

Endowed Professor Review Committee

PURPOSE:	The primary duties of the committee will be to solicit nominations and make recommendations to the Provost where there is competition for a specific named chair, professorship or artist/executive-in-residence. The committee may also be used for evaluative purposes.
MEMBERSHIP:	<ul style="list-style-type: none">• Officers<ul style="list-style-type: none">○ Chaired by the Provost. The Chairperson shall be the presiding officer and shall administer all business of the committee but only votes in case of a tie.○ Secretary elected by the committee membership from the faculty representatives. The Secretary shall record and transmit minutes of all committee meetings and assist the Chairperson with correspondence of the committee as requested.• Ex-officio<ol style="list-style-type: none">1. Provost2. College Deans3. 1 Department Chair• Faculty representatives<ol style="list-style-type: none">4. 3 Faculty members selected from nominations made by the Faculty Senate5. 1 Named Professor (as available)
HOW APPOINTED:	Faculty Senate submits faculty nominations. Provost appoints representation as needed. Representation from women and minorities will receive special consideration.
ROTATION:	Faculty and the department chair will be rotated every three years.
WHEN APPOINTED:	Members will be appointed in the spring semester and take their seats at the first meeting of the subsequent fall semester.
MEETING FREQUENCY:	Every 3 years for evaluation purposes. Otherwise, as needed.
PARLIAMENTARY PROCEDURE	Quorum shall be met when a simple majority, that is 50% of the committee plus one, is present. No business can be conducted without a quorum present.