



01

INSTRUCTOR INFORMATION

Karrie Simpson Voth, Professor and Instructor of Record

Maddy Otter, GTA

Office: CAD 201

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Office Hours: By appointment

02

COURSE INFORMATION

Class Hours: 1:30-4:15pm (TT)

03

COURSE DESCRIPTION AND LEARNING OUTCOMES

This class is an introduction to book structures, both physical and visual. We will cover adhesive and non-adhesive bookbinding techniques. Class activities will be a combination of discussions, demonstrations, hands-on projects, and class presentations.

Learning Outcomes

1. Students will discuss and explore the construction of non-traditional book forms, using both traditional and non-traditional bookmaking materials.
2. Through exposure to many examples of artists' books, students will discuss and identify new ideas of what constitutes a book and how non-traditional and re-purposed materials may successfully be used to create a book structure.
3. Students will be able to identify the historic roots and time periods of various book forms from both western and eastern history.
4. Students will incorporate self-expression and creativity in their bookbinding projects.
5. Students will demonstrate proficiency in the use of basic bookbinding techniques, tools, and equipment.



04

REQUIRED COURSE MATERIALS

Materials Required by Student:

- Olfa knife
- Heavy-duty Olfa knife
- Extra blades for Olfa knives
- Scissors
- #2 Pencils (NO PENS)
- White eraser
- Sketch book
- Parent size paper (buy as needed)*
- Metal ruler with cork back
- Kitchen butter knife
- Wax paper (2 rolls)
- Many other binding materials

Materials Supplied:

- * Decorative papers
- * Leather
- * Bone folder
- * 2 Glue brushes (1/2" and 2")
- * Awl
- * Bookbinding needle
- * Tapestry Needles
- * Bookbinder's board
- * Speedball roller
- * Glue containers and 2 types of glues
- * Screw punch tool
- * Embossing stylus tool (*for use in class*)

**Paper can be purchased at Northwestern Printers located at 114 W. 9th St. or the FHSU Print Shop located in the Brooks Building behind the Motor Pool*

Technology Requirement:

All students enrolled at Fort Hays State University are expected to have a computer* for use in a variety of university learning experiences. *On-campus students are expected to have a laptop to ensure mobility. TigerTech only provides assistance with accessing and using FHSU hosted systems and University-owned equipment. FHSU does not sell computers and does not provide computer repair for student devices.

Hardware:

To meet basic security, networking, and upgrade requirements, your computer should be running Mac OS X (or newer). Students are encouraged to utilize the two Mac labs in the department (rooms 202 and 210). Ideally, your computer's warranty should be supported by the manufacturer throughout your college career. iPads are not recommended for use as your primary device due to limited functionality. Ask your instructor or academic department to learn about any specific technology requirements that may apply for your program/courses.

Software:

Enrolled students at FHSU can take advantage of a variety of options to get FREE and/or discounted software for use on personal devices at www.fhsu.edu/tigertech/software/. If you have any technical issues, contact FHSU TigerTech 785-628-3478, and notify the instructor and/or GTA.

The majority of courses in the Graphic Design and Motion Design programs require some horsepower when it comes to hardware and software. The computers in either computer labs 202 or 210 are sufficiently updated and should be utilized as much as possible for student projects. In the event of hybrid instruction, students may also work from home on a personal computer or laptop.



05 STUDENT RESOURCES

Students have access to academic services, technical support and student services at Fort Hays State University. You can find the resources online at FHSU Blackboard Student Tutorials For more information you can contact TigerTech at 785-628-3478 or FHSU TigerTech.

06 TEACHING METHODS AND EXPECTATIONS

Delivery Method:

Classes will be fully on campus (unless otherwise stated). Below is a breakdown of each platform we will use some or all of the semester. The subject matter will be taught through a combination of lectures, discussions, readings, collaboration, and independent research.

