemistry
COMM: Communication Studies
CRJ: Criminal Justice
CSCI: Computer Science
ECON: Economics
ENG: English
ENTR: Entrepreneurship
ESL: English as a Second Language
FIN: Finance
GBUS: General Business
GLE: Global Business English
GSCI: Geosciences
HHP: Health and Human Performance
HIST: History
IDS: Interdisciplinary Studies
INF: Informatics
LDRS: Leadership Studies
MATH: Mathematics
MDI: Medical Diagnostic Imaging
MGT: Management
MIS: Management Information Systems
MKT: Marketing
MLNG: Modern Languages
MTP: Massage Therapy
MUS: Music and Theatre
NURS: Nursing
PHIL: Philosophy
PHYS: Physics
POLS: Political Science
PSY: Psychology
RAD: Radiologic Technology

SLP: Speech-Language Pathology

SOC: Sociology

SOCW: Social Work

TECS: Applied Technology

TEEC: Early Childhood

TEEL: Elementary Education

TESP: Special Education

TESS: Secondary Studies

THM: Tourism and Hospitality Management

THTR: Theatre

UNIV: University Courses

BUILDING CODES

AD: Schmidt Foundation Center for Art and Design

AG: Agnew Hall

AH: Albertson Hall

BB: Brooks Building

Beach-Schmidt Performing Arts Center

BH: Beach Hall

CATS: Center for Applied Technology and Sculpture

CH: Cunningham Hall

CT: Custer Hall

DH: Davis Hall

FL: Forsyth Library

Fischli-Wills Center for Student Success

GC: Gross Memorial Coliseum

GR: Grounds Building

HH: Heather Hall

HMH: Hammond Hall

HSH: Dane G. Hansen Scholarship Hall

MA: Martin Allen Hall

MC: McCartney Hall

MH: Malloy Hall

MM: McMinder Hall

PH: Picken Hall

RH: Rarick Hall

Schmidt-Bickle Training Facility

SCR: Soccer Facility

SH: Sheridan Hall

SP: Stadium Place

ST: Lewis Field Stadium

Sternberg Museum located in Beach Hall

STH: Stroup Hall

TH: Tomanek Hall

Tiger Village

TRK: Track and Field Facility

UN: Memorial Union

Victor E. Village

WH: Wiest Hall

WI: Witt Building



ACADEMIC AND CAREER ADVISING

Academic advising is a connecting point for all Fort Hays State University students. At FHSU, we believe in the importance of academic advising, so each of our students has been assigned an advisor. The primary purpose of the FHSU academic advising program is to assist students in the development of meaningful educational plans that will be compatible with career aspirations and contribute to the process of preparing for a life of change, challenge, and individual fulfillment. At FHSU academic advising is based on a system of shared responsibility between student and advisor and a process of continuous improvement, clarification, and evaluation with the aim of furthering advising goals and desired student outcomes. Each student is assigned an advisor upon admittance.

Academic advisors work with students to achieve the following goals:

- To help students clarify individual values, career goals, and the challenges of life in the 21st century
- To develop suitable educational plans and programs of study for each student
- To help students select appropriate courses and other educational opportunities
- To help students review and evaluate progress toward established educational goals and completion of requirements within individual programs of study
- To develop student awareness and understanding that decision-making in the advising process and life is based on a system of shared responsibility
- To encourage students to utilize university support services and related resources as needed (Kelly Center, Career Services, etc.)
- To clarify and improve the student's knowledge of career options and potential for career change in the workplace of the 21st century
- To address the individualized academic advising needs of a diverse student population

Student (Advisee) Responsibilities:

- To take the initiative to contact their advisor. Be mindful of the need to work with advisors during posted office hours or take the initiative to make other arrangements when necessary.
- To prepare a list of questions or concerns before each meeting with the advisor. Have a tentative schedule on their TigerEnroll Worksheet if the student is discussing pre-enrollment.
- To gather all relevant decision-making information.
- To seek sources of information that will assist in making academic and career decisions.
- To ask questions! If the student doesn't understand a policy or a procedure, they should ask questions until they do understand. Be knowledgeable about policies, procedures and requirements. These can be found in the University Catalog (<http://web.fhsu.edu/universitycatalog/>).
- To be familiar with the requirements of the major(s) and schedule courses each semester in accordance with those requirements.
- To be aware of the prerequisites for each course included on the semester schedule and to discuss with the advisor how prerequisites will affect the sequencing of courses.
- To follow university procedures for pre-enrolling, finalizing enrollment, and for making adjustments to the class schedule.
- To observe academic deadlines. Don't miss deadlines. Know when to pre-enroll, finalize enrollment and when deadlines are to drop or add classes. Set up appointments with the advisor well in advance of these deadlines.
- To keep the advisor informed about changes in academic progress, course selection, and academic/career goals.
- To keep a personal record of progress towards the degree(s). Organize official university documents (Undergraduate Catalog, Course Schedule, Academic Program Sheets, etc.) in a way that enables easy access to them as needed.
- To participate fully in the courses for which they are enrolled by completing assignments on time and attending class.
- To understand academic performance standards, academic probation, academic suspension, and academic dismissal, and to know GPA requirements.
- To keep current address and phone contact information in TigerTracks and to read university mail, including e-mail.
- To inform the advisor and/or the Vice President of Student Affairs Office immediately whenever a serious problem (medical, financial, personal) disrupts the ability to attend classes or interferes with ability to focus on education and to perform their best work.

Additional information regarding academic advising at Fort Hays State University is available online at: <http://www.fhsu.edu/aace/>.

CONNECT WITH US

**Academic Advising and
Career Exploration Center**

Picken Hall, Room 311
(785) 628-5577

advising@fhsu.edu

<http://www.fhsu.edu/aace>

<https://tigerlink.fhsu.edu/organization/aace>

www.facebook.com/fhsu.aace

TIGER TIP

Academic advisor information is available in the TigerTracks Portal (<https://tigertracks.fhsu.edu/>). Students click on Online Services Tab, under Academics, click on Advisor Information.

| | |
|------------------|--|
| Advisor: | Victor E. Tiger |
| E-Mail: | vetiger@fhsu.edu |
| Office Phone: | (785) 628-1234 |
| Office Location: | Picken Hall 311B |



ACADEMIC SUCCESS PROGRAMS

Academic Success Programs (ASP) are designed to help all students acquire the skills necessary to develop good study habits and achieve educational and career success. Academic Success Programs offer FREE individual and group tutorial services for the majority of the classes in the General Education curriculum at FHSU. Academic counseling is available for personal time and semester management, textbook reading, lecture note-taking, test taking, test anxiety, and collaborative learning. The Coordinator of ASP teaches a section of Succeeding in College, UNIV 103. This course is designed to help college students maximize their academic potential.

Services/Resources:

- One-on-one peer tutoring
- Evening walk-in tutoring in the library
- Individual sessions on time management, textbook reading, note-taking, test taking, and test anxiety
- Semester-at-a-glance calendars
- Peer academic mentoring

CONNECT WITH US

Kelly Center - Academic Success Programs

Picken Hall, Room 111

(785) 628-4401

<http://www.fhsu.edu/kellycenter/asp>

TIGER TIP

If you are having difficulty in a certain class or feel you are not progressing, contact ASP ASAP.



ATHLETICS

The university supports one of the most extensive and successful intercollegiate sports programs of any comparably sized college or university in America, boasting numerous All-American athletes and 8 national championships. Over 450 athletes compete annually in 8 men's and 8 women's sports. FHSU is a member of the Mid-America Intercollegiate Athletics Association, which includes 14 schools from the states of Kansas, Missouri, Nebraska and Oklahoma.

Over the past 10 years, the MIAA has gained the reputation of being the top NCAA Division II conferences in the nation. MIAA student-athletes have won 45 NCAA team championships and more than 300 individual national titles. The MIAA currently conducts championships in 10 men's sports and 10 women's sports.

Facilities

Gross Memorial Coliseum is the home of Fort Hays State men's and women's basketball, volleyball, and wrestling. The 6,814-seat arena was finished in August of 1973. The Coliseum is located on the farthest, west point of campus. In 2017, Gross Memorial Coliseum was selected as one of the five (5) best arenas in Division II by Hero Sports.

Lewis Field Stadium is the 6,362-seat home of the Fort Hays State University football team. The stadium features an artificial playing surface, which plays similar to natural grass. Over 2,000 new black folding seats were installed on the west side of the stadium prior to the 2017 season. Following the 2017 season, a new video/scoreboard standing 63 feet wide by 45 feet tall was installed at the north end of the stadium.

The multi-million dollar Schmidt-Bickle Indoor Training Facility opened in August of 2013. The 50,400-square foot facility features a 65-yard artificial turf practice field, batting cages, 70-yard three-lane synthetic track with jump pits, 5,000-square foot weight room, storage areas for multiple sports, and a team meeting room. The facility was named for the families of Bob and Pat Schmidt and Don and Chris Bickle, who provided major gifts to the university to help fund the construction of the facility.

Larks Park is home to the Fort Hays State University baseball team. The park is owned by the city of Hays but operated by the FHSU Athletic Department. Larks Park is located on Fourth and Main.

Tiger Stadium is home to the Fort Hays State University softball team and is located on the south side of Gross Memorial Coliseum/Cunningham Hall. The park features concession facilities and stadium seating (installed in 2013) for 500 Tiger fans.

The FHSU Soccer Stadium opened for play in the fall of 2011, home to the Fort Hays State men's and women's soccer teams. This facility sits on 120 acres of ground and is located just northwest of Gross Memorial Coliseum on the western edge of Hays at the intersection of Old Hwy 40 and the Hwy 183 by-pass. The stadium seats 500-plus fans and has both men's and women's locker rooms and a concessions area.

FHSU Track and Field Facility opened in the spring of 2017 and is home to men's and women's track and field. This state-of-the-art track & field complex features a 9-lane rubber track, jumping pits and specific event areas for javelin, discus, shot put, hammer and pole vault. Additionally, there are grand stand bleachers for spectators, locker rooms, restrooms, a press box and concession stands. The facility sits adjacent to FHSU Soccer Stadium.

FHSU Tennis Courts are home to the women's tennis team. Six courts are available for both tournament and dual match contests.

Smoky Hill Country Club is home to the FHSU men's and women's golf teams. The par-71, 6,261-yard layout is one of the premier golf courses in northwest Kansas. Smoky Hill Country Club is located at 3303 Hall Street in Hays.

CONNECT WITH US

The FHSU Athletics Department is located inside of Cunningham Hall, Room 138
(785) 628-4050

<http://www.fhsuathletics.com/>

(Click on FANZONE for social media accounts and more!)

<https://tigerlink.fhsu.edu/organization/fhsuathletics>

TIGER TIP

Remember to always bring your FHSU student ID to all Tiger Athletic events!

ALL athletic events are FREE for students with ID.



CAREER EXPLORATION

Career Exploration is the process of finding your ideal major or career based upon your interests, motivational traits, personality, values, abilities, aptitudes, personal work style, and work environment preferences. The Academic Advising and Career Exploration Center provides current FHSU students with a variety of services to assist in finding a major or career that best fits them.

Services/Resources:

- **FHSUMajors.com**
FHSUMajors.com is a free career assessment tool available in TigerTracks under Online Services. After completing questions about your academic and work preferences, this tool will generate a Top 10 list of FHSU majors for you to explore.
- **Annual Majors and Graduate Programs Fair**
Every fall, representatives from all academic departments come together to answer your questions about academic opportunities available to you at FHSU. Come and learn about majors, minors, certificates research opportunities, academic student organizations and more on Thursday, October 22 in the Memorial Union, Black & Gold Room from 11:00 a.m. to 3:00 p.m.
- **What Can I Do With a Major In...**
Looking for careers that align with your degree choice? This webpage provides a list of majors, on-campus and virtual, that are offered at FHSU and gives you a PDF file that lists occupations that align. Go to <https://www.fhsu.edu/aace/what-can-i-do-with-a-major-in/> to explore potential employment options for the majors you are considering.
- **Career Exploration appointments**
Career Exploration provides students with the opportunity to visit with a career advisor about their major options. The career advisor will help students assess their interests, strengths, values, and personality type and identify potential majors and careers.
- **UNIV 100: Major and Career Exploration course**
This course is offered each semester (fall, spring and summer). The class is designed to assist students in learning about themselves and majors that align with their personality, interests, values, and strengths. The class is eight-weeks and one credit hour.
- **Links to FHSU academic departments and career exploration resources**
Go to www.fhsu.edu/aace/career-exploration-resources/ to find a comprehensive list of career websites that provide great career information in a easy to navigate format.
- A comprehensive career information library
- Referrals to appropriate sources

CONNECT WITH US

**Academic Advising and
Career Exploration Center**

Picken Hall, Room 311
(785) 628-5577

advising@fhsu.edu

<http://www.fhsu.edu/aace>

<https://tigerlink.fhsu.edu/organization/aace>

TIGER TIP

October 22 is the Annual Majors and Graduate Programs Fair. Faculty, staff and students from all academic departments will be available in the MU Black & Gold Room to answer your academic inquiries.



CAREER SERVICES

Career Services assists FHSU students in acquiring the job skills necessary for a successful job search and admission to graduate school. Career Services also provides extensive information on numerous employment opportunities for both internship and full-time positions.

Services/Resources:

- Assists job seekers in preparing resumes and cover letters and in learning successful interviewing/job search strategies. We have sample resumes for all majors.
- On-campus interviewing opportunities for internship and full-time positions.
- Handshake—a resume/referral program for employment opportunities.
- Employment opportunity listings for full-time, part-time, summer and internship positions.
- Mock Interviews—Practice your interview skills with an actual employer to help you perfect your technique. Gain valuable feedback and coaching on your performance. This is offered both in the Fall and Spring semesters.
- Career Fairs—A chance for companies and professional job seekers to meet and mingle. A job fair is an event in which employers, recruiters, and schools give formation to potential employees. This is offered both in the Fall and Spring semesters.
- Jobs for Tigers—connects FHSU students with off-campus, part-time employment in the Hays area.
- Career Services homepage providing extensive job search services via the Web. <http://www.fhsu.edu/career>
- Graduate school admissions information and resources.
- Tailored For Tigers—A clothing closet providing FHSU students with professional clothing appropriate for interviews, business presentations, or other professional activities. An inventory of both men and women's professional attire is available for check-out- free of charge to FHSU students. <http://www.fhsu.edu/Tailored-for-Tigers>.
- GoinGlobal—Information on industry trends, global jobs/internships, interview and cultural advice, and access to visa petitions from U.S. employers seeking to hire international talent.
- Lifetime services for FHSU alumni for free!
- Connect with us on social media! @FHSUCareers will give you access to our Facebook, Twitter, Pinterest, Instagram and LinkedIn pages.

