

# **FHSU STAFF SENATE**

## **Meeting Minutes**

June 14, 2022

Pioneer Room and Zoom Meeting-1:30 pm

- I. President Bob Duffy called the meeting to order at 1:32 pm
- II. Guest Edie McCracken addressed the Senate
  - a. In 2021 the Union took over ownership of the campus store and they have a project idea to design an FHSU ring and tradition around it similar to other universities
  - b. The ring would be available to students, alumni, and friends of FHSU for purchase
  - c. It might be customizable (e.g. name engraving on the inside)
  - d. They're working with vendor Balfour on the design
  - e. Timeline is end of October presentation to ELT with the hope it would be available for spring graduates to purchase
  - f. A committee is being formed with representation from all governing groups
  - g. Tyler Marcotte volunteered to serve as Staff Senate rep
- III. Roll Call of Members:
  - a. Per the attached Roll Call Register
- IV. Approval of Minutes:

It was noted that the 3<sup>rd</sup> management category title on the roll call list was incorrect. Secretary Misty Koonse corrected it.

A motion was made by Susan Relaford and seconded by Pam Groff to approve the meeting minutes from May 10, 2022. The motion was carried.
- V. Treasurers Report:
  - a. \$2,002.94 in the Foundation account for scholarships as of June 9, 2022
  - b. \$613.99 in the OOE Budget account as of June 6, 2022
- VI. Social Report: Officers sent Thank You notes to state legislators for their support this year
- VII. Orientation Report: 5/1/2022 to 5/14/2022
  - a. No longer with FHSU: Kylie Stoppel, Brian Woodridge, Joshua Tanguay, Dr. Nicholas B. Stewart, Dr. Emily A. Weber, Dr. Phillip S. Steigerwald, Dr. James M. Smith, Travis Schlitter, Dr. Roberta Martine, Dr. Loretta T Dorn, Dr. Pauline M. Scott, Dr. Josephine Squires, Dr. Candace M. Mehaffey-Kultgen, Dr. Michael F. Meade, Kris G. Munsch, Dr. Leo P. Herrman, Dennis W. Weber, Dr. Mindy Kay Salmans
  - b. New to FHSU: Christina Maier
  - c. Promotions and job changes: None
- VIII. Cabinet Update: From Past President Jennifer Whitmer -
  - a. Be sure to read Tisa's emails on Tuesdays for more information on the state of the university
  - b. Even though the Governor put a halt on increasing tuition prices, FHSU will still move forward with the 5% merit pool (as a reminder not everyone will get the 5%, look for more info coming from Tisa with more details related to this)
  - c. Strategic Plan year 3 is wrapping up and more information will be at Fall Convocation
  - d. Facilities: the Athletic Complex and the Forsyth Library remodels are all in the early beginning stages

- e. Academic Affairs: With the departure of Sangki Min, Andy Cutright will serve as the Interim Director of University Assessment, assisting with advancing university assessment efforts and working toward HLC review in October 2023
- f. Student Affairs: 6 Student Orientations will be happening over the summer, as well as the Hispanic College Institute. There will be a new reservation coordinator for the Memorial Union, Aubrey Woolf.
- g. University Marketing: Canva will be the new template system for the university and launch will begin this summer
- h. I asked the question about student wage differences, as it was discussed at our last senate meeting. There are a limited number of student employees compensated at a higher rate of \$8.25. Supervisors can make the request for the positions to be audited. For more info or questions, contact Johnae in HR.

## IX. Reports

- a. Staff Senate Committee
  - i. Bylaws Committee- nothing reported
  - ii. Goals Committee-
    - a) Satisfaction Survey results should be out before convocation
  - iii. Scholarship Committee-
    - a) 2 applicants were both awarded full request
- b. KBOR Groups/Committee
  - i. Satisfaction Survey Committee- no report
  - ii. UPS Council and USSC- Lisa Lang reported
    - a) Short meeting – majority of items discussed were budget reductions, enrollment declines, and process of determining merit at each school
    - b) ESU: Down 20% for summer enrollment; currently searching for President, Provost, Athletic Director, and VP for Student Affairs among other positions
    - c) KSU: Has more than 270 full time positions currently advertised, not including any upcoming retirements or other positions not being filled
    - d) KU: Met with the Chancellor and Provost to discuss the resolution of the state of shared governance at KU
- c. University Committees
  - i. Library-
    - a) New committee appointed
  - ii. Staff Development-
    - a) Level of funding is not at level it should be. We will move forward to advocate for more funding, but so far we have been able to fund all applications. Will look at a possible limit increase for staff who present at conferences.