- Demonstrations: It is important that students take concise notes during all demonstrations of new techniques and presentations of new projects, so the information is clear, understood and available to refer back to.
• Blackboard This tool is a university standard and will serve as the central hub for this class. Here you will find your grades, announcements, links to video content, and more. Blackboard is good about sending alerts, but it is always good to check the course page early and often.

07 ASSESSMENT METHODS AND GRADING CRITERIA

Grading Criteria

Each of the bindings will be evaluated based on the accuracy and precision of the finished work. They will be evaluated on: quantity of initial ideas (thumbnails), how thoroughly the selected possibilities are explored, concept, design and craftsmanship of the finished piece. All books are worth 100 points unless otherwise indicated for a total of 750 points.

GRADING SCALE:

Table with 2 columns: Grade (A, B, C, D, U) and Points (750-675, 674-600, 599-525, 524-450, 449-0)

BINDINGS: Non-Adhesive

- Pamphlet Stitch (50 pts)
• Long Stitch
• Coptic Stitch
• Japanese Hemp Leaf Stitch
• Split-Strap Stitch
• Crossed Snowshoe Stitch
• Secret Belgium Stitch

Adhesive

- Hardbound Stitch (embossed leather)



08

COURSE POLICIES

Class Attendance/Participation:

Students are expected to attend all class meetings. Lectures will be given on any day and you will be expected to know the material for class discussions and projects. Three unexcused absences will result in the loss of a letter grade at the semester. Five unexcused absences will result in the final grade of “U”. Excused absences are illness and official University travel. If you know you will have to be absent, please call, e-mail, or leave a message with the art office (628-4247). Please be on time to class. Being tardy two times will equal one absence, and so on.

Assignment Due Date:

When a deadline is set, you are expected to meet it on time. You will have to spend extra time out of class to work on your projects. Only serious reasons will be accepted for an extension. Unless prior arrangements are made, all projects are due on the noted day. For every day late a project is turned in, one letter grade will be deducted from the total grade. Assignments turned in late will be accepted up to two class periods late. After that, it is an automatic “U” (unless other arrangements have been made).

Other Policies

Academic integrity is essential. Students are expected to steal inspiration, but if you directly copy existing work, severe penalties will be enforced.

Unless using a mobile device for research or taking notes please keep them silent and out-of-reach.

Facility Hours & Policies

The Schmidt Foundation Center for Art and Design Hall will be open from 7:00 AM–9:00 PM, Monday through Friday. Students will need to obtain a “Night and Weekend Pass” from the main office to be in the building after hours, weekends, and on holiday breaks when the building is locked. Each student major will have access to enter the building with their Tiger ID card and must keep their pass with them while in the building as the campus police will be patrolling the premises each night and will ask to see the student’s pass and Tiger ID. Anyone who does not have their Night and Weekend Pass and ID with them will be asked to leave by campus police (if it is after regular hours or on a holiday break). The student may come back if they have those two items with them.

09

UNIVERSITY POLICIES

- [Academic Honesty](#)
- [Attendance](#)
- [Withdrawal](#)
- [Student Accessibility Services](#)
- [Kelly Center Support Services](#)
- [Title IX Policy](#)
- [Career Services](#)
- [Technology Services](#)
- [Title IX](#)



10

COURSE SCHEDULE

This schedule is tentative and might change during the semester depending on how the course evolves. The content is subject to change depending on students' progress. Students will be notified of any changes through announcements either in class or on our Facebook and Blackboard pages. We will plan on being on campus unless noted.