CONNECT WITH US

Career Services

Sheridan Hall, Room 214

(785) 628-4260

careers@fhsu.edu

<http://www.fhsu.edu/career>

<https://tigerlink.fhsu.edu/organization/career>

TIGER TIP

It's never too early to start preparing your resume.



CASHCOURSE

Financial Assistance

Cash Course is a free, online resource that helps students take control of their financial futures. Fort Hays State University has teamed up with the nonprofit organization American Student Assistance to offer this free program for all students and alumni.



Services/Resources:

- Online financial education courses
- Customizable financial tools like a Budget Wizard and worksheets
- Articles and resources on topics that students can relate to
- A guide to real-life money questions

CONNECT WITH US

Financial Assistance Office

Picken Hall, Room 202

(785) 628-4408

finaid@fhsu.edu

<http://www.fhsu.edu/finaid>

<http://tigerlink.fhsu.edu/organization/finaid>

TIGER TIP

Ready to sign-up? Visit cashcourse.org/FHSU to get started today! Need help with your membership or using the website? Call the Cashcourse team at 303-741-6333 or submit an entry on the “contact us” form.

CENTER FOR CIVIC LEADERSHIP

We are located in Custer Hall Room 201, in between Jellison Bridge and McMIndes Hall.

Have a positive impact in the Hays community... Network with others... Be civically engaged... Reflect on current events... Have a voice on campus... Give Back... Be the change you want to see... and Volunteer... are many of the positive experiences when you become involved with the Center for Civic Leadership!

The Center for Civic Leadership (CCL) is where compassion meets action. The CCL is a nationally recognized institute for civic engagement and leadership development that provides high-quality co-curricular and educational programs and initiatives to enhance civic leadership skills and development. The goal of which is to nurture a new generation of engaged, dedicated citizens who have the capabilities to act on behalf of the greater public good and facilitate positive change.

There are four different projects housed within the Center for Civic Leadership that might be of interest to you. The American Democracy Project (ADP), The Global Leadership Project (GLP), Tigers In Service (TIS), and the Women's Leadership Project (WLP). Through the four programs, the CCL provides high quality educational activities and initiatives designed to enhance civic leadership capabilities among participants.

American Democracy Project

The American Democracy Project (ADP) is a university-wide initiative designed to prepare the next generation of informed, engaged citizens for our democracy. Are you civically engaged? ADP provides numerous civic and political engagement activities that challenge and encourage students to find their place and make a difference. If you have questions or want to get involved please email adp@fhsu.edu.

Global Leadership Project

The Global Leadership Project (GLP) is a student operated program that has a purpose to develop the next generation of leaders who will possess the knowledge, behaviors, and attitudes to lead positive change in the larger global context. This project offers co-curricular activities including speakers, film screening, packaging food to send overseas, learning issues about poverty, and other cultures. If you have questions or want to get involved please email glp@fhsu.edu.

Tigers In Service

Tigers In Service (TIS) is a student operated program that acts as a clearing house for students who want to volunteer and participate in the community. TIS also takes weekend, winter and spring break service trips throughout the country to volunteer and help others in need. If you would like to receive weekly emails about volunteer opportunities, email service@fhsu.edu to be on their email database.

Women's Leadership Project

The Women's Leadership Project (WLP) is a student operated program designed to educate, inspire and empower women to be the leaders of tomorrow. This initiative offers year-round comprehensive educational activities for women and men of all ages. Beyond these educational activities, the WLP serves as a community of support and inspiration for women seeking to make their mark on history. If you have any questions or want to get involved email womensleadershipproject@fhsu.edu.

CONNECT WITH US

The Center for Civic Leadership (CCL) is located in Custer Hall, Room 201
785-628-5592
www.fhsu.edu/ccl

TIGER TIP

Many students attending FHSU are ONLY here to achieve a degree. In addition to your degree, how are you going to stand out from the crowd? The Center for Civic Leadership provides you with volunteer and civic engagement opportunities to prepare you with skills, knowledge and values to act on behalf of the greater good.



Chartwells Dining Services is the primary provider of the food services on the Fort Hays State University campus. We offer traditional all-you-can-eat fare in the McMIndes Café in the lower level of McMIndes Hall. We also operate Starbucks, Mondos, Pizza Hut, SONO, Tiger Market, Grab-n-Go in the Memorial Union and in the Victor E. Village Hall we have 2Matos.

Chartwells also provides full service catering for all types of events in the campus community. We offer value-driven selections for student groups up to fully catered and formally served receptions, dinners, and celebrations.

MEAL PLANS

Fort Hays State University offers three meal plan options for traditional resident students. Each of the meal plans offer Dining Dollars that can be used in any of the Chartwells locations on campus. For more information about Meal Plans and Dining Dollars, please stop by the Residential Life Office in McMIndes Hall, Room 126.

FLEXI-CASH

Chartwells also offers Flexi-Cash to all students, faculty and staff. If you purchase \$100 or more in Flexi-Cash, we will add free Bonas Dollars to your account. More information about Flexi-Cash can be found at www.dineoncampus/forhays/ or you can stop by the Chartwells Business Office in McMIndes Hall, Room 149A to sign up in person.

CATERING

You can speak with our catering director and set up your next event or you can make your request through our online portal at <https://fhsucatering.catertrax.com/>. Setting up an account is easy and making an order is fast and convenient, allowing you to make a request anytime, day or night.

HOURS OF SERVICE AND MENUS

We post our menus and nutritional information online at www.dineoncampus/forhays/ and you can also download APP ON CAMPUS to your smartphone and select Fort Hays State University as your home university to see our hours of service and menu offerings at any time and from any place you can get an internet connection.

LOST ID CARD

To replace a lost ID card, you need to stop by Card Services on the upper level of the Memorial Union, Room 208.

CONNECT WITH US

| | | | |
|-------------------|----------------|--|--|
| Catering Office | (785) 628-5396 | Director of Catering | Kim.Barnes@compass-usa.com |
| Business Office | (785) 628-4476 | Sr. Admin/Bookkeeper | Nancy.Schlyer@compass-usa.com |
| McMIndes Café | (785) 628-4930 | Interim Director of Residential Dining | Rachel.Kling@compass-usa.com |
| Retail Office | (785) 628-5087 | Director of Retail | Carrie.Welsek@compass-usa.com |
| Director's Office | (785) 628-4731 | Sr. Director of Dining | Amila.Ramanayake@compass-usa.com |

TWITTER: <http://www.twitter.com/fhsudining>
 FACEBOOK: <http://www.facebook.com/fhsudining>

Chartwells Campus Dining 410 Agnew Lane, Suite 149A,
 Hays, KS 67601

TIGER TIP

Flexi-Cash Bonus Dollars give you FREE money to use at your favorite on campus dining spots.



CONCURRENT/DUAL CREDIT TRANSCRIPTS

- Students that have taken dual/concurrent credit while in high school are required to provide an official high school transcript as well as an official transcript from the college attended.
 - ⇒ Typically, scores can be sent to one school, college or university as you take prior learning tests. Some testing organizations allow one free official transcript while others charge for each official transcript. Contact the testing service, college, university, etc. where you gained the credit to request official transcripts to be sent to FHSU.
- Transcripts with in-progress coursework will be considered unofficial. Grades must be provided for each term attended.
- Transfer work from any other college/university and advanced credit from qualifying credit-by-examination programs is only recorded for enrolled students who are in a signed degree program at Fort Hays State University.
- FHSU will not record transfer work or advanced credit for non-degree students or for students who have not returned to FHSU after a prior enrollment.

CONNECT WITH US

Craig Karlin, Registrar
Registrar's Office
Picken Hall, Room 302
(785) 628-4222

TIGER TIP

Check your TigerTracks transcript to make sure your credit has been recorded at FHSU. If not, order an official transcript to be sent to FHSU from the school who issued the credit.



Credit for Prior Learning (CPL)

Fort Hays State University offers students a variety of methods to demonstrate learning obtained outside of the university classroom and obtain academic credit for the learning. Students are encouraged to see the [Credit for Prior Learning \(CPL\) Web page](#) for details. Here are some of the opportunities for CPL at FHSU:

1. Credit by Examination

Advanced Placement (AP); **College Level Examination Program (CLEP)**, and **International Baccalaureate (IB)** examinations are accepted according to the Kansas Board of Regents (KBOR) scores. FHSU maintains a list showing the courses granted for specific tests on the CPL web page.

CLEP and **DSST** examinations may be taken at any time throughout college. These tests may be taken at any testing center authorized by the test providers. FHSU's Kelly Center Testing Services provides this service on campus. Alternatively, students may find local centers worldwide by consulting the respective test website.

FHSU also accepts some **Excelsior** examinations and **ACTFL OPI** interviews by Language Testing International for languages not offered at FHSU.

Students taking examinations administered by organizations outside of FHSU will need to request an official score report sent to the Registrar's office.

Local Examination is available for some courses and students interested should see the CPL web page for courses and procedures.

2. Credit by Documentation

Some courses cover material designed to prepare students for professional certifications/licenses. Students with these credentials or professional training may earn credit for courses that have been identified within the FHSU offerings. The Seal of Biliteracy is one example that is earned during High School. Students should check the CPL web page for specific courses and credentials already identified. If you have a credential not yet identified speak with your advisor or contact the CPL office to determine if it would be appropriate to evaluate.

3. Military Service Credit

Enrolled students may earn college credit for educational and occupational experiences in the armed services. Credit is awarded based on the recommendations in the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services.

4. Portfolio Credit of Prior Learning

Enrolled students with significant life experience may demonstrate they have acquired the outcomes of a course by presenting a portfolio. A list of departments and courses is maintained on the CPL web page. Students must enroll in the 8-week course UNIV 099 Prior Learning Credit Portfolio.

The CPL web page contains more information. Students may find the general education guides, showing what options are available to demonstrate competency for courses, in the general education and business core helpful. They will also find listings of the course granted for tests they may have completed.

CPL policies include: All forms of CPL are placed on the transcript for current students only. Credits earned through CPL are entered with the grade of "CR" and do not count in GPA calculations. Students may not receive CPL credit for a course the student audited or received a grade in, including an incomplete. A full list of policies is on the CPL web page.

CONNECT WITH US

Credit for Prior Learning
(785)628-4552
cpl@fhsu.edu
www.fhsu.edu/cpl

TIGER TIP

Credit for Prior Learning is a great way to reduce your college costs and time to degree.

DRUG and ALCOHOL WELLNESS NETWORK (DAWN)

DAWN focuses on both prevention and treatment of alcohol and drug abuse issues. DAWN uses outreach programming to help students prevent the harms associated with alcohol/drug abuse, and to promote wellness for the FHSU community. DAWN is licensed by the State of Kansas to offer Early Intervention/Interim Services, Alcohol and Drug Assessment and Referral Program.

Services/Resources:

- Presentations for the FHSU community on issues related to substance abuse (Addiction, Recognizing symptoms of alcohol/drug abuse, Nicotine Replacement Therapies, etc...)
- Monthly Alcohol Information Seminars
- Chemical Dependency Evaluations
- Individual and group outpatient substance abuse counseling

DAWN uses virtual (AlcoholEdu and e-chug) and traditional outreach programming to help students prevent the harms associated with alcohol/drug abuse, and to promote wellness for the FHSU community.

Fort Hays State University strives to provide a respectful, safe and healthy environment. As of July 1, 2016, FHSU has implemented a Tobacco-Free policy.

Our Tobacco-Free policy requests that all persons on the FHSU campus, including university-owned and operated property, refrain from using any tobacco or nicotine product not approved by the FDA for the purpose of cessation. This includes:

- Cigarettes (clove, bidis, kreteks)
- Cigars, cigarillos, pipes, hookahs
- Smokeless, spit or spitless, dissolvable, or inhaled tobacco products, including but not limited to: dip, chew, snuff or snus, in any form (orbs, sticks, pellets, etc.)
- E-cigarettes and vaping devices
- Any other current or future product that involves or simulates smoking

FHSU's full Tobacco-Free Policy may be found at www.fhsu.edu/tobacco-policy/.

For any student wishing to quit using tobacco products, the Student Health Center can help. Located in the Memorial Union, the Student Health Center offers both prescription (Chantix) and non-prescription (NicoDerm patches) FDA-approved cessation products at a sizable discount. For more information or to schedule an appointment with a healthcare provider, please visit www.fhsu.edu/studenthealth/.

CONNECT WITH US

The Drug and Alcohol Wellness Network (DAWN)

Picken Hall, Room 111

(785) 628-4401

<http://www.fhsu.edu/kellycenter/dawn>

Like us on Facebook at FHSU DAWN!!!

TIGER TIP

- Stay safe!
- Identify potential high-risk situations and plan to reduce the risk.
- Let someone know where you're going to be and when you will return.
- Go out with friends you know and can trust.
- Set limits and stick to them.
- Use/be a sober driver or call Safe-Ride (785-621-2580).



FINANCIAL ASSISTANCE

The mission of the Financial Assistance Office (also known as Financial Aid Office) is to enhance student learning and personal development through the administration of federal, state, and local financial assistance and scholarship programs.

Services/Resources:

- Administers all federal Title IV programs including Federal Pell Grants, Federal Supplemental Educational Opportunity Grants (FSEOG), Teacher Education Assistance for College and Higher Education (TEACH) Grants, Federal College Workstudy, Direct Subsidized and Unsubsidized Loans and Parent Plus Loans.
- Oversees the awarding of Kansas aid programs including the Kansas Comprehensive Grant, State of Kansas Scholarships and the Kansas Career Workstudy.
- Administers the awarding of university scholarships.
- Serves as the certifying contact for Military Benefit eligibility.

FAFSA (Free Application for Federal Student Aid):

- You must submit your FAFSA every year to be considered for federal financial aid. Submit your FAFSA as soon as possible after October 1.
 - ◊ **2020-21 FHSU FAFSA Priority Deadline: December 1, 2019**

Cost of Attendance:

- Complete the Cost of Attendance Worksheet, at www.fhsu.edu/finaid/forms/, to estimate how much total financial aid you will need for the academic year. You should include tuition and fees, room and board, books and supplies, transportation and personal expenses.

Scholarships:

- Scholarships may be awarded from a variety of sources and based on academic merit and/or need. Numerous FHSU scholarships are available through the online scholarship applications. To apply for FHSU scholarships, visit www.fhsu.edu/finaid/Scholarships and www.fhsu.edu/admissions/Scholarships-and-Financial-Aid/. You must submit your application every year to be considered.
 - ◊ **FHSU Online Scholarship Application Priority Deadline: November 15, 2019**
 - ◊ **FHSU Online Scholarship Application Final Deadline: February 15, 2020**

Third Party Access:

- The Financial Assistance Office cannot release information about your financial aid file to another person, including parents, without your authorization. **See "THIRD PARTY ACCESS" for complete instructions.**

CONNECT WITH US

Financial Assistance Office

Picken Hall, Room 202

(785) 628-4408

finaid@fhsu.edu

<http://www.fhsu.edu/finaid>

<https://tigerlink.fhsu.edu/organization/finaid>

<https://studentaid.ed.gov>

TIGER TIP

Applying for Aid

When applying for any type of aid, always pay close attention to deadline dates and stay in contact with the Financial Aid Office. Beginning October 1, 2019, you will be able to submit the FAFSA for the 2020-21 school year at <http://www.fafsa.ed.gov/>. The FHSU scholarship application deadline is February 15 of each year. Most communication from the federal government and FHSU regarding financial aid is sent by email, so watch your account closely!



