

# Campus Community Collaborative

- PURPOSE:** The Campus Community Collaborative (3C) is comprised of a group of people who are dedicated to empowering the relationships between FHSU and the communities it serves.
- RESPONSIBILITIES:**
- Serve as advocates and ambassadors of community-campus engagement
  - Collaborate on the advancement of the university's strategic plan elements related to community engagement
  - Serve as a reviewing body for related awards, grants, and/or scholarships
  - Disseminate information about civic learning and engagement opportunities
  - Help leverage FHSU's institutional memberships with civic learning and engagement organizations
  - Participate in creating and sharing faculty, student, or partnership development resources and opportunities
  - Other responsibilities as co-created by 3C members and/or the Provost
- MEMBERSHIP:**
- Officers
    - Co-chaired by the Director of Civic Learning and Engagement. The University co-chair shall be the presiding officer and shall:
      - administer all business of the collaborative,
      - meet with the Provost annually to discuss the charge of the collaborative, progress, and/or issues or needs.
      - submit an annual report, using the template provided by the Office of the Provost, summarizing the collaborative achievements and recommendations to the Provost by June 1<sup>st</sup>.
    - Co-chaired by a community member appointed by the Director of Civic Learning and Engagement. The community co-chair shall:
      - assist in selecting community members,
      - co-facilitate meetings,
      - collaborate on necessary reports, and
      - assist in providing direction and adhering to the charge and purpose of the collaborative.
  - Members
    - FHSU Members
      - Service-Learning Fellow(s) (faculty)
      - One Faculty Senator from the Strategic Partnerships Committee
      - Tebo Library (faculty or staff)
      - A minimum of one faculty member from each college (if not included already by other member categories)
      - Student Engagement and Belonging (staff with optional

- student rep.)
  - Student Success (staff with optional student rep.)
  - American Democracy Project (student and/or faculty coordinator)
  - Online Student Government Association (student)
  - Student Government Association (student)
- Community Members
  - A minimum of five community members representing a range of organizations and sectors

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| HOW APPOINTED:             | Deans make recommendations for their colleges and designated unit heads make recommendations for other university units. Appointed by the Provost. The community co-chair selects community member representatives in collaboration with university co-chair. Approved by the Provost. Membership should be focused on professional connection with civic learning and community engagement. |
| ROTATION:                  | Representatives from each unit will serve two-year terms. No member shall serve more than three terms.                                                                                                                                                                                                                                                                                       |
| WHEN APPOINTED:            | Members will be appointed in the spring semester and take their seats at the first meeting of the subsequent fall semester.                                                                                                                                                                                                                                                                  |
| MEETING<br>FREQUENCY:      | The collaborative shall meet as necessary to conduct the business of the collaborative.                                                                                                                                                                                                                                                                                                      |
| PARLIAMENTARY<br>PROCEDURE | Quorum shall be met when a simple majority, that is 50% of the collaborative plus one, is present. No business can be conducted without a quorum present.                                                                                                                                                                                                                                    |