

## Traditional Program for School Counseling

This pathway requires the candidate to hold a teaching license. Candidate must complete a MS in School Counseling first before being hired as a school counselor under an Initial School Specialist License. If the candidate completes 50% of the program, they can be hired as a school counselor under a provisional license while completing the remainder of the coursework.

### Obtaining a **Provisional School Counselor License**

1. Complete 50% of the approved School Counseling Licensure program.
2. Secure a position as a School Counselor.
3. Apply for a "Provisional School Specialist License". This is [KSDE Form 4](#) available at <https://appspublic.ksde.org/AuthenticationPublic/login.aspx>
4. Upon submission of the online application, it will go to the employing district for completion. They will then forward to the FHSU Licensure Officer for final completion and submission to KSDE.
5. Once processed, it can be printed from the KSDE License Lookup. <https://svapp15586.ksde.org/TLL/SearchLicense.aspx>. The license is valid for a period of two years and may be renewed for an additional two years if the entire program is not completed.

### Obtaining an **Initial School Counselor License**

Each applicant for an Initial School Specialist License for School Counselor must meet the following requirements:

1. An official transcript verifying the granting of a graduate degree
2. Completion of a graduate level school counseling program
3. Verification of at least one year of recent accredited experience or at least eight semester hours of recent credit
4. Verification of a minimum 3.25 GPA in graduate coursework
5. Verification of a current valid professional teaching license
6. Verification of successful completion of a school counseling assessment (Praxis test)
7. Completion of **KSDE Form 1 "Application for Initial School Specialist License"**. Available at <https://appspublic.ksde.org/AuthenticationPublic/login.aspx>
8. The license fee

The license is valid for a period of two years. Once the license is processed, it can be printed from the KSDE License Lookup.

<https://appspublic.ksde.org/TLL/SearchLicense.aspx>

## Obtaining a Professional School Counselor License

Each applicant for a professional school counselor license must meet the following requirements:

1. Verification of a one year-long mentoring program while employed under an Initial School Specialist license for School Counseling.
2. Verification of at least one year of recent accredited experience or at least eight semester hours of recent credit
3. An application for professional school counselor license. Completion of KSDE Form 21 “Upgrade an Initial School Specialist License to a Professional License Based on Mentoring”. Available at <https://appspublic.ksde.org/AuthenticationPublic/login.aspx>
4. The application fee

Once the license is processed, it can be printed from the KSDE License Lookup.  
<https://appspublic.ksde.org/TLL/SearchLicense.aspx>