FOOD AND HUNGER INITIATIVE

Tiger Food Exchange

Tiger Food Exchange (TFE) is the campus food pantry as well as a place for the community to share knowledge. Located on the first floor of Forsyth Library, it was established in the fall of 2012 to address food insecurity among the campus community. Expanding over the years, it now consists of several shelves a refrigerator, and a freezer with a variety of foods. The pantry shares a collection of literature related to food safety, nutrition and gardening. Visitors may consult or borrow cook books and recipes, so long as they are returned. Food is supplied by individuals and business donors, food drives, and the Victor E. Garden. More than just a food pantry, TFE serves as a location for a number of educational and outreach programs related to nutrition and health. Students are welcome to use the pantry's resources. The pantry is open during all Forsyth Library open hours and operates on an honor system. Please limit your use to no more than 10 items per visit, and record your visit by giving one "tally mark" per person on the tally sheet provided at the entrance of the pantry.

Victor E. Garden

Victor E. Garden is the campus cooperative garden that provides participants and the Tiger Food Exchange with fresh produce. The original garden was established in the spring of 2011 as a service-learning project in a political science course focused on food and politics. The Victor E. Garden is located in the meadow between the Robbins Center and Big Creek just north of Gross Memorial Coliseum. With support from campus administration, the Student Government Association, and a Kansas Health Foundation Healthy Living Grant, the Victor E. Garden features thirty raised beds, a shed, a greenhouse, and a meeting space for an outdoor classroom. The garden operates during the local growing season, somewhat extended through the use of cold frames and a hoop house. Students are welcome to participate in planting, maintenance and harvest activities. Please visit the Food & Hunger Initiatives website and/or Facebook to find the garden activity schedule.

CONNECT WITH US

The Campus Food and Hunger Initiatives are sponsored by Dr. Peter Tramel, Assistant Professor of Philosophy
(785) 628-5424

phtramel@fhsu.edu

<https://www.fhsu.edu/food-and-hunger>

<https://www.facebook.com/fhsufood>

TIGER TIP

If you or a student you know isn't sure where their next meal is coming from, be sure to make use of the Tiger Food Exchange!

If you love to garden, want to learn more about gardening, or just love the taste of garden fresh vegetables, come on out to the Victor E. Garden and join in the fun!



FORSYTH LIBRARY and LEARNING COMMONS

Forsyth Library and Learning Commons provides free services and resources for all aspects of research, technology, and learning for both on-campus and online.

- **Ask A Librarian Research Help**
 - ◇ Get help searching for articles and resources using databases and the library website
 - ◇ Chat, call, text or email librarians at any stage of the research process
 - ◇ Make an appointment for one-on-one research assistance
 - ◇ Use subject and course guides to help guide you through the research process
 - ◇ View tutorials for tips to successfully complete research projects at <https://fhsuguides.fhsu.edu/tutorials>
- **Library Resources**
 - ◇ Access articles, eBooks, news, and databases online
 - ◇ Check out books, periodicals, magazines and media
 - ◇ Search government publications and information
 - ◇ Explore Special Collections, University Archives, and Forsyth Digital Collections
 - ◇ Obtain articles or books not owned by Forsyth Library via Interlibrary Loan
- **Technology and Technology Assistance**
 - ◇ Check out laptops, tablets, cameras, and other equipment at the Learning Commons Desk
 - ◇ Use public computers and printing, copying and scanning stations
 - ◇ Record a video in the Media Lab equipped with a camera, green screen, microphone and studio lights
 - ◇ Learn how to use software and technology for presentations, video production, and more
- **Study and Project Spaces**
 - ◇ Collaborate in the open study areas on the main and lower levels
 - ◇ Escape from the noise on the quiet, upper level
 - ◇ Be the first to claim an individual study room on the main level to be completely free of distractions
 - ◇ Reserve group study rooms or the Media Lab at <http://fhsu.edu/library/spaces>
- **Library Partners**
 - ◇ MakerSpace—Build, tinker and explore projects and ideas within the STEM fields
 - ◇ Office of Scholarship and Sponsored Projects—Supporting high quality research and scholarship for students and faculty
 - ◇ Tailored for Tigers—Professional attire available for check out, free of charge
 - ◇ Tiger Food Exchange—"Take what you need and leave what you can" food exchange pantry
 - ◇ Writing Center—Schedule individual consultations about any stage of the writing process including assignment guidelines, content development, grammar and revisions

CONNECT WITH US

Forsyth Library and Learning Commons

502 South Campus

(785) 628-4434

<http://www.fhsu.edu/library>

Research Help: <http://libanswers.fhsu.edu/>

Phone: (785) 639-6180

Text: (785) 527-9483

Email: refserv@fhsu.edu

TIGER TIP

Professors will not accept resources you find on Google for your assignments, which is why the library is here to help! Utilize our huge selection of library resources to find articles and scholarly work to use in your research papers, projects, and presentations.



@fhsulibrary



GRADUATION REQUIREMENTS

*Degree Requirements--Associate and Bachelor's

Both associate and bachelor's degrees require:

1. an application for undergraduate degree (Intent to Graduate) on file in the Registrar's Office; and
2. an approved, Advisor signed, degree summary on file in the Registrar's Office;
3. a minimum 2.00 grade point average in all coursework taken at FHSU, all cumulative coursework, and all major coursework unless a department requires a higher grade point average;
4. 30 credit hours taken from Fort Hays State University

Associate Degree Requirements

The Associate of Applied Science in Applied Technology and Leadership, in addition to the Degree Requirements listed above*, requires completion of at least 60 hours of credit with a minimum 2.00 grade point average in all coursework (special conditions may require more than 60 credit hours) and completion of degree requirements as specified by the Applied Technology Department with a minimum 2.00 grade point average for all courses specified.

The Associate of General Studies degree, in addition to the Degree Requirements listed above*, requires completion of at least 60 hours of credit, 15 credit hours of Foundation Studies, 3 credit hours of International Studies, 6 credit hours (with no more than 1 course in 1 area) from Humanities, Mathematics and Natural Sciences, and Social and Behavioral Sciences, 12 credit hour area of Emphasis (all 12 credit hours from one department) and 12 credit hours of Free Electives. A minimum of 15 credit hours taken from Fort Hays State University.

The Associate of Science in Radiological Technology, in addition to the Degree Requirements listed above*, requires completion of at least 79 hours of credit as specified by the Department of Allied Health—32 credit hours of academic courses, 25 credit hours of professional courses, and 22 credit hours of clinical experience, with a minimum 2.00 grade point average in all specified courses.

Bachelor's Degree Requirements

The Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Bachelor of Social Work, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science in Nursing, and Bachelor of Science in applied fields, in addition to the Degree Requirements listed above*, require:

1. completion of at least 124 hours of credit (unless a degree program requires less hours) with a passing grade and a minimum grade average index of 2.00 in all coursework, unless the department specifies a higher grade point average;
2. completion of a major (with a minimum of 30 hours) as specified for the degree sought—with a minimum 2.00 grade point average for all courses in the signed major, unless the department specifies a higher grade point average;
3. completion of the FHSU general education program requirements OR Transfer and Articulation Agreement for transfer students with an associate degree OR 45 hours of transferrable hours; this must include one 3 hour University Integrative Course;
4. completion of at least 45 hours of credit in upper-division courses (300 and above at FHSU); and
5. a minimum of 60 hours from a regionally accredited four-year school

GRADUATION REQUIREMENTS continued

The Bachelor of General Studies (BGS) degree requires at least 120 hours of credit, including the following components:

1. a minimum of 80 hours of coursework in the following liberal arts and sciences areas: art, biology sciences, chemistry, communication studies, economics (201 and/or 202 only), english, geosciences, history, information networking and telecommunication, interdisciplinary studies, criminal justice, leadership studies, mathematics and computer science, modern languages, music, philosophy, physics, political science, psychology, sociology, social work and theatre;
2. a maximum of 40 hours is allowed in one area;
3. a minimum of 45 hours of upper-division coursework (300 and above at FHSU);
4. English Composition (6 Credit Hours)
English Composition I and II (ENG 101 and ENG 102)
Computer Literacy Course (3 Credit Hours)
Introduction to Computer Information Systems (INF 101)
Humanities (12 Credit Hours—from 3 different departments)
Natural Sciences and Mathematics (12 Credit Hours—from 3 different departments)
Social and Behavioral Sciences (12 Credit Hours—from 3 different departments)
Area of Concentration (21 Credit Hours from one department)
Open Electives (54 Credit Hours)
5. a minimum of 60 hours from a regionally accredited four-year school
7. a minimum of 30 hours of coursework must be taken from FHSU
8. a minimum 2.0 FHSU and Cumulative grade point average

Refer to the University Catalog for additional degree information.

Web site: www.fhsu.edu/bgs/requirements

INTRAMURALS

The Campus Intramural and Recreational Sports Department at Fort Hays State University strives to provide a broad, competitive variety of physical and social activities designed to meet the diverse needs and interests of the students, faculty and staff of FHSU.

Participants have an opportunity to choose from various team and individual activities. The program offers equal opportunity for participation to both sexes, regardless of their ability or skills. Sportsmanship is vital to every intramural sports contest. The Intramurals Department demands desirable attitudes, good sportsmanship and a high standard of cooperation. Officials, program supervisors, teammates and opponents all deserve each others' respect and courteous behavior. Players must recognize that these are not varsity sports. There are no professional coaches and officials. Intramural games will be what participants make of them. You will get out as much as you put in. The Intramurals Department also provides students with the opportunity of decision making and leadership roles as officials, student managers and council members.

The Intramurals Department is in charge of managing the south end of Cunningham Hall, including CH 122 (the Dance Room), all four gymnasiums and the pool. To reserve any of those spaces, please call (785) 628-4373 or visit us in CH 111.

Hours of Operation:

Intramurals Office and Cunningham Hall

Monday—Thursday 8:00 AM—10:00 PM

Friday 8:00 AM—6:00 PM

Saturday and Sunday 10:00 AM—5:00 PM

Swimming Pool Call (785) 628-4373

CONNECT WITH US

FHSU Intramural and Recreational Sports

Ron Haag

Health and Human Performance Department

(785) 628-4369

<http://www.fhsu.edu/hhp/Intramurals>

TIGER TIP

Good, friendly, competitive athletics for everyone within Fort Hays State University means building proper TIGER spirit, loyalty and knowledge of sportsmanship.



LIVESAFE APP

LiveSafe is a mobile communication safety app that is available to the FHSU community.

- The app can be downloaded to a mobile device from the App Store or Google Play. Once a user registers, fills out a profile and chooses FHSU, the app, which is free, is ready to use.
- Request help in an emergency. Quickly access emergency numbers. Safety officials can leverage location-data in an emergency, allowing for faster response times.
- Share info with safety and security. Submit tips related to safety concerns. Attach a photo, video, or audio file. You can do it anonymously.
- Help ensure you and your friends get home safely. The GoSafe feature helps ensure safe arrival.
- At one's destination. People can either ask friends to watch them virtually as they walk home, or they can watch their friends virtually as they reach their destination. The GoSafe feature also provides phone numbers to call Safe Ride or local taxi services.
- Tab navigation: SafeWalk and Notifications. Makes it easier to quickly start a peer-to-peer SafeWalk and access broadcast messages.
- Know what's around you. Use the Safety Map to see where you are in relation to campus buildings, safety places, and other information.
- Find SafeRide/Taxi Services information on the home screen.

CONNECT WITH US

Office of Student Affairs

Sheridan Hall, Room 208

(785) 628-4277

<http://www.fhsu.edu/vpsa>

TIGER TIP

LiveSafe is available for FHSU students, faculty and staff, as well as anyone else who wishes to use it, from a Hays resident to a student's family or friend in another city. FHSU is the second Kansas Board of Regents institution to adopt LiveSafe. FHSU users can switch their settings if they are in Manhattan to receive LiveSafe information for Kansas State University, the other Regent institution using the app.



MEMORIAL UNION

As the community center of Fort Hays State University, the Memorial Union serves students, faculty, staff, alumni and guests. With spaces designed for everyone, we invite you to discover the Union, the hub of student life here at FHSU!

Food. Meeting Rooms. Pool Table. Study Lounge. Student Activities...just some of the services and facilities offered in the Memorial Union. Make us your home away from home!

Need a place to meet?

Some of the nicest places for events and student groups to meet are in the Memorial Union.

Looking for a place to study with friends or classmates, or just hang out?

You'll find plenty of places to plug in your laptop.

Hungry?

With a wide range of concepts and options, the Union can handle whatever food craving you have.

Need a break from classes?

Check out Cody Commons and see what entertaining or informative events are planned for you. Keep in touch on social media to stay current with student activities here in the Union.

Want to save money?

Chartwells Catering offers price-cutting alternatives for student organization's hosting activities on campus or put Flexi-Cash money on your Tiger Card.

Need some Tiger apparel?

Stop by the Tiger Spirit Shop for the latest in FHSU gear and gift items.

Need to order books?

Visit fhsu.textbookx.com to buy all of your books and supplies. Have them shipped to your address or the Tiger Spirit Shop for convenient on-campus pickup.

Looking to spread the word about your event?

Posting on campus can be done through the Union Administration Office with Poster Route. Check out the other advertisement options including Union signage, digital signage and more.



CONNECT WITH US

Memorial Union

Memorial Union, Room 208

(785) 628-5305

fhsuunion@fhsu.edu

Facebook: Fort Hays State University—Memorial Union

Instagram: @fhsuunion

Twitter: @FHSUUnion

TIGER TIP

The Memorial Union is open nights and weekends during the academic year. For an up to date listing of hours for the Memorial Union and services located within the Union, visit <http://www.fhsu.edu/union/hours/>



OFFICE OF OFF-CAMPUS LIFE

Welcome to Hays! There is so much to do, start with a walk through time at the Sternberg Museum of Natural History, Ellis County Historical Museum, or Historic Fort Hays. Explore the many outdoor possibilities including: 2 golf courses, a premiere disc golf course, a city-wide bike path system, and over 20 parks for you to enjoy. Hit “The Bricks” in Downtown Hays to experience food and shopping you won’t find anywhere else in Kansas or beyond. Whether it’s your first visit or you’ve lived here your whole life, there is always a new discovery waiting for you in Hays.

