

Preparedness Appendix BAa: Critical Incident Policy Group Assignments and Designated Alternates

Name	1st Alternate	2nd Alternate
Kerry Wasinger (co-chair)	Ed Howell (co-chair)	Amy Schaffer
Ed Howell	Cliff Denny	Duty Officer
Mike Barnett	Rob Manry	Mike Drees
Joey Linn	Teresa Clouch	Kenton Olliff
Lisa Karlin	Kurt Beyers	Kelsey Stremel
Jeff Briggs	Tim Crowley	
Mark Griffin	Kristen Rupp	Jessica States

Preparedness Appendix BAb: Incident Management Team Assignments and Designated Alternates

Function or Group	Primary	1st Alternate	2nd Alternate
Incident Commander	Situational	Situational	Situational
Co-Emergency Manager	Kerry Wasinger	Amy Schaffer	Heather Kaiser
Co-Emergency Manager	Ed Howell	Lieutenant	Duty Officer
Emergency Operation Support Staff	Ashley Moore	Heather Kaiser	Cheryl Schmeidler
Public Information Officer	Lisa Karlin	Kurt Beyers	Kelsey Stremel
Safety Officer	Kerry Wasinger	Amy Schaffer	Mike Barnett
Liaison Officer	Ed Howell	Lieutenant	Duty Officer

Operation Section Chief	Situational		
Physical Plant Operations	Terry Pfeifer	Jim Schreiber	Dana Cunningham
Environment Safety	Roy Ibarra		Jim Schreiber
Medical Care	Lynn Adams	Melinda Wells	Melanie King
FHSU Police	Ed Howell	Lieutenant	Officer
Student Care	Kenton Olliff	Gina Smith	Bob Duffy
Student Housing	Christina Hurtado	Maryke Taute	David Bollig
Technology Services	Mark Griffin	Kristen Rupp	Jessica States
Planning Section Chief	Dana Cunningham	Troy Steiner	Terry Pfeifer
Damage Assessment	Terry Pfeifer	Dana Cunningham	
Situation Unit	Situational		
Logistics Section Chief	Joey Linn	Teresa Clouch	Brett Bruner
Emergency Food, Water & Sanitation.	Teresa Clouch	Edie McCracken	Jacob Ternes
Human Resources & Equal Opportunity	Shannon Lindsey	Geralyn Allen	Eileen Roberts
Staff and Volunteers	Dennis King	Craig Karlin	Jon Armstrong
Resource Procurement	Kathy Herrman	Sandi Stricker	Mike Drees
Office of Space Management	Samantha Lowry	Troy Steiner	Dana Cunningham
Transportation Services, Vehicles.	Duane Weigel	Christopher Lee	Jim Schreiber

Finance/Administration Section Chief	Mike Barnett	Rob Manry	Mike Drees
Emergency Accounting	Mike Drees	Rachel Depenbusch	
Insurance/FEMA/Risk Management	Mike Drees	Mike Barnett	Kerry Wasinger

Preparedness Appendix BBa: Training and Exercises

Training

Group Being Trained	Type of Training	By Whom Conducted	Frequency
CIPG	Orientation to EMP	Emergency Managers	Once
	NIMS and ICS	Third Party	Once
IMT	Orientation to EMP	Emergency Managers	Once
	NIMS and ICS	Third Party	Once
Section Chiefs	Orientation to EMP	Emergency Managers	Once
	NIMS and ICS	Third Party	Once
Functional Unit Heads	Orientation to EMP	Emergency Managers	Once
	NIMS and ICS	Third Party	Once
Functional Unit Support Staff	Orientation to EMP	Emergency Managers	Once
	NIMS and ICS	Third Party	Once

Preparedness Appendix BBb: Training and Exercises

Exercises

Type of Exercise	Participants	Who Manages	Frequency
Drill	Varies by function but will typically include CIPG and selected members of IMT	Emergency Managers	Annually
Tabletop	Varies by function but will typically include CIPG and selected members of IMT	Emergency Managers or Third Party	Annually
Functional	IMT, First Responders and possibly local and state responders and Emergency managers	Third Party	As scheduled by Emergency Co-Managers
Full-scale	Emergency Operations Group/ ICS Staff/ Responders, First Responders and possibly local and state responders and Emergency managers	Third Party	As scheduled by Emergency Co-Managers

Preparedness Appendix BC: Glossary of Abbreviations

BIT	Behavioral Intervention Team
CIPG	Critical Incident Policy Group
COOP	Continuity of Operations Plan
COPS	Center of Public Safety
EMP	Emergency Management Plan
ENS	Emergency Notification System
EOC	Emergency Operations Center

FHSU Fort Hays State University
HPD Hays Police Department
IC Incident Commander
ICP Incident Command Post
ICS Incident Command System
IMT Incident Management Team
MOU Memorandum of Understanding
NIMS National Incident Management System
UC Unified Command
UPD University Police Department