DATE	LESSON	PROJECT DETAILS & DEADLINES
January 16 Tuesday	<ul style="list-style-type: none"> Syllabus and materials list Mechanics of a book Terminology Practice cutting paper Bring two to three sheets of parent-sized paper on Thursday 	<p><u>PAMPHLET STITCH</u> DUE: Tuesday, January 23</p> <p><i>*Bring paper for Long Stitch book on Tuesday, January 23 (10–12 sections)</i></p>
January 18 Thursday	<ul style="list-style-type: none"> Hand cut and fold paper (1 section) Create dummy folio Create cover Punch holes in section and cover Sew book Introduction to Long Stitch book FOR TUESDAY: Bring enough parent-sized paper for 10–12 sections 	
January 23 Tuesday	<ul style="list-style-type: none"> DUE: Pamphlet Stitch Begin Long Stitch Hand cut and fold paper; assemble sections (10–12) Create sewing dummy folio Punch sewing stations in each section 	<p><u>LONG STITCH</u> DUE: Thursday, February 1</p> <p><i>*Bring paper for Coptic book on Thursday, February 1 (12–15 sections)</i></p>
January 25 Thursday	<ul style="list-style-type: none"> Measure and cut cover using provided chipboard Design cover Press cover once finished 	
January 30 Tuesday	<ul style="list-style-type: none"> Measure and cut slots on cover spine Sew book FOR THURSDAY: Bring enough parent-sized paper for 12–15 sections 	
February 1 Thursday	<ul style="list-style-type: none"> DUE: Long Stitch Class critique Introduction to Coptic Stitch Find something to repurpose for cover 	

February 6 Tuesday	<ul style="list-style-type: none"> ● Cut paper based on cover idea ● Create sewing dummy folio ● Punch sewing stations into sections ● Create cover using repurposed materials 	<p><u>COPTIC STITCH</u> DUE: Tuesday, February 13</p> <p><i>*Bring chipboard and text weight paper for Japanese Hemp Leaf Stitch on Thursday, February 15 (10–12 cut sheets of text weight paper needed)</i></p>
February 8 Thursday	<ul style="list-style-type: none"> ● Punch sewing stations in cover ● Sew book 	
February 13 Tuesday	<ul style="list-style-type: none"> ● DUE: Coptic Stitch ● Class critique ● Introduction to Japanese Hemp Leaf ● FOR Thursday: Bring cut sheets and chipboard 	
February 15 Thursday	<ul style="list-style-type: none"> ● Fold cut sheets in half (no sections) ● Create sewing dummy folio using handout as guide ● Punch sewing stations on open end of folded sheets (stab binding) 	<p><u>JAPANESE HEMP LEAF STITCH</u> DUE: Tuesday, February 27</p> <p><i>*Bring paper for Strap Book on Thursday, February 29 (15–20 sections)</i></p> <p><i>*Bring flexible belts that you can get at least a 15" section per strap (will need 1–4 depending on the number of straps you choose). The ARC and Goodwill are great places to find cheap and unique belts.</i></p>
February 20 Tuesday	<ul style="list-style-type: none"> ● Create two separate covers with end sheets ● Press covers overnight 	
February 22 Thursday	<ul style="list-style-type: none"> ● Sew book (you will need your handout as an additional guide to complete the hemp leaf portion of the stitch) 	
February 27 Tuesday	<ul style="list-style-type: none"> ● DUE: Japanese Hemp Leaf Stitch ● Class critique ● Introduction to Strap Book ● Bring paper and belts for Thursday 	<p><u>SPLIT STRAP STITCH</u> DUE: Tuesday, March 19</p> <p><i>*Bring paper for Crossed Snowshoe book on Thursday, March 21 (10–12 sections)</i></p>
February 29 Thursday	<ul style="list-style-type: none"> ● Cut and fold paper into 15–20 sections ● Choose 1–4 belts for straps and cut each to 15" in length ● Cut slits in the middle of each strap ● Create sewing dummy folio using straps as guides ● Punch sewing stations in sections ● Sew sections onto belt straps—one at a time—starting with the middle strap 	
March 5 Tuesday	<ul style="list-style-type: none"> ● Sew headbands ● Cut two separate cover boards using provided bookboard ● Design covers and end sheets ● Press covers when done 	
March 7 Thursday	<ul style="list-style-type: none"> ● Cut slots into covers ● Cut straps to length ● Glue straps into covers and secure with clamps (and wax paper). ● Press overnight 	