What is Office of Off-Campus Life?

We work to connect students to the off-campus options for living and experiencing Hays! Working with the community to build strong relationships to better the experience in Hays!

We encourage all students to explore downtown Hays and the surrounding areas.

We invite you to participate in the following events:

Hays Art Council Community Walk

Observe local artists’ works, and enjoy the downtown Hays community. Multiple locations participate during every walk and you will also have the opportunity to explore downtown Hays.

Landlord Tenant Fair

Thinking about moving off-campus, or already live off-campus? Do you know your rights as a renter? The Landlord Tenant Fair will help you to know what your rights are as a renter. This event is sponsored by Student Government Association.

Services/Resources

- Off-Campus Housing Information
- Off-Campus Safety Brochure
- Off-Campus Events Calendar
- City of Hays Information

CONNECT WITH US

Student Affairs

Sheridan Hall, Room 208

(785) 628-4276

<https://www.fhsu.edu/studentaffairs>

TIGER TIP

Feeling bored on campus? Come out and enjoy Centennial Lanes, or go golfing at Precision Valley. We also have a movie theater! There is so much to do off campus, the possibilities are endless!

Did you know as an off-campus student you have access to programs provided by UAB, Encore Series, and many more!



OFFICE OF STUDENT ACCESSIBILITY SERVICES

All students deserve the chance to be successful, and students with disabilities are no exception. The Student Accessibility Services Office strives to provide students with disabilities the accommodations they need to have a successful academic career at FHSU. As students transition from high school to college, they must learn to advocate for themselves. The SAS Office provides a support system for this transition.

To utilize the SAS Office, students must provide appropriate documentation regarding their disability, and contact the SAS Office to meet with the coordinator. Documentation must be provided by an appropriate healthcare professional, and should include the following:

- The student's disability/disabilities
- How the disability affects the student academically
- Accommodation recommendations to help the student be successful academically

The SAS Office also works to educate the campus community about issues impacting persons with disabilities. Information pertinent to a student's disability is sent to the student's instructors and advisor, which sets a foundation for a successful semester. The student then works with the instructor and SAS Office to utilize accommodations and complete their semester.

CONNECT WITH US

Office of Student Accessibility Services

Picken Hall, Room 111

(785) 628-4401

<http://www.fhsu.edu/accessibility>

TIGER TIP

Students should register with the SAS Office as early in their college career as possible to make sure accommodations are in place. Although it is at the student's discretion to use their accommodations, it's always better to have them in place, just in case they find themselves in academic distress.





Follow these steps to gain access to FHSU technology services!

1. ACTIVATE

TigerNetID is a unified username and password authentication system for most Fort Hays State University computing resources. www.fhsu.edu/activate

2. EXPLORE

With your TigerNetID you can log on to **TigerTracks** - FHSU's web portal - where you can explore your financial and academic information, FHSU e-mail, and other online services through your own customizable home page.

- **TigerEnroll:** TigerEnroll is FHSU's online enrollment service, found in TigerTracks. **Pre-Enrollment** is when you select courses in TigerEnroll and submit them for advisor approval. This temporarily secures your classes. **Enrollment** is when you complete the Enrollment/Payment tab in TigerEnroll, selecting your payment method and permanently securing your approved classes, also referred to as finalizing enrollment.
- **Email:** Your TigerNetID@mail.fhsu.edu email address is the official form of communication for all students at FHSU.
- **Third-Party:** Students are able to provide access to grade and/or financial information to a third party (go to TigerTracks > Online Services).
- **Blackboard:** A Web-based learning management system (LMS) designed to support fully online courses or provide a space for face-to-face course supplementation. **Enrolled students receive access to their enrolled courses on the first day of classes.**

3. PREPARE

All students enrolled at Fort Hays State University are expected to have a computer* for use in a variety of university learning experiences. ***On-campus students are expected to have a laptop to ensure mobility.**

TigerTech only provides assistance with accessing and using FHSU-hosted systems and University-owned equipment. FHSU does not sell computers and does not provide computer repair for student devices.

- **Hardware:** To meet basic security, networking, and upgrade requirements, your computer should be running Windows 10 or Mac OS 10.14 - Mojave (or newer). Ideally, your computer's warranty should be supported by the manufacturer throughout your college career. Chromebooks and iPads are not recommended for use as your primary device due to limited functionality. Ask your instructor or academic department to learn about any specific technology requirements that may apply for each course in which you are enrolled.
- **Software:** **Enrolled** students at FHSU can take advantage of a variety of FREE and/or discounted software for use on **personal** devices at www.fhsu.edu/technology/support-students (click on **Office365 / Software**).

4. CONNECT

If you are on on-campus student, once you arrive on campus, connecting to the **TigerNetStudent** wireless network requires a TigerNetID login and a brief Web-based registration. Register all of your wireless devices, including items you bring to the Residence Halls, at www.fhsu.edu/technology/support-students (click on **Internet / Wireless**). FHSU does not accept the use of wireless printers.

5. CONTACT

Add TigerTech (785) 628-FHSU to your phone contacts, chat with us online at www.fhsu.edu/technology/ or visit us in Tomanek Hall 127.

PERSONAL COUNSELING

Students may seek personal counseling services at the Kelly Center located in Picken Hall, Room 111.

When you need to get a different perspective or need support, **Personal Counseling Services** can address your needs. We offer counseling services to help with such areas as managing stress, coping with transition, dealing with relationship difficulties, and other areas you may want to change.

Services/Resources:

- Free confidential one-on-one counseling to students faculty, and staff. Walk-ins are welcome; however, appointments are encouraged.
- Online mental health screenings
- Crisis support

CONNECT WITH US

Personal Counseling—Kelly Center

Picken Hall, Room 111

(785) 628-4401

<http://www.fhsu.edu/kellycenter/personal/Personal-Help>

TIGER TIP

Take care of yourself first so you will be able to be successful in all areas of your life!



REGISTRAR'S OFFICE

The Office of the Registrar maintains academic records of all current and former students.

Services/Resources:

- Academic transcripts
- Enrollment verifications
- Freshman and transfer student application processing
- Course and facilities scheduling
- Degree summaries
- Determination of transferable credit
- University Commencement
- Determination of "residency for fee purposes" (in state vs. out-of-state)

CONNECT WITH US

Registrar's Office

Picken Hall, Room(s) 302/307

785-628-4222

registrar@fhsu.edu

<http://www.fhsu.edu/registrar>

TIGER TIP

Regularly visit the academic calendar on the web at
<http://www.fhsu.edu/registrar/academic-calendar/>.



RESIDENTIAL LIFE

Welcome to Residential Life at Fort Hays State University!

The residence halls and apartments on campus are an ideal place to meet friends, find academic support, and adjust to campus life. Living on campus provides many social and leadership opportunities that are designed to foster the Tiger spirit and build community! The Department of Residential Life's mission is to assist in the preparation of citizen-leaders by fostering community, providing access, focusing on resident needs, and supporting the educational experience.

Tiger Life

At FHSU, the opportunities for a unique living experience are endless. You may meet your best friend, find a knowledgeable peer, or find a helpful mentor. Browse through our housing options to find the right fit for you.

Family

With seven distinct residential communities tailored to your needs, Residential Life is here to help you stay on track and have the best college experience possible. With our living and dining choices, you can trust that we will make your time at Fort Hays State University meaningful.

Network

Living on campus is a rewarding experience, both academically and socially! With many student organizations to participate in, you are sure to have a leadership experience that is rewarding and enriching.

Amenities

With a wide variety housing options that include many comforts of home along with caring and supportive staff, life on campus at Fort Hays State University is a true living and learning environment.

Dining

Dining services on campus is provided by Chartwells, and they are focused on providing a variety of meal options to satisfy every appetite. Whether it's breakfast in the cafeteria, a late night bite at Tiger Pizza, or lunch in the Memorial Union between classes, we have something for everyone. With a meal plan, the meal options are endless!

Cost

College living is a transition, but Residential Life is geared to make college affordable, convenient, and comfortable for any student. With the numerous amenities and access to dozens of on-campus resources, Residential Life is worth every penny.

CONNECT WITH US

Residential Life

McMindes Hall, Room 126

(785) 628-4245

(785) 268-4138 fax

srl@fhsu.edu

TIGER TIP

Students who live on campus have higher GPAs than those who live off campus.

Students have access to many leadership opportunities while living on campus including: being a Resident Assistant, Hall Council Member, or getting involved in Residence Hall Association or National Residence Hall Honorary.



STUDENT EMPLOYMENT

On-Campus Jobs

The Student Employment Office (SEO) can assist students in finding on-campus jobs by providing a centralized place for information about work-study and departmental jobs. Work-study is a form of federal financial aid based on the amount of financial need determined by the Free Application for Federal Student Aid (FAFSA). Departmental jobs are not subsidized by federal work-study funds and are open to all students regardless of financial aid status.

Students may review and apply for on-campus jobs in Workday by logging into TigerTracks at <https://tigertracks.fhsu.edu>. Choose Online Services. Then, click on Student Employment.

Services/Resources:

- Meet with current and prospective students and parents to discuss job programs
- Evaluate eligibility of job seekers for various job programs and refer qualified candidates to available job openings
- Assist newly hired student employees in the completion of employment documents and process necessary changes for continuing student employees
- Process payroll information required for production of student paychecks and maintain accurate records of student payroll
- Provide employment verifications for student employees

Off-Campus Jobs

Students seeking part-time off campus employment in the Hays area are encouraged to utilize Handshake. Area employers seeking students to fill vacancies post their opportunities through this platform, a great resource in finding employment. In addition to part-time listings, Handshake is also your destination for finding nationwide internships and full-time positions following graduation. Activate your Handshake account at <https://fhsu.joinhandshake.com/login> and login with your TigerNetID. Please contact Career Services with any questions.

CONNECT WITH US

Student Employment Office

Picken Hall, Room 207A, 207E

(785) 628-5227, (785) 628-4607

<http://www.fhsu.edu/finaid/Student-Employment>

Career Services—Jobs for Tigers

Sheridan Hall, Room 214

(785) 628-4260

<https://www.fhsu.edu/career>

TIGER TIP

Begin your job search early and remember to follow up!



STUDENT ENGAGEMENT

Did you know that students who are involved are more satisfied with their college experiences than those who aren't?

It's often the experiences you gain in co-curricular involvement that last a lifetime and best prepare you for your future. Get involved in other aspects of college life! It's more important than you may realize!

Student Engagement is an area for students to enhance their total educational experience through co-curricular opportunities. Support for all students and student organizations is provided in an environment that enables students to participate in campus governance, co-curricular activities, develop their leadership potential and make a positive impact upon student life.

The following areas are represented in the office:

- Diversity programs
- Fraternity and Sorority Life
- Student Government Association
- Student Organizations
- TigerLink
- Transition programs
- University Activities Board (UAB)

Major campus events are also coordinated by the CSI office. Events include but are not limited to:

- Back To School Picnic: Takes place on the first day of class each August. Over 160 student organizations, campus departments, and businesses are represented. Great opportunity to learn about how to get involved right away
- Homecoming Week: Includes student organization competition. Tiger Bonfire, Oktoberfest, Parade, and athletic events. Unique theme every year, selected by the student body. Royalty court selected and Homecoming King and Queen are crowned during the football game
- After Dark: Hosted on a Friday of both the fall and spring semesters. The entire Memorial Union is transformed for a late night program. Includes free food, crafts, games, entertainment, and other activities
- University Activities Board Events: Dozens of events are hosted each semester. Entertaining stage acts such as magicians, comedians, hypnotists, variety acts, and lectures. Music acts featuring up-and-coming artists and well known performers. Interactive mini events like crafts, body art, novelty items, cooking and more
- You are encouraged to get involved in a variety of programs and services to enrich your college experience such as: Programs/Events/Speakers, Student Organizations, Service Projects, Sensitivity Training, Student Leadership Development, Classroom Presentations, Resources Regarding Culturally Diverse Issues, Mentoring, and Advocacy
- Special events which promote diversity on campus include: Global Forgiveness Day, Hispanic Heritage Month, LGBTQIA + History Month, National Coming Out Day, Dia de los Muertos, National Native American, Heritage Month, World Kindness Day, Transgender Remembrance Day, Human Rights Day, Martin Luther King Jr. Day, Black History Month, Women's History Month, Celebrate Diversity Month, Tunnel of Oppression, Asian-Pacific American Heritage Month, and Cinco de Mayo

Visit us today to learn more about ways to get involved on campus!

CONNECT WITH US

Student Engagement

Memorial Union, Room 014

(785) 628-4664

engage@fhsu.edu

<http://www.fhsu.edu/engage>

<https://tigerlink.fhsu.edu>

<https://www.facebook.com/fhsustudentengagement>

https://twitter.com/fhsu_engage

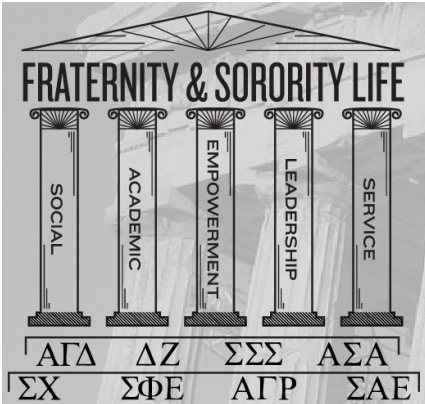
TIGER TIP

Looking for something to do on campus? Check-out TigerLink and view the events calendar which is featured on the homepage. You can also see upcoming events featured in nearly 40 bulletin board locations across campus.



STUDENT ENGAGEMENT—FRATERNITY AND SORORITY LIFE

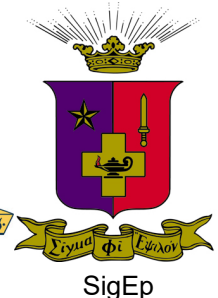
Fraternity and sorority life at Fort Hays State University embraces five community pillars: Social, Academic, Empowerment, Leadership, and Service. With the support of Student Engagement, chapters will set goals aligned with these expectations that push their organization to new heights.



- Fraternities and Sororities build lifelong friendships through frequent interaction with each other and the surrounding community
- Academics are a vital part of the college experience, and chapters should take an active role in ensuring the success of each of their members
- Fraternities and Sororities have the ability to positively influence their organizations and their members through chapter programming and providing support during new member transition
- Chapters have the obligation to help develop members' leadership skills through a variety of programming and encouraging individuals to take up membership in other organizations.
- Members will devote their time, talent, and treasure to create lasting change through philanthropy work and service.

