



Fort Hays State University

Faculty Development Funding Application Form

Prior to completing the form, please read the instructions, definition, criteria, and procedures - [Link](#)

Add Text to **ALL** required fields then "Save and Exit" (bottom of form) to save information without submitting.

Submitted by:	<input type="text" value="Victor E Tiger"/>	Date:	<input type="text" value="1/20/2025"/>
Applicant Name:	<input type="text" value="Victor E Tiger"/>		
Applicant (last name first)	<input type="text" value="Tiger, Victor"/>	Select application review cycle below.	
Rank:	<input type="text" value="Assistant Professor"/>	(If the date falls on a weekend, the deadline will be on the following Monday.)	
Department:	<input type="text" value="Teacher Education"/>	<input type="text" value="February 1"/>	▼
College / Unit:	<input type="text" value="College of Education"/>		
Classification:	<input type="text" value="Non Tenure"/>	Academic Year (select current academic year)	<input type="text" value="2022 - 2023"/>

PROPOSED ACTIVITY(IES)

Event Title: *Spell out all acronyms.*

Location:

Dates: to

Scope:

1. **Participation:** Respond below to a. and/or b. in correlation with participation selected.

- If presenting**, provide a detailed description of your presentation and how it relates to your research agenda.
- If attending, networking, or other**, how does this promote your professional goals?

I will be presenting at the 2025 International Conference on Education. The presentation is titled, "**Low and Zero-Cost Materials for Teacher Education Courses: Benefits and Implementation on Strategies**". During this panel presentation session, our team will discuss Low and Zero-cost course materials utilized in teacher education programs. Low and zero-cost (LZC) course materials improve access to educational materials, encourage flexibility and innovation in course design, and respond to rising concerns about the cost of a college education. This panel will discuss whether LZC materials are right for a course and review a variety of LZC materials.

My presentation and my attendance at other conference sessions are related to my research agenda by focusing on continuous improvement (teaching and learning) in my discipline.

2. **Upon your return, how and when do you plan to share your experiences and new knowledge gained with your department?**

I plan to share my experiences and new knowledge gained with faculty in my program, department, college, and/or university both formally and informally during the Spring 2025 semester. New knowledge gained could be shared via email, at a teacher education faculty meeting, department meeting, on social media, or in informal face-to-face chats and other collegial exchanges.

In addition, I plan to take back feedback on the presentations and new knowledge gained in my classrooms. The content of this conference will inform and improve how I approach classroom activities.

Important: Future requests for funding may be denied if there is no evidence of a department presentation or documentation of the sharing of new knowledge.

3. Benefits of the Activity:

How does this activity relate to your instruction, scholarly activity, service and/or professional development/growth plan?

This activity does relate to instruction, scholarship, and service.

Instruction: Knowledge gained from the conference will be integrated into my classroom activities for each of my courses:

- TEACH 100: Introduction to Teacher Education
- TEACH 202: Foundations of Education
- TEACH 300: Technology in Education
- TEACH 475: Internship in Education

Scholarship: This is an international conference presentation and is expected as part of my faculty development plan and department criteria. My presentation and attendance at this conference fits into my research agenda, as “teaching and learning” in my discipline is a focus within my research. In addition, I hope to learn more information that may generate ideas for future scholarly activities.

Service: During the conference, I will be serving my profession as a conference session moderator. In addition, I will network and seek opportunities for future service to my profession.

4. Explain Relevance to University Goals, Outcomes, and Strategies: [University Goals Link](#)

1. Academic Excellence: Foster evidence-based best practices in teaching and learning supported by scholarly activities and professional development.
2. Student Success: Create opportunities for all students and empower them to identify, evaluate, and achieve their goals while becoming engaged global citizens.
3. Strategic Growth: Design and implement a plan for sustainable university growth.
4. Resources and Infrastructure: Maintain and improve infrastructure and resources to keep pace with growth.
5. Community and Global Engagement: Cultivate impactful partnerships, internally, locally, nationally, and globally.

The more explicit you are, the more persuasive it will be for the committee.

Academic Excellence: As one of the leading conferences for teacher education in higher education, attending and presenting at this conference will afford me the opportunity to learn from teacher education leaders, which further supports future scholarly activities and professional development.

Student Success: The information provided through attending this conference will directly relate to student success within my department because this conference offers several opportunities to learn about and discuss best practices in the retention and persistence of students and future educators.

Strategic Growth: Attendance at this conference is directly related to the growth and stability of the department, college, and university.

Community and Global Engagement: Participation in this conference provides the opportunity to enhance and develop partnerships and networks across the United States and beyond that directly affect the success of the Teacher Education Department.

IMPORTANT: The Faculty Development Funding Committee may lower funding if incomplete or undeveloped applications are submitted. The committee does take note of Chair and Dean comments. The committee may also look at an applicant's Faculty Development Plan to evaluate this request.

Current Faculty Development Plan can be obtained from:

- Applicant
- Dean
- Workday/SharePoint

(A development plan is **not** required for **adjunct** FDF applications.)

Projected Expenses (detailed budget) [Business Office travel guidelines and rates](#)

	Details	Amount	Less Shared amount w/another individual	Requested
Registration / Workshop Fee	Conference Registration	\$300.00		\$300.00
Airfare	Hays to Chicago	\$589.00		\$589.00
Lodging	The conference hotel (reduced rate for conference attendees); \$180 per night (4 nights)	\$720.00		\$720.00
Food	Calculated with the M&IE rates from FHSU Business Office (minus 4 conference meals)	\$237.00		\$237.00
Transportation	Airport to hotel (Chicago); estimated via Uber	\$60.00		\$60.00
Parking				\$0.00
Society / Association Membership				\$0.00
Other (specify)				\$0.00
Total Expenses		\$1,906.00	\$0.00	\$1,906.00

Projected Expense Comments:

	Less support from Dept <input type="text"/>
	Less support from College <input type="text"/>
	Less other support <input type="text"/>
	Remaining unfunded expenses <input type="text" value="\$1,906.00"/>

Faculty Development Funds previously allocated this AY

Amount approved by Provost













Additional Explanation if needed:

(Chair/Dean comments are entered below at time of chair/dean review.)

Attachments:

[Click here to attach a file](#)


Insert attachment

Approver 1:	<input type="text"/>	 
Approver 2:	<input type="text"/>	  *
Approver 3:	<input type="text"/>	  *
Approver 4:	<input type="text" value="Faculty Development Funding Committee Group"/>  	 
Approver 5:	<input type="text" value="Office Of the Provost;"/>	 

This form must be approved by the following:

1. Applicant (LEAVE BLANK if submitter is the applicant)
2. **Chair / Director**
3. **Dean**
4. Faculty Development Funding Committee
5. Janet Kohl (Office of the Provost)

Administrative Assistant Access (View Only)

Chair Administrative Assistant:	<input type="text"/>	  *
Dean Administrative Assistant:	<input type="text"/>	  *

<input type="button" value="Cancel"/>	<input type="button" value="Submit"/>
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