

FHSU STAFF SENATE

Meeting Minutes

September 13, 2022

Stouffer Lounge and Zoom Meeting-1:30 pm

- I. President Bob Duffy called the meeting to order at 1:38 pm
 - a. Thank you to Dr. Mason for the refreshments

- II. Roll Call of Members:
 - a. Per the attached Roll Call Register

- III. Guest Wesley Wintch addressed the Senate
 - a. Holiday Comp Time Handbook Update
 - i. Comp time currently gets paid out at end of fiscal year if not used
 - ii. Update would pay out earlier in fiscal year
 - iii. HR will not monitor – will fall on individual and supervisor
 - iv. Try to discourage use of vacation time over comp time to avoid large expense in June
 - v. Handbook updates typically don't require cabinet approval because it's not a policy
 - vi. Question was asked about which handbook is being changed
 - a) Wesley will clarify which one
 - b. WorkFlex Update
 - i. Concept of looking at where/how/when we work
 - ii. WorkFlex is a hybrid work model
 - iii. SLT level recognizes that the world is changing and FHSU is going to have to get comfortable with it at some level
 - a) Initiative is coming from leadership team – not from requests
 - iv. Nowhere near a policy or report
 - a) Shannon Lindsey has been asked to put together a task force to look at it and all of the intricate details
 - b) The end is unclear but conversation is happening

- IV. Approval of Minutes:

A motion was made by Lisa Lang and seconded by Pam Groff to approve the meeting minutes from June 14, 2022. The motion was carried.

- V. Treasurers Report:
 - a. \$1,825.94 in the Foundation account for scholarships as of August 9, 2022
 - b. \$1,242.19 in the OOE Budget account as of September 6, 2022

- VI. Social Report: Past President Jennifer Whitmer sent cards out over the summer for births/deaths

- VII. Orientation Report: 5/29/2022 to 7/23/2022
 - a. No longer with FHSU: Linda Penner, Kathleen Ward, Michael Muench, Dahna Fischer, Duane Weigel, Ed Howell, Dale Wiedeman, Lucille Williams, Deborah Ludwig, Kathleen Meier, Gloria Schumacher, Kevin Staab, Randy Dreiling, Steven Beat, Diane Gasper-O'Brien, Deborah Allen, Eldon Jerauld, Debbie Storer, Mehran Shahidi, Charles Rumford, James Dechant, Nick Simko, Erica Cline, Tonya White, Trevor Leverett, Claudia Monday, Cassidy Mettling, Bruce Atwater, Jerod Goodale, Debby Pfeifer, Jennifer McClure, Kody Sindelar, Curtis Schmidt, Logan Reed,

Rachel Cronn, Mary Swanson, Shukri Abotten, Pandora Bolt, Vincent Haworth, Spencer Manning, Megan Stewart, Jennifer Thompson, Kevin Karlin, Penny McGinnis, Josephine Behnke, Alanna Woods

- b. New to FHSU: Aubrey Woolf, Isaac Wilson, Michael Cairns, Michelle Rader, Samuel DeNike, Angela Smitherman, Grant Schmidt, Judith Brummer, Katherine Lunsford, McKayla Berg, Graham Dixon, Tyler Froelich, Cassandra Smith, Daniel Wintch, Courtney Gushi, Kelli Arnold
- c. Promotions and job changes: Ali Colwell, Amber Kincaid, Andrew Cutright, Ashley Norton, Bailey Snyder, Bonnie Werth, Corey Bonner, David Bollig, Dayona Nett, Keith Bremer, Magdalene Moy, Erica Fisher, Garrett McBlair, John Gomes, Justin Wichert, Kota Wakasa, Kristen Jewel, Kristin Allacher, Kristin Herl, Lawrence Clark, Leslie Watson, Maggie Mccombs, Mark Lyon, Misty Koonse, Paige Carter, Rylan Weigel, William Stutterheim

VIII. Cabinet Update:

Detailed agendas and Summary Notes are available through the following links which can also be found in emails from Tara Garcia in the President's Office:

PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>

Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

8/3/22:

- a. Title IX, Tiger Card, Cell Phone policies passed
- b. 9/9/22 Gov's Council on Education on campus
- c. URM: Event Promotions go to Print Shop, Photo requests to University Communications, contact FHSUNews@fhsu.edu to request
- d. Terry Pierce new Police Chief
- e. Car rental for anything over 140 miles roundtrip-policy was emailed, new cybersecurity systems are funded by legislature
- f. SA- Thanks to all for Orientation success, 40 days at the Fort- full schedule on CORQ app
 - i. CORQ is used for all campus events now
- g. Info about plans for Mississippi Kites shared
- h. AAUP- AFT joined, but FHSU is legacy chapter and will remain unchanged, but will gain access to AFT resources
- i. Attachments: Updated policies, logos, and info on Mississippi Kites

8/31/22:

- a. Foundation trying to increase faculty/staff donors by 20% to 30%- Increasing events on campus to do so
 - i. Will be hosting staff focused events
- b. Homecoming is October 6th-8th
- c. Enrollment not official - but down a little still- will become official after 20th day... Thanked for caring for and engaging students
 - i. More than budgeted amount of 5%
- d. College Drive repairs done except for drain covers- supply chain issues
- e. Gen Ed framework is ongoing and will be brought to Faculty Senate 9/6. CAHSS reorg timeline to chairs proposed to bring to KBOR in October.
- f. Workflex in initial stages, Wesley Wintch working with Shannon Lindsey.-Per Tisa yesterday- a committee will be formed shortly