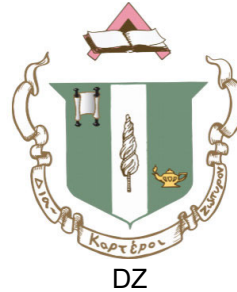
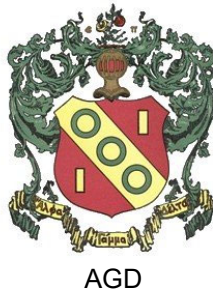
Fraternities

- [Alpha Gamma Rho](#) (AGR)
- [Sigma Alpha Epsilon](#) (SAE)
- [Sigma Chi](#) (Sigma Chi)
- [Sigma Phi Epsilon](#) (SigEp)



Sororities

- [Alpha Gamma Delta](#) (AGD)
- [Alpha Sigma Alpha](#) (ASA)
- [Delta Zeta](#) (DZ)
- [Sigma Sigma Sigma](#) (TriSigma)



Events hosted by the Fraternity and Sorority Life Community include

- Water Games on the Lawn
- Recruitment Week
- Greek 101
- Homecoming Bonfire
- Tree Lighting Ceremony
- Walk a Mile in Her Shoes
- Panhellenic Color 5K
- Greek Week

CONNECT WITH US

Student Engagement
Memorial Union, Room 014
(785) 628-4664

greeklife@fhsu.edu
<http://www.fhsu.edu/greek>

Facebook: <https://www.facebook.com/fhsugreek>

Twitter: @FHSUGreekLife

TIGER TIP

- 72% of members in Fraternities and Sororities are involved in at least one other organization
- For the past 12 semesters, the All Greek Life member GPA has been above the All Campus GPA
- In the last 3 years, Fraternities and Sororities have raised over **\$20,000 for philanthropies** and **completed over 5000 hours of community service**

STUDENT ENGAGEMENT—STUDENT ORGANIZATIONS

Joining an organization will help you find balance between academics and co-curricular activities. Involvement in student orgs will lead to a well-rounded university career providing opportunities for you to grow mentally, physically, socially and spiritually!

With more than 120 registered student organizations, there are numerous opportunities for you to become involved. You are encouraged to find the activities that are right for you! Familiarize yourself with TigerLink, our interactive online directory, providing you with suggestions for ways to get involved, a comprehensive involvement record, and a platform for learning about organizations, departments and events.

Can't find an organization that you are interested in joining? No problem, simply meet the following requirements and start your own organization.

- 1) Have a name and purpose unique from any existing organization.
- 2) Secure two (2) currently enrolled FHSU students to serve as organization officers.
- 3) Secure an additional three (3) members for a total of five (5) student members.
- 4) Secure a full-time faculty or staff advisor.
- 5) Develop a Constitution and/or Bylaws for the organization.
- 6) Complete the Student Organization Registration Form on TigerLink annually.
- 7) Agree to the Non-Discrimination Statement and/or Grade Release Form annually.
- 8) Attend one of the annual Student Organization Meetings.

As a member of a student organization, there are numerous resources at your disposal. Available services include:

- Campus-Wide Poster Route
- Computer Work Stations
- Unlimited Black and White Copies
- Graphic Design
- Mail Service
- Memorial Union Advertising
- Short-Term Storage
- Work/Supply Room
- TigerLink Support

Student organizations are also encouraged to participate in a variety of opportunities offered throughout the year. Some of the activities made available to student organizations include:

- Back To School Picnic—an event which takes place on the first day of class each fall semester and is a great opportunity for organizations to recruit new members and promote their message to students, faculty, staff and community members.
- Leadership Retreats and Workshops—hosted each semester to provide additional development opportunities for organization members.
- Homecoming—where student organizations can enter a float in the parade, nominate organization members for royalty and participate in the student organization competition and other week-long activities.
- Student Organization Awards Reception—where students, faculty and staff who have made outstanding contributions to various student organizations and student involvement opportunities are recognized.

CONNECT WITH US

Student Engagement

Memorial Union, Room 014

(785) 628-4664

engage@fhsu.edu

<http://www.fhsu.edu/stuorg>

<https://tigerlink.fhsu.edu>

<https://www.facebook.com/studentengagement>

https://twitter.com/fhsu_engage

TIGER TIP

TigerLink serves as the official student organization directory where primary contact information is featured for each organization making it easy to stay connected. Student organizations can also manage events, forms, rosters, elections, document storage and service hour reporting through the various TigerLink tools.



STUDENT EXCHANGE PROGRAMS—DOMESTIC EXCHANGE

National Student Exchange (NSE)

Information about National Student Exchange

National Student Exchange (NSE) is a wonderful way of experiencing life at a different college or university in the United States, District of Columbia, Virgin Islands, Guam, or Puerto Rico. Through NSE you can attend one of the over 190 NSE member schools for a maximum of one year and pay affordable FHSU tuition and fees! Unfortunately, international, virtual, and graduate students are not eligible to participate. For detailed information, please visit the [National Student Exchange](http://www.nse.org) official Web site at www.nse.org.

To learn more about participating in the NSE program through Fort Hays State University.....

pick up an information booklet. The NSE Directory of Exchange Opportunities is available from the International Students Services Office located in Sheridan Hall, Room 204. This booklet lists all the schools that participate in the NSE and will provide you with some basic information about each school. After you have decided which school(s) you would like to apply for, consult with your academic advisor, departmental advisor, and/or degree analyst to discuss issues such as course transfers and graduation requirements.

Please read the NSE Directory carefully. It will answer many of your questions. Pay close attention to campus details like which programs are open or closed or have special requirements.

Develop a list of schools you'd like to attend. You may choose from any one of the 190 campuses listed in the directory. If the campus is not listed in the directory, you may not attend that school through NSE. A minimum GPA of 2.5 is required for exchange. FHSU students must choose a participating school outside of Kansas.

There are two exchange plans, A and B. Plan B allows you to attend another school but continue to pay your tuition to Fort Hays State University as you would if you were taking classes here. Fort Hays State University is a Plan B school. This means that you can only select campuses that offer Plan B as an alternative. The benefit of Plan B is paying our "affordable success" tuition at colleges and universities that typically have much higher tuition.

Student Testimonials

Going to Rock Hill, SC was a fun and exciting time, yet a little scary. I love to travel and was able to take road trips in NC, SC, and GA while I was there. My favorite part of living in the South was picking up the Southern accent and the food, namely Grits and country ham biscuits with Cheerwine soda! My horizons have been broadened by this experience, and I encourage anyone, when given this opportunity, not to pass it up. - Mollie Carlson, Scandia, KS

I want you to know it was the best time of my life. The best and most rewarding college experience I have ever had. I will never forget those memories and friends I have made during both the fall and spring semester during my time down at Texas State. Moving down to San Marcos, Texas, not knowing a soul ended up being the most amazing experience ever!! What a great opportunity to travel to another school / state and meet some amazing people, network, and make some awesome memories. - Mary Kate McKee, Salina, KS

CONNECT WITH US

**Stacey Lang, Study Abroad and Student Travel
Coordinator**

Sheridan Hall, Room 204
785-628-4176

s_lang@fhsu.edu

<https://www.fhsu.edu/studyabroad/>

TIGER TIP

"NSE application deadlines are early February." Plan ahead and schedule a meeting with the Coordinator early in the fall semester.

It is not too early to be thinking about a student exchange during your first year on campus!



STUDENT EXCHANGE PROGRAMS—INTERNATIONAL EXCHANGE

International Study Abroad Programs and Exchanges Abroad

FHSU offers you several options on the length of time you want to study abroad. Whether you want a spring break or summer exchange, a semester exchange, or a yearlong exchange, it is an experience you take with you for the rest of your life!

Get world ready and completely immerse yourself in a new culture! FHSU is here to provide you with the support you need, from pre-departure planning to on-site assistance abroad.

Want to immerse yourself in a new culture and country while working toward your degree at the same time? Semester or year long study abroad experiences are available in areas all over the world for those who would like to learn in English or another language.

International Student Exchange Program (ISEP)

ISEP Offers Variety

Study at 100 sites worldwide, including non-traditional sites in Africa, Asia, Eastern Europe, Latin America, and the South Pacific. Semester and full-year exchanges are available. Summer and longer exchanges are also possible. Courses can be taken in either a foreign language or in English. Exchanges are available in almost every field, including technical fields at both undergraduate and graduate levels of study. Check out the website at www.isep.org.

ISEP is Affordable

ISEP exchanges include tuition, fees, room and board throughout the length of the exchange. Because ISEP is a reciprocal exchange program, your costs are based on the costs of tuition, fees, room & board at FHSU and are paid directly to FHSU. Your FHSU financial aid package can be applied toward participation in ISEP. ISEP also offers direct placements to high-demand locations such as Australia and the UK. The price point for these exchanges differ.

Long-Term (Semester, Year) Study Abroad Programs

The following semester- / year-abroad destinations are available through bilateral agreements. Please contact Stacey Lang, Study Abroad and Student Travel Coordinator for more information.

Germany (Universität Duisburg'Essen)

Paraguay (Universidad Católica, Uni. Nacional)

Spain (Universidad de La Rioja)

China (SIAS International University and Hangzhou Normal University offer long-term study abroad semester or year programs)

South Korea (Dongseo University offers a semester long-term semester or year programs)

International Travel Abroad Programs

Spring Break or Summer Trips

Take the opportunity to spend your week off from classes traveling abroad with a group of faculty and students from FHSU! Each spring break, departments at FHSU plan trips designed to allow you to see the sights and study culture and history in a new area of the world. You can also receive credit hours for participating in these faculty-led trips. Since these trips change each year check out www.fhsu.edu/studyabroad/programs/ to find out which trips are being offered and how to get more information.

CONNECT WITH US

Stacey Lang, Study Abroad and Student Travel Coordinator

Sheridan Hall, Room 204

785-628-4176

s_lang@fhsu.edu

<https://www.fhsu.edu/studyabroad/>

TIGER TIP

“ISEP application deadline for fall & full-year placements are in early February. For a *spring only* placement the deadline is September 1.”

Attend the annual “World Ready” Study Abroad Fair held at the beginning of each fall semester to get more information. Plan ahead and meet with the Coordinator and your advisor early in the fall.



STUDENT FISCAL SERVICES

Student Fiscal Services plays a vital role in the enrollment process and assists students with their financial responsibilities. Students should remain aware of their responsibilities and financial obligations during the course of their education.

Services/Resources:

- Provide online services for finalizing enrollment and payment of account balances
- Process payments for tuition, residential life, and other miscellaneous charges
- Disburse available financial aid to all eligible, enrolled students
- Notify students of their payment obligations
- Provide various payment options for students
- Process and disburse all Community Scholarships and Third-Party Invoices, including military assistance
- Encourage students to monitor account status
- Maintain confidentiality according to Fort Hays State University policies
- Offer support and cooperation to all Fort Hays State University students

CONNECT WITH US

Student Fiscal Services

Picken Hall, Room 317

(785) 628-5251 or Fax (785) 628-4081

sfsmail@fhsu.edu

<http://www.fhsu.edu/sfs>

TIGER TIP

Keep all contact information current at <https://tigertracks.fhsu.edu/>.



STUDENT GOVERNMENT ASSOCIATION

The Student Government Association is a great way to get involved on campus, meet new people, and to explore your passion for civic engagement. As a student government, our purpose is to represent the interests of the students to the administrators of FHSU, the Kansas Legislature, and the Kansas Board of Regents.

Throughout the academic year the Student Government Association partners with campus organizations, departments, and community entities to host various events. Some include:

- Annual Voter Registration Drive
Once in the spring and once in the fall, partnering with the American Democracy Project, we encourage and assist students in registering to vote in upcoming local and national elections. Not registered to vote? Visit <https://fhsu.turbovote.org/register> to register today!
- Landlord Fair
Partnering with the Office of Campus Life and Hays Police Department, once a year we host a fair for landlords to advertise their properties and for potential tenants to become educated on their rights as renters.
- Free Legal Counseling
A service for students offered once a month that allows them the opportunity to receive legal advice on issues ranging from MIPs to landlord disputes.
- The Big Event
Partnering with organizations both on and off campus, faculty, staff and students spend the day completing service projects throughout the community.
- Party Pack Registration
Partnering with the City of Hays Police Department, this registration program protects students from receiving noise citation fines and educates students on how to be a respectful neighbor.
**The Student Government Association of Fort Hays State University does not endorse underage drinking.
- Town Halls
Once a semester, the Student Government Association hosts an opportunity for constituents to voice student concerns to their representatives to improve FHSU.

Want to get involved? Elections are held once in the fall and once in the spring.
Check out our Tigerlink site at <http://tigerlink.fhsu.edu/organization/sga> for more information!

“Leave a Legacy”

CONNECT WITH US

Student Government Association
Memorial Union Lower Level Room 017
(785)-628-5311
<https://tigerlink.fhsu.edu/organization/sga>
<https://twitter.com/fhsusga>
<https://www.facebook.com/fhsusga>

TIGER TIP

Looking for more ways to get involved on campus and stay civically engaged?

The Student Government Association hosts weekly meetings open to the public every Thursday at 7:00pm in the Memorial Union Black and Gold Room.

Stop by. Check it out!



STUDENT HEALTH CENTER

The Student Health Center is committed to providing students with prompt, convenient and affordable access to healthcare. Located in the lower level of the Memorial Union, students can receive preventive care services, seek treatment for minor illnesses or injuries, or have diagnostic laboratory tests performed. The Student Health Center is open Monday through Friday, 8:00 a.m. to 4:30 p.m., but closed during the summer and winter breaks.

Our goal is to keep you healthy throughout your college experience. Our services include:

- **Treatment of minor illness** (respiratory infections, urinary tract infections, rashes, stomach ailments, etc.)
- **Women's health services**, including pap smears, contraceptive counseling and general health consultations
- **Medication management for mild to moderate anxiety and depression**
- **Physical examinations** required for a job, school or participation in sports
- **Treatment of minor injuries** (small cuts, scrapes, strains or sprains)
- **Tuberculosis testing**
- **Seasonal Influenza vaccinations at no cost to students**
- **Administration of allergy injections, routine vaccines and medications**
- **Confidential testing and treatment of sexually transmitted infections**
- **Over the counter medications** for pain, coughs, allergies, diarrhea, constipation and other common ailments
- **Referrals** for services not provided in the Student Health Center
- **Health Education and Presentations for Residence Hall, Campus Organizations and Classrooms by Request**

CONNECT WITH US

Student Health Center

Memorial Union, Lower Level, Room 045

(785) 628-4293

healthcenter@fhsu.edu

<http://www.fhsu.edu/studenthealth>

<https://tigerlink.fhsu.edu/organization/StudentHealth>

TIGER TIP

Better to stay healthy than to recover. Right diet, regular exercise, adequate sleep and moderation are key.



TESTING SERVICES/PROMETRIC TEST CENTER

Testing Services and the Prometric Testing Center coordinate and administer college and graduate school admissions tests, select professional certification and licensure examinations, and other national exams. Services also include providing information on test registration policies and procedures and resources for contacting affiliated testing programs.

