

HOW TO PREPARE FOR A VIRTUAL JOB FAIR: TIPS FOR JOB-SEEKERS

Find Employers & Job Openings that Fit.

It's extremely important just as in an actual job fair that you research employers who will be attending the fair.

Get Cleaned Up

While not all virtual career fairs offer video chat with recruiters, you'll want to be dressed well for those that do. This also means cleaning up the area that is around you and visible on camera. Put anything away that might be unprofessional such as pizza boxes, dirty clothes, etc.

Follow-Up

Send thank you notes to everyone who took the time to talk to you. It will impress them and keep your name and resume at the top of their mind.



Test your Equipment

At least a few days before the fair, test your microphone, camera, internet connections, etc. You might also want to make certain you have the most recent Java & Flash as well.

Prepare Responses to Interview Questions

Your goal with an online job fair is to chat one-on-one with recruiters! Do not forget to prepare a few questions to ask of recruiters.

Stay Classy

Just because you're sitting on your couch instant messaging doesn't mean you should forget to be professional-be polite. What you should forget is the casual way you communicate with your friends online-don't use emojis and slang.

For more tips visit

www.livecareer.com/career/advice/jobs/how-to-succeed-virtual-job-fair or www.careercast.com/career-news/how-rock-virtual-job-fair



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