

VETERANS DAY REFERENCE GUIDE

Faculty Employees

Questions regarding timesheet entry should be emailed to Accounts Payable at apayable@fhsu.edu or call AP at 5948.

Faculty working on Veterans Day

Since classes are in session, as a Faculty employee, **no entry will be needed on my timesheet.**

Faculty NOT working on Veterans Day

If a faculty employee is sick on Veterans Day, they will need to request **Sick Time off** in half or full day increments.