Services/Resources:

- National standardized testing including ACT, GRE Subject Tests, LSAT, and SAT
- Testing by appointment for ACT Residual, CLEP, DSST, Kaplan Nursing Admission Test (KNAT), Miller Analogies Test (MAT), and other exams.
- Computer-based testing for academic and professional examinations through the official Prometric Testing Center (CPA, DAT, GRE, OAT, PRAXIS CORE, PRAXIS II, PRAXIS SLLA, PRAXIS SSA, TOEFL, etc.)
- American Council on Exercise (ACE), Board of Certification for Athletic Trainers (BOC), and other certification programs through the Scantron testing program
- Federal Bureau of Investigation (FBI), Transportation Security Administration (TSA), and other examination programs through the PSI PAN testing program
- Test date information on national standardized tests
- Information on test requirements, registration deadlines, and test fees
- Resources for contacting affiliated testing programs
- Comprehensive information on the Testing Services Web site

Should you prepare for a test? Yes!

Preparing for an examination will help you:

- Gain insight into the knowledge and skills you will be tested on.
- Relieve test anxiety because you will have a better understanding of what to expect on the day of the test.
- Assess the areas where you may need more practice before actually attempting the test.

There are numerous resources available to help you prepare for a test:

- Testing company Web sites often provide information on the skills and knowledge measured on a specific test, sample questions, and practice tests.
- Test preparation sites on the internet can help provide information on the skills measured on a test, sample questions, instructional information, etc. *Please be cautious when using these sites. Some test preparation sites provide free information while others charge a fee for their information and services. Additionally, these sites do not always reflect current examination content, policies, or procedures.*
- Published books on preparation for specific exams provide instructional information as well as sample questions and sample tests.
- Faculty in your field of study often have insights or information related to exams in their area of expertise.
- For test anxiety issues, make an appointment with Kelly Center Academic Success Programs. This free service can help you learn ways to manage test anxiety and improve your test-taking skills.

Remember: "Confidence and courage come through preparation and practice!"

CONNECT WITH US

Testing Services—Kelly Center

Picken Hall, Room 111

(785) 628-4401

<http://www.fhsu.edu/kellycenter/testing>

TIGER TIP

Make early plans to take required tests! Testing schedules fill up quickly so be certain to plan ahead for any tests you need to take.



TIGER CARD

Students come get your personalized Tiger ID Card with your photo and your FHSU ID number. You can use it for many activities and discounts on campus and in the community!

Obtain your Tiger Card in the Card Center located on the second floor of the Memorial Union.

The fee for a new card is \$10.00 plus tax.

You must provide a valid photo ID, such as a current Drivers License, Passport, State ID, or Military ID to obtain a Tiger Card ID. If you do not have access to one of these forms of identification, please contact the Tiger Card Center for further information.

The Tiger Card is required for the following services:

- Second Form of Identification in the State of Kansas
- Forsyth Library
- Food Services—Residential Life meal plans and Flexicash for use in the Union
- Student Health Center
- Wellness Center Services
- Athletic Event Tickets
- Student Organization Events
- Discounts on Encore Tickets
- Room Access
- Specials and Discounts with Local Businesses
- And much more!



CONNECT WITH US

Tiger Card Center
Memorial Union, 2nd Floor, Room 208
(785) 628-5533
<http://www.fhsu.edu/tigercard>

TIGER TIP

Wear your favorite, bright color shirt to make your Tiger Card look great!

TIGERLINK

TigerLink is the online student involvement portal that helps students become involved on campus and manage their experiences outside the classroom. TigerLink serves as the central calendar for student life and features all recognized student organizations, residence halls and living learning communities on campus as well as a variety of university departments, programs, and resources.

There are many uses on TigerLink which include:

- Browsing student organizations that match your interests
- Viewing upcoming events
- Participating in on-campus elections
- Completing various forms in an online, paper-free environment
- Reading news articles about campus related events and activities

Involvement Record

The Involvement Record feature is a comprehensive list of your involvement, event attendance, learning experiences and overall achievements at FHSU. Organization memberships, officer positions, self-reported experiences and service hours logged are automatically tracked on your record. Be sure to swipe your Tiger Card at campus events to take advantage of this tool!

Paths on TigerLink

Using the Path feature on TigerLink, students are able to choose programs, activities, and events that will specifically help them improve their chances of success in the workforce. Students who complete a path will receive special recognition, earn a digital badge and be presented with an honorary cord for commencement.

The following paths are currently available:

- First 40 Days
- Quest Leadership
- World Ready
- Healthy U
- Career Development
- Social and Civic Engagement

Whether you are seeking to get involved in student organizations or discover what events are happening on campus, TigerLink is your key to connecting with student life!

CONNECT WITH US

Student Engagement

Memorial Union, Room 014
(785) 628-4664

engage@fhsu.edu

<http://www.fhsu.edu/engage>

<https://tigerlink.fhsu.edu>

<https://www.facebook.com/fhsustudentengagement>

https://twitter.com/fhsu_engage

TIGER TIP

TigerLink is mobile friendly using the Corq app. This app features a filter that will narrow events based on location, perks and categories. Students will also have access to their organizations and other involvement tools. Download Corq today from the App Store or from Google Play so TigerLink is always at your fingertips!



TIGERPACT: THE TIGER FAMILY HONOR CODE



How do I participate?

By coming to Fort Hays State University, you become a Tiger. By upholding the Tiger Pact, you become a member of the Tiger Family.

What is the Tiger Pact?

The Tiger Pact is an honor code that incorporates the values that are important to the Fort Hays State University Tiger Family. The Tiger Pact was developed by students to share our story and experience as members of the FHSU family. It not only defines who we are as a member of FHSU, but also who we strive to be by every action. By forming our own honor code, we became *Forward Thinking*, and by striving to uphold the Tiger Pact, we become *World Ready*. We embrace our experience here, with our Tiger Family, because it allows us to go out and influence others. I am a Tiger. I belong to a Family.

The Tiger Pact

I am a Tiger.
I belong to a strong, unique family who strives for greatness and success.
I instill integrity and confidence in others as well as myself.
I incorporate honesty and responsibility in all I do.
I am the future.

History of the Tiger Pact

Fort Hays State University has always prided itself on family values. However, what makes FHSU special to many faculty, staff, students, and alumni had never before been defined. Under the leadership of Dr. Keegan Nichols, Associate Vice President for Student Affairs, a task force was formed in 2013 to define these values. While the Tiger Family had believed an honor code existed, no such thing had existed before. It was decided that these values would be incorporated into a university honor code known as the Tiger Pact.

A survey was created by the task force and shared with all FHSU faculty, staff, and students for them to provide what they believed were the top values shared by all FHSU Tigers. From the values provided, student organizations discussed and debated which values should be a part of this new honor code. A group of 20 students came together to carefully incorporate the most important values of the Tiger Family into one honor code that we now call the Tiger Pact.

The beginning of the first year with the Tiger Pact was celebrated with a candle lighting ceremony in the Quad on the evening before classes began in August 2015. The statement that was originally created by students continues to be celebrated throughout the school year by students.

CONNECT WITH US

Office of Student Affairs
208 Sheridan Hall
(785) 628-4277
fhsu.edu/tigerpact

TIGER TIP

We know that every day actions are taking place across campus. Acts that build, sustain, and grow our Tiger Family to become the future. Let us recognize these acts by you and other Tigers who positively contribute to our family. Whether you are faculty, staff, or a student, you deserve to recognize and be recognized. Share your experiences by contacting us or by using the link:
fhsu.edu/tigerpact/Tiger-Family-on-Campus

TIGER SPIRIT SHOP

Your Campus Tiger Spirit Shop is your one stop shop for all things SPIRIT. Browse in-store or shop online at our apparel assortment for Men, Women, and Youth and get some great spirit gear to wear to FHSU events as a proud Tiger! We are also the Pick-Up location for the Online Bookstore, have your textbooks shipped to the store for safe keeping and pick them up by showing us your Campus Tiger ID.

Fort Hays State University Apparel and Gifts

- From Youth to Adult sizes, you will find just what you need in our apparel section.
- Mugs, Tumblers, License Plates, Decals and more for you to show off your Tiger Spirit!
- Suggest products/styles if you do not see what you had in mind, we are constantly growing and working to appeal to everyone's style.

School Supplies and Technology

- We carry a wide variety of school supplies and technology from pencils to chargers and earbuds to meet your needs.

School Supplies and Technology

- **TGOF promotion**—Tiger Gold on Friday, make sure you're sporting your FHSU gear on Fridays for this special discount!

CONNECT WITH US

Tiger Spirit Shop
Memorial Union Room 122
785-628-4417

tigerspiritshop@fhsu.edu

Follow us on Instagram: Tiger Spirit Shop

TIGER TIP

Show your Tiger Spirit everyday!



TIGER WELLNESS CENTER

Cunningham Hall Room #132

(785) 628-5908

wellness@mail.fhsu.edu

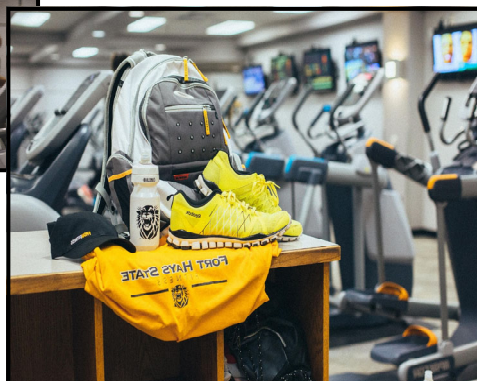
Our Mission: To promote health and wellness as a service to students, staff and faculty of Fort Hays State University in a friendly and professional environment. The Wellness Center isn't just another campus gym; it's a place to get involved, meet people, and find out what's happening on campus.

Hours of Operation:

Monday—Thursday 6:30 AM—10:00 PM

Friday 6:30 AM—8:00 PM

Weekend 10:00 AM—5:00 PM



What We Offer:

- Cardiovascular Equipment
- Resistance Equipment
- Fitness Classes
- Educational Sessions
- Open during breaks
- Fitness Challenges

FOLLOW US



[fhsu_fitness](https://www.instagram.com/fhsu_fitness)



[FHSU_Fitness](https://twitter.com/FHSU_Fitness)



[FHSU Tiger Wellness Center](https://www.facebook.com/FHSU.Tiger.Wellness.Center)

CONNECT WITH US

Tiger Wellness Center

Drew Gannon

Cunningham Hall, Room 132

785-628-5908

wellness@mail.fhsu.edu

TIGER TIP

Not sure where to start or don't have the time to plan a workout? We offer a wide variety of fitness classes at a variety of different times taught by our staff. Our classes include core and cardio inspired classes, yoga, high intensity interval training, strength training, and so much more! Stop by our front desk to receive an updated class schedule!



TRANSPORTATION

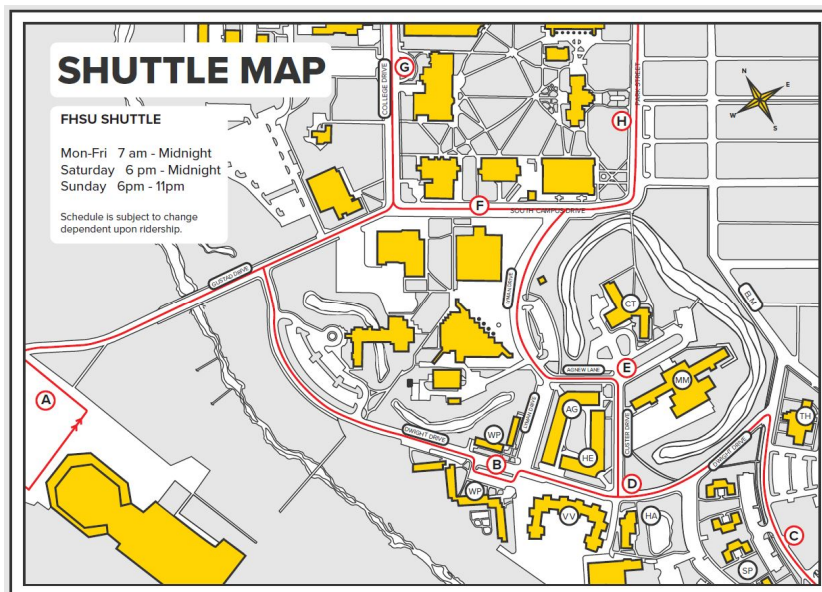
FHSU Shuttle Service

The shuttle is provided free of charge to students of Fort Hays State University and will provide stops at eight locations on the FHSU campus.

View the current location of the shuttles by visiting <http://fhsu.doublemap.com/map/>.

Questions or comments—call 785-628-4244 Schedule is subject to change dependent upon ridership.

| | |
|-----------------|---------------------|
| Monday — Friday | 7:00 am to Midnight |
| Saturday | 6:00 pm to Midnight |
| Sunday | 6:00 pm to 11:00 pm |



Tiger Transport

Tiger Transport is a FREE van transportation service for FHSU students that has a fixed route. The route begins across the street from Victor E Village on the corner by the Kiosk and goes to Big Creek Crossing then to Wal-Mart. The van returns to FHSU on the corner Kiosk by Victor E Village.

Tiger Transport runs on Wednesdays, Fridays and Saturdays beginning at 2:00 pm and ends at 7:00 pm. (August-May)

- Pick-up times on campus are approximately at 2:00 pm, 2:30 pm, 3:30 pm, 4:00 pm, 4:30 pm, 5:00 pm, 5:30 pm, 6:00 pm and 6:30 pm.
- Pick-up times at Wal-Mart and Big Creek Crossing are approximately 2:30 pm, 3:00 pm, 3:30 pm, 4:00 pm, 4:30 pm, 5:00 pm, 5:30 pm, 6:00 pm, 6:30 pm and 7:00 pm.
- Pick up locations are at Big Creek Crossing at the front door entrance and Wal-Mart at the north entrance.

Summer Route—For the months of June and July, Tiger Transport runs each Friday from 2:00 pm—7:00 pm.

CONNECT WITH US

Office of Student Affairs
Sheridan Hall, Room 208
785-628-4277
<http://www.fhsu.edu/vpsa>

TIGER TIP

FHSU provides two free transportation services to FHSU students. Students are encouraged to utilize services.

UNIVERSITY POLICE DEPARTMENT

The Fort Hays State University Police Department's fundamental duty is to serve mankind and to safeguard lives and property. The University Police Department takes pride in assisting others.

FHSU police officers are commissioned by the State of Kansas under K.S.A. 76-726 and have the same law enforcement authority and responsibilities as local police and sheriff deputies that you are probably familiar with. Just like your law enforcement back home, FHSU police officers are responsible for a full range of public safety services, including criminal investigations, enforcement of criminal statutes and city ordinances, collection of data for crime reports, motor vehicle accident investigations, civil commitments for person(s) in need of care, traffic and parking enforcement, emergency management, various FHSU Rules and Regulations and the security of the University's physical assets.

