**Traditional Program – 48 Hours** - requires the candidate to have a teaching license. You must complete a MS in School Counseling first before you can be hired as a school counselor with an Initial School Specialist License. If you complete 50% of the program, you can be hired as a school counselor while completing the remainder of the coursework.

**Obtaining a Provisional School Counselor License**

1. Complete 50% of the approved School Counseling Licensure program. Only available for those completing the Traditional Program.
2. Secure a position as a School Counselor.
3. Apply for a "Provisional School Specialist License".  This is[KSDE Form 4](https://online.ksde.org/authenticationpublic/) available at <https://apps.ksde.org/authentication/login.aspx>.
4. Upon submission of the online application, it will go to the employing district for completion.  They will then forward to the FHSU Licensure Officer for final completion and submission to KSDE.  Allow 4-6 weeks for processing the application by KSDE. Once processed, it can be printed from the KSDE License Lookup. <https://svapp15586.ksde.org/TLL/SearchLicense.aspx>. The license is valid for a period of two years and may be renewed for an additional two years.

**Requirements for an Initial School Counselor License**

Each applicant for an Initial School Specialist License for School Counselor must meet the following requirements:

1. An official transcript verifying the granting of a graduate degree
2. Verification from an accredited institution by the unit head or designee of completion of a graduate level school counseling program
3. Verification of at least one year of recent accredited experience or at least eight semester hours of recent credit
4. Verification of a minimum 3.25 GPA in graduate coursework
5. Verification of a current valid professional teaching license OR if completing the Parallel Pathways Program, will need completion of two 3-credit hour courses taken over two semesters during the program.
6. Verification of successful completion of a school counseling assessment (Praxis test)
7. An application for initial school specialist license
8. The license fee

**Obtaining an Initial School Counselor License**

1. A candidate completes the approved School Counseling program (Traditional Program, Parallel Pathways, or Restricted License Program) and provides evidence of an earned master’s degree.
2. Candidate must pass the ETS Content Assessment for School Counselor, **PRAXIS II Series Subject Assessments – Professional School Counselor (5421)**. Register for test at [www.ets.org/praxis](http://www.ets.org/praxis).
3. Candidate secures a position as a School Counselor.
4. Candidate applies for an “Initial School Specialist License”.  This is **KSDE Form 1** “Application for Kansas Initial License or Added Endorsements” available at <https://apps.ksde.org/authentication/login.aspx>. It will be received by FHSU Licensure Officer for final completion and submission to KSDE. Allow 4-6 weeks for processing the application by KSDE. Once processed, it can be printed from the KSDE License Lookup. <https://svapp15586.ksde.org/TLL/SearchLicense.aspx>. The license is valid for a period of two years and may be renewed for an additional two years.

**Obtaining a Professional School Counselor License – Traditional Program or Restricted License Program**

Each applicant for a professional school counselor license must meet the following requirements:

1. Verification of successful completion in a state-accredited school of the school counselor performance assessment prescribed by the state board while holding an Initial School Specialist License.

2. Verification of at least one year of recent accredited experience or at least eight semester hours of recent credit

3. An application for professional school counselor license

4. The application fee

1. Candidates completing the Traditional Program or Restricted License Program apply for a ‘Professional School Specialist License.’ This is KSDE Form 21 ‘Upgrade an Initial School Specialist License to Professional License Based on Mentoring’ available at <http://www.ksde.org/Default.aspx?tabid=352>. Allow KSDE 4-6 weeks for processing the application by KSDE. Once processed, it can be printed from the KSDE License Lookup. <https://svapp15586.ksde.org/TLL/SearchLicense.aspx>.