SPRING BREAK / MARCH 11–15

March 19 Tuesday	<ul style="list-style-type: none"> • Special stitching to secure straps to the covers and to add detail • DUE: Split Strap Stitch • Class critique • Introduction to Crossed Snowshoe Book • Bring paper on Thursday, March 21 (10–12 sections) 	<p><u>SPLIT STRAP STITCH (CONT.)</u> DUE: Tuesday, March 19</p> <p><i>*Bring paper for Crossed Snowshoe book on Thursday, March 21 (10–12 sections)</i></p>
March 21 Thursday	<ul style="list-style-type: none"> • Cut and fold paper (8–12 sections) • Choose leather for cover • Create a sewing dummy folio • Plan and measure a grid system for sewing stations on the cover for the spine of the book (use computer) 	
March 26 Tuesday	<ul style="list-style-type: none"> • Measure and cut leather cover • Punch sewing stations in sections • Punch sewing stations in leather cover using your printed grid system as a guide (use the screw punch tool to create the holes in the leather) 	<p><u>CROSSED SNOWSHOE STITCH</u> DUE: Tuesday, April 2</p> <p><i>*Bring paper for Hardbound book on Thursday, April 4 (20–25 sections)</i></p>
March 28 Thursday	<ul style="list-style-type: none"> • Sew book 	
April 2 Tuesday	<ul style="list-style-type: none"> • DUE: Crossed Snowshoe Stitch • Class critique • Introduction to Hardbound Stitch • Bring paper on Thursday, April 4 (20–25 sections) 	
April 4 Thursday	<ul style="list-style-type: none"> • Cut and fold paper (20–25 sections) • Create a sewing dummy folio • Punch sewing stations in sections 	<p><u>HARDBOUND STITCH</u> DUE: sday, April ??</p> <p><i>*Bring paper for Secret Belgium Stitch on sday, April ??? (12–15 sections)</i></p>
April 9 Tuesday	<ul style="list-style-type: none"> • Sew book block • Glue mull to spine and press overnight 	
April 11 Thursday	<ul style="list-style-type: none"> • Measure pressed book block • Cut cover pieces and glue to connective paper • Glue pieces for embossing on cover • Glue leather lace to spine 	
April 16 Tuesday	<ul style="list-style-type: none"> • Cut leather for cover • Glue cover board to leather and emboss the spine and cover pieces • Press covers overnight 	

April 18 Thursday	<ul style="list-style-type: none"> Choose headbands and glue to both ends of spine Glue book block into cover Press overnight 	
April 23 Tuesday	<ul style="list-style-type: none"> Measure and cut end sheets for both front and back interior covers Glue end sheets into covers and press overnight 	<u>HARDBOUND STITCH (CONT.)</u> DUE: Thursday, April 25
April 25 Thursday	<ul style="list-style-type: none"> DUE: Hardbound Stitch Class critique Introduction to FINAL: Secret Belgium Stitch incorporating printmaking process for covers Bring paper on Tuesday, April 30 (12–15 sections) 	<i>*Bring paper for Secret Belgium Stitch on Tuesday, April 30 (12–15 sections)</i>
April 30 Tuesday	<ul style="list-style-type: none"> Cut and fold paper (12–15 sections) Create a sewing dummy folio Punch sewing stations in sections Work on cover 	<u>FINAL: SECRET BELGIUM STITCH</u> DUE: Tuesday, May 7
May 2 Thursday	<ul style="list-style-type: none"> Punch sewing stations in cover Sew book 	
May 7 Tuesday	<u>FINAL DUE: Secret Belgium Stitch</u> <ul style="list-style-type: none"> Class critique 	

DISCLAIMER

The professor reserves the right to make modifications to this schedule throughout the semester.