The University Police Department (UPD) has primary jurisdiction over all property owned or controlled by Fort Hays State University (i.e. main campus, parking lots, residence halls and other affiliated property) and has concurrent jurisdiction to enforce laws within the City of Hays as needed. UPD officers are also commissioned as Ellis County Sheriff Deputies. The FHSU Police Department operates 24 hours/day, 365 days/year and employs ten full-time, armed, state-certified police officers and one security officer. UPD refers statutory violations for judicial oversight and prosecution to Municipal, District and Federal Courts.

Parking enforcement is also the responsibility of the UPD. Parking Permits are required for all motorized vehicles (including Motorcycles, Mopeds and Motor scooters) parked on campus during the University term. Permits must be purchased and properly displayed for any vehicle parking on campus. All faculty, staff, and students are required to register their vehicles online each school year in order to receive their permit, regardless if the vehicle had been registered the prior year. Permits can be purchased at the UPD office or on-line via a link on the UPD parking web page or on Tiger Tracks in the "Online Services" tab.

The University Police Department provides a number of non-emergency or enforcement services as well. These services are limited to times when officers are available and not otherwise performing other critical duties. Emergencies and criminal enforcement or investigations take priority over these services.

Services/Resources:

- **Escorts** — Safety of our clientele is a priority for our department. Individuals who feel uncomfortable walking across campus may contact our department for an escort.
- **Vehicle Jump Starts** — Vehicle jump starts are provided free of charge if your vehicle is parked on campus.
- **Vehicle Unlocks** — If you lock your keys in your car, vehicle unlocks are provided for vehicles parked on campus. Vehicle owner must be present before an unlock will be done.
- **Small amounts of Fuel** — If you find yourself low on fuel while parked on campus, the University Police Department will provide you with a small amount to get you safely to a gas station.
- **Air Bubble** — The University Police Department has an air bubble if you have a low tire while parked on campus.
- **Transport to/from airport and bus terminal** — Officers will provide transportation from campus to/from the airport or bus terminals. Please contact the University Police Department at least 72 hours in advance to make arrangements.
- **Kiosk Phones located throughout Campus** — Any time you need to contact the University Police while on campus, you may use one of the eight kiosk phones to contact a University Police officer or dispatch.

CONNECT WITH US

University Police Department

Custer Hall, Room 112

UPD Office — Mon-Fri 8am to 4:30 pm (785) 628-5304

Hays PD — After Hours and Weekends (785) 625-1011

EMERGENCIES — 24/7 9-1-1

<https://www.fhsu.edu/police/>

TIGER TIP

Personal Security is your personal responsibility. Be aware of your surroundings. If something doesn't feel right, it probably isn't.

Read more safety tips at the UPD web page under the "Safety Tips" tab.



UNIVERSITY POLICE DEPARTMENT—PARKING PERMITS

Essential Information about Parking Permits for Students

- * If a student lives off campus, they have the choice of Zone 1, Zone 2, and/or Cycle.
- * If a student lives on campus, they are only permitted to purchase a Zone 2 and/or Cycle.
- * When not parked in a handicapped stall, Handicap Placards are to be displayed behind the FHSU parking permit, otherwise the driver of the vehicle is subjected to a citation.
- * In Zone 1, parking permits are required Monday through Friday from 7:30 a.m. to 4:30 p.m. From 4:30 p.m. to 7:00 a.m. (after hours) no permit is required and Zone 2 or vehicles without permits may park in Zone 1. Permit requirements in Zone 2 are enforced 24h hours a day, Monday through Friday with the following exceptions:
 - In Lots K, L, and M, permits are required for all non-staff stalls from 7:00 a.m. to 2:30 pm. Permits are required in staff stalls after 7:00 a.m. to 4:30 p.m. in these lots. After 4:30 p.m. until 7:00 a.m. (after hours) no permit is required.
 - In Lot F2, staff permits are required from 7:00 a.m. to 2:30 p.m. A zone 1 or 2 permit is required from 2:30 pm to 7 a.m. Monday through Friday.
- * Temporary Permits are for students who, for example, are driving another vehicle, or who have left their permit either at home or in another vehicle. Temporary Permits cannot be issued for more than a week without the approval of Office Manager.

Parking Permits must be properly displayed for all motorized vehicles (including motorcycles/ mopeds/motor scooters) parked on the main campus during the University term.

Please read the regulations and restrictions at:

[fhsu.edu/university-police/parking-brochure](https://www.fhsu.edu/university-police/parking-brochure)

View the map designating the two zoned areas at

[fhsu.edu/university-police/parking-map](https://www.fhsu.edu/university-police/parking-map)

What areas do the permits cover and what are the prices?

Zone 1= \$25.00

Zone 1 covers the entire campus EXCEPT for labeled or restricted stalls. Example of labeled or restricted stalls: Visitor, Special Services, Service & Delivery, Faculty/Staff, Handicap, etc. These permits are for student who are commuting and do not live in the Residential Life area.

Zone 2= \$13.00

Zone 2 only covers the residential areas such as; Wooster, Victor E Village, Tiger Village, McMIndes, Stadium Place, Heather Hall, Agnew Hall, and Cunningham Hall/ Gross Memorial. These permits are for student who:

- (1) Live on Campus in the Residential Life area or
- (2) ONLY want to park in the Cunningham Hall/GMC parking lots.

Cycle- Students= \$10.00

This permit is for motorcycles and/ or Mopeds only. These permits are not required for regular bicycles. The Cycle Permit covers the entire campus, however, students/faculty/staff are ONLY to park in stalls labeled "CYCLE". This permit allows for multiple issuances per student or faculty/staff.

Visitor Permits= \$0.00

Visitors are able to park in the "Visitor" labeled stalls, as well as the student parking.

Temporary Permits= \$0.00

Temporary permits cover which ever Zone the permit holder's original permit covers. Restricted/ labeled stalls are still off limits.



WRITING CENTER

It's the night before your paper is due. You're racking your brain for ideas, but you don't even know where to start. You should have gone to the Writing Center!

Our undergraduate and graduate consultants are trained to provide help with:

- understanding assignment guidelines
- generating ideas (e.g., brainstorming, mapping, etc.)
- developing content
- organizing points
- researching and evaluating sources
- revising drafts
- documenting sources in MLA, APA, and other styles
- learning to edit for sentence structure and technical or grammatical errors
- creating or revising job materials such as resumes and cover letters

Students, faculty and staff working in any field can bring projects to the Writing Center for consultations. Sessions last 30 minutes, and you may have one appointment per day. During your session, you will introduce yourself and your project, develop a plan of action for the session, and take one or two steps toward improving your project. Near the end of the session, you'll summarize the session with your consultant and make a plan for what to do next.

Appointments for face-to face sessions are easy to make through our online appointment system, WOnline. You will find step-by-step instructions and a link to our schedule in WOnline on the Writing Center's website (<https://www.fhsu.edu/writingcenter/>), as well as other information about our services, resources, and staff.

If you experience technical difficulties in making an appointment in WOnline, stop by the Writing Center in Forsyth Library, call us at (785) 628-4106, or email us at writingcenter@fhsu.edu. We also accept walk-in appointments if a consultant is available.

We look forward to working with you!

Hours of Operation: Monday-Thursday 9:00 AM—8:00 PM; Friday 9:00 AM—2:00 PM

CONNECT WITH US

FHSU Writing Center
Forsyth Library, Main Floor
785-628-4106
writingcenter@fhsu.edu
www.fhsu.edu/writingcenter
fhsu.mywconline.com
Facebook: *WritingFHSU*

TIGER TIP

Ask the Writing Center to notify your instructor about your visit, and impress them with your initiative!



FHSU: A PLACE TO BE ALCOHOL AND DRUG FREE

Philosophy

Fort Hays State University has long since recognized that an academic community is harmed in many ways by the abuse of alcohol and the use of other drugs. This high-risk behavior is exemplified by decreased productivity of members of the community, mental health problems, strained social interactions as well as forms of vandalism. Problems associated with the illicit use and abuse of substances have a pervasive impact upon our academic community and are not associated with a singular socioeconomic group or age level. The processes of education and learning are especially impaired by alcohol abuse and the use of illegal drugs.

FHSU does not permit or condone the consumption of alcoholic beverages by any individual under the age of 21. All laws, local, state and federal, concerning the possession or use of illegal drugs by any student, faculty or staff member will be strictly enforced on the campus and at any event sponsored by the university.

Specific points of the FHSU Policy are:

1. No alcoholic or cereal malt beverages will be sold, served or consumed on FHSU property pursuant to the policy without the approval of the President.
2. Student organizations are prohibited from using organization funds to purchase beer or alcoholic beverages.
3. Alcoholic and cereal malt beverages may not be consumed on campus by anyone under the age of 21.

University Sanctions for Students

When a student admits to being or is found to have been in violation of the FHSU alcohol policy, the following responses and sanctions are possible:

- **Reprimand** – Official censure
- **Restitution** – Repayment of any monetary damages
- **Specifically Defined Sanction** – Specific conditions or assignments given to the student; examples include but are not limited to:
 - ◊ Community service
 - ◊ Research papers/personal essays
 - ◊ Workshop attendance
 - ◊ Loss of privileges and exclusion from activities
 - ◊ Exclusion from specified areas of campus
 - ◊ Special projects or assignments
- **Disciplinary Probation** – Period of review and observation during which the student is warned that the misconduct was very serious and that further violations of the code of conduct may result in more serious sanctions
- **Deferred Suspension or Dismissal** – Denial of enrollment, attendance and/or privileges for a specified period of time
- **Permanent Suspension** – Dismissal from the university
- **Expulsion** – Immediate and permanent removal from the institution. (Used only when it is believed that the presence of the student will have a detrimental impact on the university community.)

All sanctions may be imposed singularly or in combination. Sanctions are designed to promote the educational mission of FHSU. It is also the university's belief that all disciplinary sanctions should provide the opportunity for personal growth and, to that end, counseling and referral for individual assessment may be included as one of the terms of any sanction. The severity of the sanction(s) imposed is intended to correspond with the severity or frequency of violations, as well as the student's willingness to recommit him or herself to good citizenship through behaviors that fall within the conduct regulations of the institution.

CONNECT WITH US

Student Affairs

Bob Duffy

Coordinator of Drug and Alcohol Wellness Network

(785) 628-4401



FHSU: STUDENT CONDUCT

Mission Statement

Promote student safety, success, and citizenship. Process violations of the Student Code of Conduct to facilitate education and student development.

Goals of Office

1. To encourage appropriate standards of individual and group behavior;
2. To foster ethical standards and engaged citizens;
3. Create and maintain an environment that is conducive to the intellectual, cognitive, moral, spiritual, and psychosocial growth of all community members;
4. Promote accountability and responsibility for students;
5. Provide opportunities for community members to acquire knowledge and skills that will improve their chances of future success;
6. Resolve alleged violations of expectations in a way that is fair, developmental, and expedient.

Campus Crime Statistics: Clery

In 1990, U.S. Congress passed the Student Right-to-Know and Campus Security Act, which required all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and campus security information and policies. The act was amended in 1992, 1998 and 2000. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The Higher Education Opportunity Act of 2008 (Public Law 110-315) further created campus safety requirements in the following areas: hate crime reporting and emergency response; evacuation procedures; missing student notification; and fire safety issues.

The Clery Act requires institutions to disclose three general categories of crime statistics:

1. Types of Offenses – Criminal Homicide, including: a) Murder and Non-Negligent Manslaughter; and b) Negligent Manslaughter; Sex Offenses including: a) forcible, and b) non-forcible; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; and Arson.
2. Hate Crimes – Disclose whether any of the above-mentioned offenses, or any other crimes involving bodily injury, were hate crimes; and Arrests and Referrals for Disciplinary Action for illegal weapons possessions and violation of drug and liquor laws.

The Clery Report can be found at: <http://www.fhsu.edu/judicial/security-report/>.

Campus Resources for Student Victims of Incidents

1. University Police should be notified immediately after an incident. The purposes of this initial contact are to render immediate assistance to the victim, to protect evidence associated with the assault and to protect others who may be assaulted. A report should also be reported to the Title IX Coordinator, Dr. Teresa L. Clouch at 785.628.4276.
2. The person who has been assaulted should seek immediate medical attention from the Student Health Center, a hospital or a personal physician.
3. The Kelly Center on-call counselor and Options should be contacted to provide psychological support to the victim.
4. The university may make changes to a student's academic and living situations after an alleged offense, as long as the victim requests those changes and they are reasonably available.

What Students Can Expect of FHSU Conduct Hearings

- Students will be treated with fairness and respect and as independent adults.
- Students will receive timely notification of charges, hearing information, and decisions.
- Students will have their questions (regarding the conduct process, possible outcomes, sanctions, etc.) answered completely and in a timely manner.
- Students will be referred to other campus offices or community agencies as needed.
- Information regarding a student's conduct history will be kept confidential, with information released only to those with a legitimate right to know such information.

CONNECT WITH US

Student Affairs

Dr. Teresa L. Clouch
Assistant Vice President for Student Affairs
Sheridan Hall, Room 208
(785) 628-4276
(785) 628-4113 fax



ACADEMIC HONESTY

Membership in the FHSU learning community imposes upon the student a variety of commitments, obligations and responsibilities. It is the policy of FHSU to impose sanctions on students who misrepresent their academic work. These sanctions will be selected by appropriate classroom instructors or other designated persons consistent with the seriousness of the violation and related considerations.

Examples of academic dishonesty include, but are not limited to:

- 1) Plagiarism, taking someone else's intellectual work and presenting it as one's own (which covers published and unpublished sources). Using another's term paper as one's own, handing in a paper purchased from an individual or agency, submitting papers from living group, club or organization files, or using another's computer program or document are all examples of plagiarism. Standards of attribution and acknowledgment of literary indebtedness are set by each discipline. Faculty are encouraged to include disciplinary or class-specific definitions in course syllabi. Students should consult with their department or with recognized handbooks in their field if in doubt.
- 2) Cheating is unacceptable in any form. Examples include consultation of books, library materials or notes during tests without the instructor's permission; use of crib sheets or hidden notes; intentional observation of another student's test; receipt of a copy of an exam or questions or answers from an exam to be given or in progress; substitution of another person for the student on an exam or another graded activity; deliberate falsification of lab results; submission of falsified data; alteration of exams or other academic exercises; and collaboration on projects where collaboration is forbidden.
- 3) Falsification, forgery or alteration of any documents pertaining to assignments and examinations.

Students who participate in promoting cheating or plagiarism by others will also be in violation of this policy.