## X. Old Business – nothing to report

## XI. New business

- a. Appointment of Goals Committee members
  - i. Nicole Frank – Chair, Misty Koonse, Tyler Marcotte, and Susan Relaford
- b. Creation/Appointment of Events/Promotions Committee
  - i. Pam Groff – Chair, Susan Relaford, and Lisa Morgan
- c. Bylawas Committee decommissioning – approved by President Bob Duffy
- d. USS Openings on Disciplinary Action Board
  - i. President Tisa Mason contacted President Bob Duffy regarding 2 UPS/2 USS vacancies in August to fill
  - ii. 1 training is required and there haven't been any cases in the last 5 years

- iii. Misty Koonse volunteered to serve for UPS
- iv. Pam Groff is on the Board and has switched from USS to UPS

XII. Miscellaneous:

- a. New fountain in front of Picken Hall not working
- b. Discussed how results of Satisfaction Survey will be received
- c. Discussed campus communication regarding office/building changes
- d. President Bob Duffy expressed his appreciation to staff for all that we do in our jobs and time and energy spent participating in Senate.
- e. Discussed recruiting/encouraging more staff to participate in Senate
- f. Discussed event ideas for new Events/Promotion Committee

XIII. Next Meeting TBD – will probably be in September

- a. Feel free to reach out with questions/concerns in the meantime

XIV. Adjournment: A motion was made by Lisa Lang and seconded by Ashley Moore to adjourn the meeting at 2:25 PM. The motion was carried.

Respectfully Submitted,



Misty Koonse  
University Staff Senate Secretary

**Officers**

				<b>Present?</b>	<b>Voting</b>
President & Senator	Bob Duffy		UPS	Yes	Yes
President-Elect	Nicole Frank		UPS	Yes	Yes
Secretary & Senator	Misty Koonse		UPS	Yes	Yes
Past President	Jennifer Whitmer		UPS	No	No

**Provost/Vice President of Academic Affairs**

		<b>Term Ends</b>		<b>Present?</b>	<b>Voting</b>
Senator	Pam Groff	2023	UPS	Yes	Yes
Senator	Falynn Rogers	2023	UPS	Yes	Yes
Senator- seat ends 2023	Lacey Wegner	2023	UPS	Yes	Yes
Senator	Amy Richecky	2024	UPS	Yes	Yes
Senator & Secretary	Misty Koonse	2024	UPS	Listed Above	No
Senator	Staci Kinderknecht	2024	UPS	Yes	Yes
1st Alternate	Diana Staab		UPS	Yes	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

**Vice President of Student Affairs**

		<b>Term Ends</b>		<b>Present?</b>	<b>Voting</b>
Senator	Ashley Moore	2023	UPS	Yes	Yes
Senator	Hanna Hearld	2024	UPS	Yes	Yes
Senator	Lisa Lang	2024	USS	Yes	Yes
Senator		2024			
Senator		2023			
1st Alternate	Tobi Neuberger		UPS	No	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

**Vice President of Administration & Finance**

		<b>Term Ends</b>		<b>Present?</b>	<b>Voting</b>
Senator	Christopher Feldt	2023	UPS	No	No
Senator	Tyler Marcotte	2023	UPS	Yes	Yes
Senator	Lisa Morgan	2024	USS	Yes	Yes
Senator	Susan Relaford	2024	UPS	Yes	Yes
Senator- won't be filled until 2023 elections					
1st Alternate	Mark Grieve		USS	No	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present	12		
Alternates for Senators Present	0		
Total Present	12		
Need for Quorum	9	Quorum was	Met

**Guests**

- Edie McCracken
- Sarah Taggart
- Garrett McBlair
- Brittney Squire
- Shawn Hammerschmidt