



# FHSU RENTAL CAR RESERVATION REQUEST FORM



Name of Traveler: \_\_\_\_\_

Travelers Phone Number: \_\_\_\_\_

Travelers Email Address: \_\_\_\_\_

Last Four Digits of Credit Card: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Return Date: \_\_\_\_\_ Return Time: \_\_\_\_\_

Is this a 1-way rental (**Select One**):      Yes      No

If "Yes" where will the vehicle be dropped off at: \_\_\_\_\_

Size of Vehicle Request (Select One):

Compact Car / Midsize Car / Full-size Car / Small SUV / Mid SUV / Minivan / Truck / 12 Pass Van

### FHSU Department Contact Information

Department Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Special Requests or Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **EMAIL COMPLETED RESEVATION REQUEST FORM TO:**

**[jamie\\_day@rentlewis.com](mailto:jamie_day@rentlewis.com)**

A confirmation email will be sent to the contact and traveler's email address above.

**Note: Hertz is open Mon. – Fri. 8:00 – 4:00 and Closed Sat. and Sun. Please plan accordingly.**

**A FHSU P-Card will be required at the time of pick-up.**

**Pricing:**

**LAG Rentals, LLC – Hertz Contract Rates for Fort Hays State University**

<u>Vehicle Size</u>	<u>Rate Per Day</u>	<u>Rate Per Week</u>	<u>Monthly Rate</u>
<b>Sedans</b>			
Economy/Compact	\$39.00	\$230.00	\$890.00
Intermediate/Standard	\$41.00	\$240.00	\$925.00
Full-size	\$43.00	\$250.00	\$950.00
<b>Passenger Vans</b>			
Mini Van	\$79.00	\$470.00	\$1,250.00
12 Passenger Van*	\$109.00	\$630.00	\$1,950.00
<b>SUV's</b>			
Small SUV	\$57.00	\$340.00	\$1,000.00
Mid/Standard SUV	\$60.00	\$360.00	\$1,050.00
Large SUV	\$89.00	\$530.00	\$1,550.00
<b>Pick-up</b>			
Full Size Truck*	\$79.00	\$470.00	\$790.00
<p><b>There is no Collision Damage Waiver coverage included for the vehicles in the contracted rates above; therefore, a State of Kansas P-Card must be used to reserve a vehicle in order to receive coverage for all vehicles except for a 12-passenger van and a pickup/truck. Therefore, Loss Damage Waiver (LDW)/Collision Damage Waiver (CDW) coverage is needed when leasing a 12-passenger van and pickup/truck; and the renter must accept this coverage at the time of rental. This is an additional charge of \$48.99/day.</b></p>			
<p>One Way Drop Fee is waived if dropped at another LAG Rentals, LLC - Hertz location (Hays, Liberal, Garden City, Dodge City, Salina, Manhattan, Lawrence)</p> <p>One Way drop fee to Kansas City Airport and Denver Airport \$150.00.</p> <p>One Way drop fee to Wichita Airport is \$75.00.</p> <p>These rates are guaranteed out of the Hays, KS office.</p>			

**Nationwide Rates**

**(Rates for all US locations other than LAG Rentals, LLC – Hertz specific areas – Hays, Liberal, Garden City, Dodge City, Salina, Manhattan, Lawrence)**

<u>Vehicle Size</u>	<u>Rate Per Day</u>
<b>Sedans</b>	
Economy/Compact (A/B)	\$41.00
Intermediate (C/D)	\$43.00
Full-size (F)	\$46.00
Premium (G)	\$70.00
<b>Vans</b>	
Mini Van ('R)	\$72.00
12-Pax Van (M)	\$107.00
Cargo Van (M)	\$77.00
<b>SUV's</b>	
SUV (L)	\$72.00
SUV (L4)	\$77.00
Midsized SUV (Q4)	\$68.00
Large SUV (T)	\$102.00
<b>Hybrid (E6)</b>	\$54.00
<b>Pick-up</b>	
Small Pickup (O6)	\$70.00
Large Pickup (S)	\$72.00
One Way Surcharge: \$.25/mile	