- g. SA thanked everyone for work on welcoming students back. 2nd floor of FWCSS has resources to get students connected. If you know of a student struggling academically: email success @fhsu.edu (name, id #, course name and number and reason for support).
- h. Thanks to Dr. Clouch for her service
 - i. Reception on Thursday 9/15 in Stouffer
- i. TILT now in Hammond Hall
- j. Attachments: Building Supervisors List, Faculty Senate Agenda, and Meeting Schedule, CAHSS Timeline included in minutes
- k. Encouraged us to attend or read Cabinet minutes

IX. Reports

- a. Staff Senate Committee
 - i. Goals Committee-
 - a) Haven't met – President-Elect Nicole Frank will schedule a meeting
 - ii. Scholarship Committee- no report
 - iii. Events/Promotion Committee – Pam Groff
 - a) 3 activities planned
 - a. Halloween Costume Contest
 - b. Christmas Door Decorating
 - c. Campus wide Secret Santa
 - b) Prizes in the past have been donations from campus departments
- b. KBOR Groups/Committee
 - i. Satisfaction Survey Committee-
 - a) Reports are in and executive team is reading through them in detail
 - b) Some universities want extra report with USS/UPS combined – they will work with Docking Institute individually
 - c) Targeting a mid-October coordinated press release date for all reports and loading onto our webpage
 - d) We may want to do a 2019 to 2022 comparison
 - ii. UPS Council and USSC- Past President Jennifer Whitmer reported
 - a) ESU: closing childcare center in the future (has been public and timeline put in place); down for on campus enrollment 24% in the last 5 years; new president started July; employees received 2% increase for cost of living
 - a) KSU: average of 250 staff job openings per month for at least the last 6 months
 - b) PSU: new president started in June
 - c) KU: struggling with leadership and shared governance; multiple building demolitions; compensation study ending this semester
 - d) WSU: lots of remodeling; stressing with administration and HR to improve pay and morale
 - e) President Bob Duffy provided ESU update from Tisa regarding restructure
- c. University Committees
 - i. Library- no report
 - ii. Staff Development-
 - a) President Bob Duffy will ask to increase the dollar amount per person, especially when they will be presenting
 - b) Funds aren't being spent down

X. Old Business – nothing to report

XI. New business

- a. Election of Senator for SA/President's Office Management Area
 - i. Possible candidate not in attendance – no vote
- b. Need volunteers to serve as representatives to Faculty Senate, Student Government Association, and AAUP
 - i. President Bob Duffy will send out email for volunteers
- c. Name placards
 - i. President Bob Duffy would like to purchase name placards for all senators
 - a) Lacey Wegner moved to approve purchase up to \$250, Pam Groff seconded. The motion was carried.

XII. Miscellaneous:

- a. Request that meeting information be sent to all staff instead of just senators
- b. Disciplinary Action Board open positions have been filled
- c. If anyone is interested in serving on WorkFlex task force let President-Elect Nicole Frank know and she'll communicate with Andrew Feldstein
- d. President Bob Duffy expressed his appreciation to staff

XIII. Next Meeting: Tuesday, October 11, 2022, at 1:30 pm, location TBD and Zoom

XIV. Adjournment: A motion was made by Diana Staab and seconded by Lacey Wegner to adjourn the meeting at 2:30 PM. The motion was carried.

Respectfully Submitted,



Misty Koonse
University Staff Senate Secretary

Officers**Present? Voting**

President & Senator	Bob Duffy		UPS	Yes	Yes
President-Elect	Nicole Frank		UPS	Yes	Yes
Secretary & Senator	Misty Koonse		UPS	Yes	Yes
Past President	Jennifer Whitmer		UPS	Yes	No

Provost/Vice President of Academic Affairs**Term Ends****Present? Voting**

Senator	Pam Groff	2023	UPS	Yes	Yes
Senator	Falynn Rogers	2023	UPS	No	No
Senator- seat ends 2023	Lacey Wegner	2023	UPS	Yes	Yes
Senator	Amy Richecky	2024	UPS	Yes	Yes
Senator & Secretary	Misty Koonse	2024	UPS	Listed Above	No
Senator	Staci Kinderknecht	2024	UPS	Yes	Yes
1st Alternate	Diana Staab		UPS	Yes	Yes
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Student Affairs**Term Ends****Present? Voting**

Senator	Ashley Moore	2023	UPS	Yes	Yes
Senator	Hanna Hearld	2024	UPS	No	No
Senator	Lisa Lang	2024	USS	Yes	Yes
Senator		2024			
Senator		2023			
1st Alternate	Tobi Neuberger		UPS	No	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Administration & Finance**Term Ends****Present? Voting**

Senator	Christopher Feldt	2023	UPS	No	No
Senator	Tyler Marcotte	2023	UPS	Yes	Yes
Senator	Lisa Morgan	2024	USS	Yes	Yes
Senator	Susan Relaford	2024	UPS	No	No
Senator- won't be filled until 2023 elections					
1st Alternate	Mark Grieve		USS	Yes	Yes
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present	9
Alternates for Senators Present	2
Total Present	11
Need for Quorum	9
	Quorum was Met

Guests

- Wesley Wintch
- Meredith Malatin
- Anne Basgall
- Ann Noble