Students participating in any violation of this policy must accept the consequences of their actions. Classroom instructors and/or university review/appeals committees and administrators will assess the sanctions for violation of this policy.

The seriousness of the violation will dictate the severity of the sanction imposed.

Academic sanctions may include, but not be limited to any of the following:

- (a) Verbal or written warning
- (b) Lowering of grade for assignment/activity
- (c) Lowering of term grade
- (d) Failure of class assignment

Administrative sanctions may include, but not be limited to either of the following:

- (a) Suspension from the university
- (b) Dismissal from the university

Web site: http://www.fhsu.edu/academic/provost/handbook/ch_2_academic_honesty/

CONNECT WITH US

Office of the Provost
Sheridan Hall, Room 302
(785) 628-4241

TIGER TIP

Honesty is the first chapter in the book of wisdom.



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) of 1974 is a Federal law designed to protect the privacy of educational records, to establish the rights of students to inspect and review their education records; and to provide guidelines for the correction of inaccurate and misleading data through informal and formal hearings. The law applies to any individual who is or has been in attendance at an institution and regarding whom the institution maintains educational records.

Once students have matriculated to Fort Hays State University, i.e., enrolled in course work, FERPA rights transfer to the student, regardless of the student's age.

Primary rights under FERPA:

- To inspect and review educational records.
- To seek to amend educational records through informal and formal hearings.
- To have some control over the release of information about educational records.

Educational records contain information that is directly related to a student and are maintained by an educational agency or institution, or by a third party acting on behalf of the agency or institution.

Examples include—handwritten notes, computer files/generated information, printed information, video or audio tapes, film, microfilm or microfiche, and any information maintained in any way about a student.

Directory information may be shared, unless restricted. Fort Hays State University defines directory information as:

1. Student name
2. Current mailing address
3. E-mail address
4. Telephone number
5. Date and place of birth
6. Major field of study
7. Participation in officially recognized activities
8. Weight and height of athletic team members
9. Dates of attendance
10. Degrees
11. Awards received
12. Most recent previous educational institution attended

Unless covered by an exception, FHSU may not release:

1. Social Security number
2. Student identification number
3. Race/ethnicity/nationality
4. Gender
5. Grades
6. Other non-directory information from student records without written consent of the student

Students have the right to notify the institution they do not want FHSU to disclose directory information about them. To prevent release of ANY student directory information, students must authorize full privacy to prevent disclosure of even their names in publications, programs, honor rolls etc. Request for Confidentiality of Directory Information must be completed and submitted to the Registrar's Office. The Privacy Request form can be found on the Registrar's Office webpage—<http://www.fhsu.edu/registrar/FERPA/>.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) continued

Fort Hays State University Student Authorization for Release of Education Records Information

The Family Educational Rights and Privacy Act of 1974 (“FERPA” or the Buckley Amendment) is a federal law that affords students certain rights with respect to their education records (which include, but are not limited to, the following examples -- academic records, financial aid and billing information, meal plan records, residence hall/life information, advising conference notes, internships and field placement records, student employment records).

One part of FERPA focuses on confidentiality of education records. School officials (e.g., instructors, administrative and department staff, field placement coordinators and supervisors, and other full-time and part-time university employees) must protect the privacy of education records and shall not disclose personally identifiable information about a student or permit inspection of the student’s records without his or her written consent or as permitted by law. The student’s written signed consent must contain three elements, as described below:

(1) Specify the records to be released

Examples: class registration and grades; financial aid information; student accounts, billing, meal plan; notes based on observations; general assessment of performance of student in a class or in a field-based experience

(2) Identify the party or class of parties to whom the records should be released

Examples: parent, prospective employer, non-FHSU school official, scholarship committee member

(3) Indicate the reason for the release

Examples: to authorize the university to disclose/release information to a parent; as part of an application for employment or admission into a graduate program; application for a scholarship or grant

Directions for Students:

It is the student’s obligation to complete, sign, and present in-person a separate Student Authorization for Release of Education Records Information form to any FHSU individual who may be called upon to disclose education records about you or your performance (e.g., registrar, financial aid counselor, student accounts/billing director, ID/meal plan administrator, academic advisor, professor, internship supervisor, or cooperating teacher in a field experience).

Third Party Access allows students to designate another person access to some of their information. Currently students can grant a third party access to their Grades (view only permission), Financial Information (Amounts Due, Billing History, and Make a Payment), Financial Aid and Scholarships, and Undergraduate Academic Standing (good, probation, suspension and dismissal). **See “THIRD PARTY ACCESS” for complete instructions.**

Questions regarding FERPA should be directed to the Registrar (302 Picken Hall, phone 785-628-4222).

To access the ‘Student Authorization for Release of Education Records Information Form’ and the ‘Student Privacy Request Form’, go to: <http://www.fhsu.edu/registrar/FERPA/>.

STUDENT ABSENCE: RETURNING TO CAMPUS

Office of Student Affairs

If a student will be absent from class for medical reasons, death in their family or due to other extenuating circumstances, the Student Affairs Office will send a professor notification to their professors. The Student Affairs Office will send a notification to their professors to let them know that they will be absent from class and the reason why. Students are asked to provide documentation to the Student Affairs Office of their absence, especially if the absence is longer than three school days to support their absence.

Once a student returns to class, they will need to follow-up with each professor to discuss missed classes and options available.

Medical Withdrawals

Students may initiate a withdrawal from the University for medical, psychological or due to a family emergency (for self or immediate family). The Medical Appeal is used to request a waiver of University Policy. Medical appeals to withdraw late or obtain a tuition refund may be granted only for severe, extenuating circumstances, such as hospitalization, psychological reasons or a death in the immediate family, etc.

Medical appeals for late withdrawal must be submitted with documentation within one term of your enrollment in the class(es) for which you are appealing. If you have extenuating circumstances to withdraw from a course(s), you must explain how these circumstances did not affect your performance in any course(s) you would like to keep on your schedule.

To request a medical withdrawal, the following documentation must be submitted to the Student Affairs Office:

- Completed Medical Appeal for Late Withdrawal Drop form
- A typed explanation outlining the nature of the medical/psychological/family emergency and how the situation created challenges for successfully completing the class(es). Any assertions you make in your explanation must be documented.
- The date(s) of last attendance in on-campus class/classes and the last date(s) of participation in virtual class/classes.
- Documentation verifying the medical/psychological/family emergency (e.g., a letter from a physician/therapist, medical records or obituary, etc.), listing specific dates relevant to the appeal. Copies of medical bills or prescriptions should be not submitted. Appeals submitted without sufficient documentation will be denied.

Submit appeal in person, by mail, email, or fax as follows:

- In Person: Chris Gist, Student Affairs Office, Sheridan Hall, Room 208
- Mail: Chris Gist, Student Affairs Office, 600 Park St., Hays, KS 67601
- Email: cgist@fhsu.edu
- Fax: (785) 628-4113

The Academic Appeals Committee meets every other week. Official notification will be sent to a student's FHSU email within a few days after the Appeal Committee meets.

CONNECT WITH US

Office of Student Affairs

Sheridan Hall, Room 208

(785) 628-4277

(785) 628-4113 fax

<http://www.fhsu.edu/vpsa>

TIGER TIP

Returning to class after being ill or experiencing emergencies can be challenging. The Student Affairs Office wants to help students be successful in their return to classes.



STUDENT APPEALS

Appeal for Academic Reinstatement

If a student is placed on academic suspension, it is in the student's best interest to take at least one semester to reconsider and re-evaluate their education and career plans. If extenuating circumstances contributed to the academic suspension an "Application for Academic Reinstatement" may be filed prior to the deadline for the next semester or term. The application is available online for students to complete and submit. Student's with enrollment holds other than academic suspension cannot have their appeal heard unless all other enrollment holds are removed. Reinstatement is not automatic; each application will be considered on its own merit. If the student enrolls at another school during the period of academic suspension, the student will be expected to transfer back hours that achieve a minimum of a 2.00 Cumulative GPA.

Web site: <http://www.fhsu.edu/aace/probation---suspension/>

Appeal for Late Withdrawal/Drop

A procedure to appeal for late withdrawal/drop of classes is available to FHSU students. A committee hears appeals to withdraw late or obtain a tuition refund for severe, extenuating circumstances, such as a natural disaster, military active duty activation, a death in the immediate family, etc. The student must file a written appeal no later than one term following enrollment in the class(es). Any student may use the appeal procedure. The forms and descriptions of the Academic Appeals Committee procedures are available in the Office of the Registrar.

Web site: <http://www.fhsu.edu/registrar/academic-policies-and-information/#Appealproc>

Financial Aid Suspension Appeal

Students may appeal financial aid suspensions to the Financial Aid Appeals Committee unless they have been dismissed from the university or have not been academically reinstated by the Academic Reinstatement Committee. Satisfactory Academic Progress for Financial Aid Eligibility should not be confused with the university's academic policy. All appeal decisions addressed by the committee are final and not subject to further review. Reinstatement of any aid originally awarded to a suspended student is at the committee's discretion. A Financial Aid Suspension Appeal Form must be completed and returned to the Financial Assistance Office and students must call 785-628-4408 to schedule an appeal with the Financial Aid Appeals Committee.

Web site: <http://www.fhsu.edu/finaid/forms/>

Grade Appeals

There is a long-established tradition of informal grade appeal at FHSU. Students are strongly encouraged to initially discuss a disputed grade with the instructor(s) responsible for determination and assignment of the grade. It is assumed that informal student-instructor interaction at this level will correct any errors in recording or arithmetical computation and provide the setting for a resolution of any disagreement between a student and instructor(s) involving evaluation and credit for work completed. If this level of interaction, however, fails to result in a satisfactory agreement regarding the assigned grade, it is the policy of FHSU to provide an informal appeal to the department chairperson and dean plus the opportunity for a formal appeal process.

Web site: https://www.fhsu.edu/academic/provost/handbook/ch_7_undergrad_appeals/index.html

Medical Appeal for Late Withdrawal/Drop

Students may request a withdrawal from classes for medical, psychological or family emergency (for self or immediate family). The Medical Appeal Form is used to request a waiver of University Policy. Medical appeals for a late withdrawal must be submitted with documentation within one term of your enrollment in the class(es) for which you are appealing. If you have extenuating circumstances to withdraw from a class(es), you must explain how these circumstances did not affect your performance in any classes(s) you would like to keep on your schedule.

Web site: <https://fhsu.edu/vp/documents/Medical-Appeal-for-Late-Withdrawal-Drop-Final.pdf>



TITLE IX

WHAT IS TITLE IX?

- I. Title IX is a federal law that prohibits discrimination on the basis of sex.
 - A. “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal funding.”
- II. OCR enforces that Title IX includes all forms of sex discrimination including:
 - A. Sexual assault/harassment
 - B. Stalking
 - C. Intimate partner/dating violence
 - D. Pregnancy
- III. Under Title IX individuals are guaranteed the right to education free from sexual violence and harassment.

IMPORTANT FACTS TO KNOW

1. Title IX is a landmark federal civil rights law that prohibits sex discrimination in education.
2. Title IX protects all individuals.
3. Schools must be proactive in ensuring that the campus is free from sex discrimination.
4. Schools must have an established procedure for handling complaints of sex discrimination, sexual harassment, and sexual violence.
5. Schools must take immediate action to ensure an environment free of ongoing sex discrimination, sexual harassment or violence.
6. Schools must prevent retaliation to any involved party and any acts of retaliation are separate and distinct acts of harassment.
7. Schools can issue a “no contact” directive to prevent the accused-respondent student from the complainant-victim approaching or interacting with each other.
8. Schools cannot discourage the complainant-victim and accused-respondent student from continuing their education since they have a right to education under Title IX.

RESOURCES

Fort Hays State University handles incidents of gender-based violence seriously. If you or someone you know is a victim of gender and/or relationship violence, there are resources available.

Confidential Reporting No investigation will take place

FHSU Kelly Center
(785) 628-4401

FHSU Student Health
(785) 628-4293

Options Advocate
(785) 625-4202

University Compliance Officer
(785) 628-4175

Non-Confidential Reporting An investigation is mandatory

University Police Department
(785) 628-5304

Title IX Coordinator
Dr. Teresa L. Clouch
(785) 628-4276

Residential Life Employees

Hays Police Department—911

CONNECT WITH US

Dr. Teresa L. Clouch
Assistant Vice President of Student Affairs
Title IX Coordinator/Senior Diversity Officer
Sheridan Hall, Room 208
(785) 628-4276
tlclouch@fhsu.edu



TRANSFER AGREEMENT AND ARTICULATION AGREEMENT

The Transfer Agreement and Articulation Agreement has been developed to facilitate the transition of students who have 45 transferable hours or an associate degree from regionally accredited colleges or universities to Fort Hays State University.

Students must meet a minimum of 45 credit hours of general education with distribution in the following fields:

Twelve (12) hours of Basic Skills courses, including:

- ◇ 6 hours of English Composition
- ◇ 3 hours of Speech Communication
- ◇ 3 hours of College Level Math

Twelve (12) hours of Humanities courses (performance/studio courses are excluded) from at least three of the following disciplines:

- ◇ Art
- ◇ History
- ◇ Literature
- ◇ Modern Languages
- ◇ Music
- ◇ Philosophy
- ◇ Theatre

Twelve (12) hours of Social & Behavioral Science courses from at least three of the following disciplines:

- ◇ Sociology
- ◇ Psychology
- ◇ Political Science
- ◇ Economics
- ◇ Geography
- ◇ Anthropology

Nine (9) hours of Natural and Physical Science courses from at least two disciplines.

(both courses must have lecture with lab)

In addition, all transfer students must fulfill a three-hour upper division integrative course which fulfills a university requirement:

- | | |
|---|---|
| ◇ IDS 300 Economic Ideas & Current Issues | ◇ IDS 401 Ethical Issues in the Professions & Business |
| ◇ IDS 325 Ideal Societies in Fiction | ◇ IDS 402 US Human Geography: Issues for the 21st Century |
| ◇ IDS 326 Literature & the Environment | ◇ IDS 405 Heritage: Society, Science and Culture Since 1700 |
| ◇ IDS 360 Social Justice | ◇ IDS 407 Global Challenges |
| ◇ IDS 390 Technology in Society | ◇ IDS 440 Conceptions of the Mind |
| ◇ IDS 400 Bioethics | ◇ IDS 468 Political Communications |

Students still may be required to take freshman or sophomore courses to meet degree or graduation requirements. Transfer students who have not completed an associate degree may transfer Fort Hays State University hours back to the community college based on the community college's approval in order to complete associate degree. This is referred to as "Reverse Transfer".

Students with associate degrees who have not met the transfer articulation distribution requirement may complete the Transfer and Articulation Agreement at FHSU or fulfill the FHSU General Education program.

For transfer of credit questions, contact our degree analysts in the FHSU Registrar's Office at (800) 628-FHSU or (785) 628-4222.

