



## ART 475 SketchUp

Fort Hays State University  
College of Arts, Humanities and Social Sciences  
Department of Art & Design  
Charm Arthur

### 1. COURSE INFORMATION

- ART 475 SketchUp
- 3 Credit Hours
- Fall Semester 2020
- Course Prerequisites NONE
- Online course

### 2. INSTRUCTOR INFORMATION

#### 2.1. Instructor Contact Information

- Charmion Arthur
- Instructor, Interior Design
- Schmidt Foundation Center for Art & Design, Room 108
- Office Hours: Virtual, by **ZOOM**  
I will be available for virtual office hours – **M/W 7pm to 8pm T/TH 9:30 am to 10:20 am**
- ccarthur@fhsu.edu
- office phone: 785-628-4310 (connected to email please leave message)

#### 2.2. Contact Procedure and Policy:

This course is conducted entirely online, which means you do not have to be on campus to complete any portion of it. You will participate in the course using **BLACKBOARD and ZOOM.**

During the week (M-F) I will check my email several times a day. If you have a concern and send me a message, you can expect a response within two days.



### 3. TEXTBOOK AND COURSE MATERIALS

3.1. Required Textbook(s): No book

3.2. Technology Requirement:

All students enrolled at Fort Hays State University are expected to have a computer\* for use in a variety of university learning experiences. \****On-campus students are expected to have a laptop to ensure mobility.***

TigerTech only provides assistance with accessing and using FHSU hosted systems and University-owned equipment. FHSU does not sell computers and does not provide computer repair for student devices.

- **Hardware:** To meet basic security, networking, and upgrade requirements, your computer should be running Windows 7 (or newer) or Mac OS X (or newer). Ideally, your computer's warranty should be supported by the manufacturer throughout your college career. Chromebooks and iPads are not recommended for use as your primary device due to limited functionality. Ask your instructor or academic department to learn about any specific technology requirements that may apply for each course in which you are enrolled.
- **Software:** Enrolled students at FHSU can take advantage of a variety of options to get FREE and/or discounted software for use on personal devices at [www.fhsu.edu/tigertech/software/](http://www.fhsu.edu/tigertech/software/).

If you have any technical issues, contact FHSU TigerTech 785-628-3478, notify to the instructor.

### 4. COURSE DESCRIPTION

4.1. FHSU Catalogue Description: Analysis of domestic interiors with contemporary environment.

4.2. Instructor Course Description: Efficiently construct three-dimensional models of objects, architectural forms, and interior spaces.

### 5. COURSE OBJECTIVES



### 5.1. Course Objectives:

- Learn to construction within and importing measured drawings and other objects into SketchUp.
- Manage SketchUp files and components for archiving and greater efficiency during the model-building process.
- Use SketchUp, Photoshop and rendering plugins, combined with traditional drawing methods, to enhance visual communication throughout the design process.

5.2. Course Expectations: Participation is essential to your success in this class. In distance education courses you are required to participate just as if you were in a face-to-face course. This means that in order to get full credit for participation, you will have to complete your discussion assignments, lesson assignments and quizzes on a timely basis. Consistent failure to participate in class will result in being dropped from the course.

## 6. TEACHING, LEARNING METHODS, & COURSE STRUCTURE

6.1. Delivery Method: **BLACKBOARD AND ZOOM**

6.2. Course Structure: We will **ZOOM CLASS** on **MONDAY'S** from **10:30 to 12:20 pm**

Each week you will need to complete the following:

- Read the weekly lesson.
- Post in the weekly **Discussion Forum** by **Friday** at **NOON**.
- Respond to two other student's posts in the **Discussion Forum** by the following **MONDAY** at **NOON**.

## 7. COURSE SCHEDULE

*This schedule is tentative and might change during the semester depending on how the course evolves. The content is subject to change depending on students' interest and progress. Students will be notified of the changes through announcements either in the*

class or at the Blackboard course site. If time is mentioned in the course, it refers to the Central Time Zone.

Module # & Range of Dates for Module				Due Date
Module/Week 1				
Module/Week 2	Exterior View		Aug 28	By Midnight
Module/Week 3				
Module/Week 4				
Module/Week 5	Floor plan		Sept. 18	By Midnight
Module/Week 6				
Module/Week 7	Interior Kitchen		Sept. 30	By Midnight
Module/Week 8	Exterior Living Space		Oct. 8	By Midnight
Module/Week 9				
Module/Week 10				
Module/Week 11				
Module/Week 12				
Module/Week 13				
Module/Week 14	Project 2		Nov. 20	By Midnight
Module/Week 15	Fall Break			
Module/Week 16	Final Project		Dec. 7	By Midnight

## 8. ASSESSMENT METHODS AND GRADING SCALE

There are 550 points for this course. The grade you earn for this course depends on the total number of points you earn throughout the semester. The assessment methods and grading scale are as follows:

Assessment Methods	How Many	Unit Points	Total Unit Points	Percentage
Participation (Zoom Extra Credit)	14	5	70	Extra Credit
Question Forum (Extra Credit)	5	10	50	Extra Credit
Project 1			150	27
Project 2			150	27
Final Project			250	45 +1
<b>Total Points</b>			<b>550</b>	<b>100%</b>



- = A (90% and above)
- = B (80%–89%)
- = C (70%–79%)
- = D (60%–69%)
- = U (below 60%)

## 9. STUDENT HELP RESOURCES

Students have access to academic services, technical support and student services at Fort Hays State University. You can find the resources online at [FHSU Blackboard](#) [Student Tutorials](#)

For more information you can contact TigerTech at 785-628-3478 or [FHSU TigerTech](#)

## 10. COURSE POLICIES

10.1. Class Attendance: **I strongly encourage attendance during zoom class and will reciprocate with 5 extra credit points for each zoom class attended.**

10.2. Assignment Due Date:

**If the deadline is not met, 10 points will be deducted from the assignment for up to one week past the deadline. The assignment WILL NOT be accepted after one week.**

10.3. Bonus Points or Extra Credit:

**You can earn up to 10 extra credit points for each relevant and well-thought response to questions in the QUESTION FORUM.**

10.4. Netiquette:

1. **Be respectful.** Everyone has different feelings and opinions and it is important to respect this online. You may wish to comment on something someone has shared but always remember that behind every account is a real person. **If you wouldn't say it to someone's face, the internet is not the place to say it either.**

2. **Be aware of how your comments might be read:** Strong language, capital letters, and exclamation marks can be easily misinterpreted online. In the real world we have the addition of body language, tone of voice and facial



expressions to help us understand what someone has said. We also have the opportunity to re-phrase what we say if we're misunderstood in the offline world. When you are online, these are missing. **Think; if you were to receive this comment how would you have felt?**

3. **Be careful with humor and sarcasm.** It's always great to share jokes with others and it is important to be yourself online and let your personality shine through. However, not everything is always clear online and sometimes people might not realize you are joking. Often people rely on emojis or text speaking, eg 'lol', to help show they are not being serious, but it isn't guaranteed other people will understand this. **Reread what you have written and think; will everyone get the joke?**

4. **Think about who can see what you have shared.** Privacy settings are a simple way to restrict who can see what you are sharing, but even with them in place nothing is ever truly private online. Make sure you keep as much of your personal information off the internet as possible and never share anything inappropriate or that may get you into trouble. **Remember you are only as private as your much public friend.**

5. **Remember to check friend requests and group invites before accepting them.** The internet is a great place to share content and chat to friends but remember to review any new requests before accepting them. Check if they are from someone you know or were expecting to receive a request from. **If it isn't from someone you know or recognize then it is ok to decline the request.**

6. **Take time to have a read of the rules of conduct/community standards.** Most online forums, social networks and gaming networks have their own code of conduct or guidelines for user's online behavior. Every user has the right to have the same positive experience online. The services you're using use these guidelines to help guide and support you so that you know what will and won't be tolerated on their service. **Before using a new account take a moment to read the guidelines, so you know the appropriate rules of posting, behavior and what to do if you need to report something you see on this service.**

7. **Be forgiving.** The online world can be very different from the offline world so try to be understanding of others when they struggle with online communication. If you see something online that you don't think is appropriate, you can use reporting tools to flag it to the site's safety team. **Remember that not everyone will know these rules before posting or realize that they have upset someone else.**

## 11. UNIVERSITY POLICIES

- 11.1. [Academic Honesty](#)
- 11.2. [Attendance](#)
- 11.3. [Withdrawal](#)
- 11.4. [Student Accessibility Services](#)
- 11.5. [Kelly Center Support Services](#)



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- 11.6. [Title IX Policy](#)
- 11.7. [Career Services](#)
- 11.8. [Technology Services](#)
- 11.9. [Smarthinking](#)

